



TOWN OF HUDSON  
CABLE UTILITY COMMITTEE



12 SCHOOL STREET HUDSON, NEW HAMPSHIRE 03051 603/886-6024 FAX 603/598-6481

Michael O'Keefe, Chairman Robert Guessferd, Selectman Liaison

**PUBLIC NOTICE  
MINUTES**

**CABLE UTILITY COMMITTEE**

**April 11, 2022**

HCTV Access Center  
Benson Park  
19 Kimball Hill Road  
Hudson, NH 03051

**APPROVED BY HCUC ON JULY 11, 2022**

1. **Call to Order By:** Michael O'Keefe at 7:00pm
  
3. **Attendance**
  - **Present**
    - Michael O'Keefe {Chairman}
    - Stu Kroner {Vice Chairman}
    - Diane Cannava {Clerk}
    - Pete Lanzillo {Member}
    - Flo Nicolas {Member}
    - Len Segal {Member}
    - Robert Guessferd {Board of Selectmen Representative}
    - Michael Campbell {School Board Representative}
    - Jim McIntoch {Director of Community Media}
  - **Absent:** none
  - **Excused:** none
  
4. **Public Input - NONE**
  
5. **Approval of Minutes**
  - Motion made by Stu Kroner and seconded by Bob Guessferd**
  - Motion to approve Minutes for September 13, 2021 as written**
  - Motion passed: 7-0-1**
  - [Abstention by Len Segal; not an HCUC member on September 13, 2021]**

**6. Old Business - NONE**

**7. New Business**

**a. HCTV Policies & Procedures Update**

[Prior to meeting date, Jim McIntoch emailed to Committee members an updated version of the HCTV Policies and Procedures document with changes in red print and strikeouts in yellow print.] Chairman Mike O'Keefe opened a page-by-page reading and discussion of the proposed updated Policies & Procedures document. Flo Nicolas commented on the Liability and Identification Form and possible drafts for Appendices A and B. Mike requested that committee members forward to him their edits and comments as he finalizes document for Committee approval and submission to the Board of Selectmen.

**b. Comcast Cable TV Franchise Agreement Renewal**

Chairman O'Keefe informed Committee that about six months ago, Town Administrator Steve Malizia, Comcast Bryan Christianson, HCTV Jim McIntoch and himself had an initial meeting discussing general guidelines concerning a renewal agreement. Currently working on a final agreement for presentation and approved acceptance by Board of Selectmen.

**c. Director's Report**

Jim McIntoch shared the following information with Committee: hiring of Logan Monroe and Haley Bassett as videographers; starting up of AHS sports coverage first with Girls Varsity Softball and Lacrosse games; continuing with Hudson Happenings broadcasts with occasional guests and on-site spots; planning by HCTV staff to possibly host a Television Production Camp; future recordings of new addition construction to HPD facility; initiating HPD series with PSA-information broadcasts.

**d. Election of Officers**

**Motion by Stu Kroner; seconded by Len Segal**

**Motion: to elect Mike O'Keefe as HCUC Chairman**

**Passed: 8-0-0**

**Motion by Mike O'Keefe; seconded by Pete Lanzillo**

**Motion: to elect Stu Kroner as HCUC Vice Chairman**

**Passed: 8-0-0**

**Motion by Mike O'Keefe; seconded by Mike Campbell**

**Motion: to elect Diane Cannava as HCUC Clerk**

**Passed: 8-0-0**

**8. Other Business/Remarks by Committee Members**

Pete Lanzillo to produce new shows: Fishing; Car Racing with Joey Pole.

Flo Nicolas producing new show "Tech Smart".

Bob Guessferd voiced need for shows on the local political process and candidacies.

**9. Adjournment**

**Move to adjourn by Len Segal; seconded by Bob Guessferd**

**Unanimous agreement to adjourn at 8:22 pm**

**Submitted by: Diane Cannava, HCUC Clerk**









