



TOWN OF HUDSON
CABLE UTILITY COMMITTEE



12 SCHOOL STREET HUDSON, NEW HAMPSHIRE 03051 603/886-6024 FAX 603/598-6481

PUBLIC NOTICE

CABLE UTILITY COMMITTEE
September 18, 2017

HCTV Access Center
Benson Park
19 Kimball Hill Road
Hudson, NH 03051

MINUTES

1. **Call to Order By: Chairman Michael O'Keefe at 7:00 PM**

3. **Attendance**
 - **Present**
 - Michael O'Keefe {Chairman}
 - Stu Kroner {Vice Chairman}
 - Diane Cannava {Clerk}
 - Pete Lanzillo {Member}
 - Leo Bernard {Member}
 - Roger Coutu {BoS representative}
 - Jim McIntoch {Facilitator}
 - Mike Johnson {Assistant Facilitator}
 - **Absent**
 - Ethan Meinhold
 - **Excused**
 - Lee Lavoie {School Board Representative}
 - Bryan Donovan {Pending Resignation}

4. **Public Input - none**

5. **Approval of Minutes**
 - Motion made by Leo Bernard and seconded by Stu Kroner:**
 - Motion to approve Minutes for August 14, 2017 as written.**
 - Motion passed: 5-0-1.**
 - (Abstention by Roger Coutu, not in attendance at meeting)**

6. Old Business

a. HCTV Access Center Plaque

Open discussion concerning the design and purchase of a plaque commemorating the construction of the HCTV Access Center. Committee agreed that names on plaque should reflect those in-position at that time. Mike O'Keefe offered to research vendors.

7. New Business

a. Facilitator Report

Jim McIntoch reported that his staff and he are busy scheduling the production of numerous Halloween/holiday productions. There have been upgrades made to Control Room and Mobil Vehicle. A portable generator has been purchased. Mike Johnson has been working with two PMA interns on Editing skills. There still exist two open Camera Operator positions .

8. Other Business / Remarks by Committee Members

Roger Coutu invited the listening audience to check out HCTV's Facebook page for the vast amount of pertinent, current interest, information posted.

Mike Johnson commented that time-lapsed videos may be created to document the stages involved in the construction of the new HFD station off Lowell Road.

9. Non-public Session

RSA 91-A:3 II(a) The dismissal, promotion, or compensation of any public employee or the disciplining of such employee, or the investigation of any charges against him or her, unless the employee affected (1) has a right to a meeting and (2) requests that the meeting be in open, in which case the request shall be granted and (b) The hiring of any person as a public employee.

Motion made by Roger Coutu and seconded by Leo Bernard.

Motion: to enter into Non-public Session pursuant to RSA 91-A:3 II (a).

Motion passed by roll call vote: 6-0-0.

Chairman Mike O'Keefe entered into Non-public Session at 7:22 PM, thus ending the televised portion of the meeting.

General Consensus reached directing the Chairman to attend the October 10, 2017 Board of Selectmen Meeting for the purpose of presenting HCUC's dual recommendation: to convert the HCTV Facilitator Position to a Town Employee Position; to convert the HCTV Assistant Facilitator Position from a Part Time to a Full Time Position.

Motion made by Roger Coutu and seconded by Leo Bernard.

Motion to end Non-public Session.

Motion passed: 6-0-0.

Chairman O'Keefe entered into open session at 7:38 PM.

Motion made by Stu Kroner and seconded by Leo Bernard.

Motion to adjourn open session meeting.

Motion passed: 6-0-0.

Chairman O'Keefe adjourned meeting at 7:39PM.

submitted by: Diane Cannava, Clerk