



TOWN OF HUDSON
CABLE UTILITY COMMITTEE

12 SCHOOL STREET HUDSON, NEW HAMPSHIRE 03051 603/886-6024 FAX 603/598-6481



PUBLIC NOTICE

CABLE UTILITY COMMITTEE

October 10, 2016

HCTV Access Center
Benson Park
19 Kimball Hill Road
Hudson, NH 03051

MINUTES

1. **Call to Order By:** Michael O'Keefe at 7:00 PM
3. **Attendance**
 - **Present**
 - Michael O'Keefe {Chairman}
 - Stu Kroner {Vice Chairman}
 - Diane Cannava {Clerk}
 - Leo Bernard {Member}
 - Pete Lanzillo {Member}
 - Roger Coutu {BOS Representative}
 - Jim McIntoch {HCTV Facilitator}
 - Mike Johnson {HCTV Assistant Facilitator}
 - **Absent**
 - Ben Nadeau {School Board Representative}
 - **Excused**
 - Bryan Donovan {Member}
4. **Public Input - none**
5. **Approval of Minutes**
 - Motion made by Leo Bernard and seconded by Pete Lanzillo:**
 - Motion to approve Minutes for August 8, 2016 as written.**
 - Motion passed: 4-0-2**
 - (Abstentions by Roger Coutu and Stu Kroner, not in attendance at meeting)**

6. Old Business

a. Town Hall meeting room equipment upgrades

Mike O'Keefe reported: couple glitches, some necessary equipment adjustments; Improvements: rewind-integrator, larger multi-monitor; all upgrades completed by this/next week.

b. Alvirne Field Update

Mike shared that final testing is completed for checking the fiberoptic cable's video feedback from AHS field to HCTV center, making it possible to stream internet and cable live, with added instant replay function, using the HCTV mobil unit.

c. HCTV Camera Operators

Jim McIntoch reported that he has recently completed the interview process and is ready to submit the names of the most qualified candidates for the position of camera operator. Roger Coutu stated that he can present the recommended candidates, on the basis of interviews supplied by Jim, to the BOS at tomorrow night's meeting. The committee agreed that Jim and Roger continue with said process.

7. New Business

a. CUC FY 18 Budget

Mike reported that Kathy Carpentier (Finance Director) and Steve Malizia (Town Administrator) have informed him that there will not be a CUC FY18 Budget review due to the passing of the recent warrant article which initiated a CUC Revolving Fund (consisting of 80% of franchise fees, with remaining 20% going to the Town). Mike shared with the committee a drafted FY18 budget for review and open discussion.

b. Facilitator Report

Jim McIntoch informed committee of last two month's happenings: Jim's desktop computer needed to be replaced; the NHCM annual meeting held at HCTV and Benson Park, for the second time, was a well-received success; HCTV janitor position is open; investigating recent "cracks" in the walls for possible repair and painting; enrichment students HMS are scheduled to complete a project called "Napoleon Dynamite" with a wrap-up party on September 26.

8. Other Business / Remarks by Committee Members

Pete Lanzillo - thanked Mike Johnson for all of his in-depth technical assistance

Mike O'Keefe - commented that AHS football has been stepped-up, next on to other sports

9. Adjournment

Motion to adjourn by Roger Coutu; seconded by Leo Bernard.

All in agreement to adjourn at 7:30 PM.

Meeting Minutes submitted by: Diane Cannava