



TOWN OF HUDSON
CABLE UTILITY COMMITTEE



12 SCHOOL STREET HUDSON, NEW HAMPSHIRE 03051 603/886-6024 FAX 603/598-6481

PUBLIC NOTICE

CABLE UTILITY COMMITTEE

June 20, 2016

HCTV Access Center
Benson Park
19 Kimball Hill Road
Hudson, NH 03051

MINUTES

1. **Call to Order By:** Michael O'Keefe at 7:00 PM

3. **Attendance**

- Present

Michael O'Keefe {Chairman}
Stu Kroner {Vice Chairman}
Diane Cannava {Clerk}
Leo Bernard {Member}
Pete Lanzillo {Member}
Bryan Donovan {Member}
Jim McIntoch {HCTV Facilitator}
Mike Johnson {HCTV Assistant Facilitator}
Roger Coutu {BOS Representative}

- Excused

Ben Nadeau {School Board Representative}

[Note: Mark Gamrat, appointed by BOS on April 26, 2016, resigned due to personal reason.]

4. **Public Input - none**

5. **Approval of Minutes**

Motion made by Bryan Donovan and seconded by Stu Kroner:

Motion to approve Minutes for April 18, 2016 as written.

Motion passed: 6-0-1

(Abstention by Roger Coutu, not in attendance at meeting)

6. Old Business

a. Town Hall meeting room equipment upgrades

Mike O'Keefe reported that Jim McIntoch and he listed needed equipment which resulted in total cost that exceeded \$10,000. They advertised for BID with June 15 deadline, so as to secure BOS approval prior to end of FY16

b. New monthly meeting day

Mike O'Keefe polled committee members and the second Monday was decided as the most acceptable day for scheduling future committee meetings.

7. New Business

a. AHS Graduation/DVD's

Jim McIntoch reported that he was approached by Ben Nadeau concerning the selling of DVD's of the AHS graduation ceremony to those unable to attend and interested others. Jim shared that AHS Graduation is scheduled for multiple viewing times on Channel 21 and is also available for viewing via HCTV's website streaming and on VIMEO. Jim stated that anyone can purchase a copy of any HCTV program by filling out the HCTV Request for Program Copy and submitting it with \$15 per copy to town hall. The committee agreed that this adopted policy should prevail as the proper procedure for the public to purchase copies of HCTV programs. [Reference: HCTV Manual, page 7]

b. Facilitator Report

Jim McIntoch shared: New shows "Cheer Talk" and "Web of Life" have been debuted with multiple episodes planned. Jim and Mike Johnson have begun monthly training and informational meetings with camera operators. Jim has researched: cases that protect portable monitors; Tri-Caster module for 3-play upgrade to provide "instant replay" feature; needed upgrades on studio cameras for next year. August 11 has been scheduled for this year's annual NHCCM meeting with a barbecue at Benson Park, followed by a meeting at HCTV Access Center

c. Election of officers

**Nomination for Michael O'Keefe as President: Moved by Stu Kroner,
Seconded by Bryan Donovan. Passed: 7-0-0.**

**Nomination for Stu Kroner as Vice President: Moved by Bryan Donovan,
Seconded by Roger Coutu. Passed: 7-0-0.**

**Nomination for Diane Cannava as Clerk: Moved by Stu Kroner,
Seconded by Bryan Donovan. Passes: 7-0-0.**

8. Other Business / Remarks by Committee Members

Bryan Donovan/Pete Lanzillo - working on Republican Candidates show for early August.

Mike O'Keefe - fiberoptic installation to Press Box at AHS football stadium in progress.

9. Adjournment

Motion to adjourn by Leo Bernard; seconded by Bryan Donovan.

All in agreement to adjourn at 7:43 PM.