



TOWN OF HUDSON
CABLE UTILITY COMMITTEE



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PUBLIC NOTICE
CABLE UTILITY COMMITTEE

July 15, 2014
HCTV Access Center
Benson Park
19 Kimball Hill Road
Hudson, NH 03051

MINUTES

1. **Call to Order By:** Michael O'Keefe at 7:00 PM

3. **Attendance**
 - **Present**
 - Michael O'Keefe {Chairman}
 - Stu Kroner {Vice Chairman}
 - Diane Cannava {Clerk}
 - Bryan Donovan {Member}
 - Leo Bernard {Member}
 - Raymond (Scott) Pearson {Member}
 - Pat Nichols {Member/BOS Rep}

 - **Also attended**
 - Jim McIntoch {HCTV Facilitor}

 - **Absent**
 - School Board Peperentative

4. **Public Input** - no public input

5. **Approval of Minutes** - no available Minutes to approve

6. Old Business

a. HCTV Programming Sponsorship Policy

Diane Cannava, Scott Pearson, and Jim McIntoch volunteered to form a subcommittee that would review and revise the current HCTV Sponsorship Policy. This was the outcome of previous meeting discussions and a general consensus reached by HCUC members. Diane stated the current sponsorship guidelines are not specific enough and need revision, especially with the recent increase in new producers and community programming.

Said subcommittee members will utilize both FCC and other NH Community TV Policies in drafting a revised HCTV Sponsorship Policy for review by HCUC.

b. “Carriage House” Construction Update

Michael O’Keefe stated that construction is in-progress and on-schedule.

Michael reported that the foundation needed to be “pushed back” 15 feet from the existing pavement in order to allow for ample turning space of the mobil unit when entering and exiting the Carriage House garage doors. Due to this change, a site walk was performed to identify which additional trees needed removal. Michael also stated that Carriage House should be completed within the next 3 months.

7. New Business

a. Equipment Issues

Michael O’Keefe opened discussion concerning the need for updates to the mobil unit production system Tricaster 40. Michael reported that New Tek offers a trade-in credit of \$8,000 toward the purchase of a new unit. Michael shared the written specifications for the Tricaster 460 for review by HCUC members. Discussion produced two motions.

Motion made by Leo Bernard and seconded by Bryan Donovan:

Motion to approve the updating of HCTV mobil unit production system by purchasing the Tricaster 460 for an amount not to exceed \$8,000.

Motion passed: 7-0-0

Motion made by Leo Bernard and seconded by Bryan Donovan:

Motion to approve the purchase of Tricaster 460 control surface for an amount not to exceed \$4,000.

Motion passed: 7-0-0.

b. Committee Name Change

Continuation of previous meeting conversation by members concerning the possibility of changing the current committee name. Purpose would be to increase the understanding that the committee acts to benefit the residents of Hudson and has no connection with the local cable company (presently, Comcast).

The general consensus of committee membership is to adopt name change: “Community Television Advisory Committee” (CTAC).

8. Other Business / Remarks by Committee Members

Michael O'Keefe: reported problems with Video Server System - playback to Cable Station.
... to buy or repair ... cost \$20,000 vs \$5,000. Michael will do more research.

Scott Pearson: inquired about new lighting/light board needs at new HCTV Access Center.

Jim McIntoch: participated in Big Truck Day/sponsored by Rogers Library... a minimum of
300 kids passes through the HCTV mobil production unit/ assisted by Allie Lowe.
... leak in Editing Room fixed / Town to follow-up insurance claim.

Bryan Donovan: informed committee that "Hudson Republican Committee" show will be recording
interviews with republican candidates prior to September election.

No Remarks: Leo Bernard; Stu Kroner; Pat Nichols; Diane Cannava.

9. Adjournment

The meeting was adjourned at 8:05PM.

Meeting Minutes submitted by: Diane Cannava