



**TOWN OF HUDSON**  
**CABLE UTILITY COMMITTEE**



---

12 SCHOOL STREET HUDSON, NEW HAMPSHIRE 03051 603/886-6024 FAX 603/598-6481

**PUBLIC NOTICE**

**CABLE UTILITY COMMITTEE**

**February 12, 2018**

HCTV Access Center  
Benson Park  
19 Kimball Hill Road  
Hudson, NH 03051

**MINUTES**

1. **Call to Order By:** Michael O'Keefe at 7:01 PM
  
3. **Attendance**
  - **Present**
    - Michael O'Keefe {Chairman}
    - Stu Kroner {Vice Chairman}
    - Diane Cannava {Clerk}
    - Leo Bernard {Member}
    - Pete Lanzillo {Member}
    - Jim McIntoch {Director of Community Media}
  - **Absent**
    - Lee Lavoie {School Board Representative}
  - **Excused**
    - Ethan Meinhold {Member}
    - Roger Coutu {Board of Selectmen Representative}
    - Michael Johnson {Assistant Director of Community Media}
  
4. **Public Input - none**
  
5. **Approval of Minutes**

**Motion made by Stu Kroner and seconded by Leo Bernard:**  
**Motion to approve Minutes for November 13, 2017 as written.**  
**Motion passed: 5-0-0**

## **6. Old Business**

### **a. Capital Project(s)**

Mike O'Keefe opened discussion concerning the need for replacing the studio cameras. It was stated that said cameras are the initial cameras used by HCTV when the studio was located on Old Derry Road. Committee was in fully agreement that Mike prepare proposal for a bid with camera specifications.

## **7. New Business**

### **a. HCTV Camera Operator Base Pay**

Jim McIntoch reported that the camera operator's pay has remained steady for the last seven years. He described his difficulty with attaining and retaining camera operators, especially for the nightly governmental meetings. Jim suggested that an increase in the camera operator's base pay would assist in the hiring process. He also suggested the creation/adoption of a pay scale schedule for the position of camera operator that would foster long-term employment, decreasing the current level of turnover. Committee suggested that Jim check surrounding towns' rates for further consideration of base pay and a pay scale schedule for the position of HCTV Camera Operator.

### **b. Maintenance/Custodial Base Pay**

Mike O'Keefe opened discussion concerning hourly rate of pay for Town non-union custodians and current pay rate for the HCTV Access Center custodian. Committee came to the consensus that HCTV's custodial base pay should be equitably increased. Therefore, the following Motion was made.

**Motion made by Pete Lanzillo and seconded by Stu Kroner:**

**Motion to recommend to the Board of Selectmen that the HCTV Custodial Position's base pay be comparable to the Senior Center's Custodial Position with a base pay of \$13.25 for new hire, also to increase currently employed HCTV Custodian's hourly rate to \$13.52.**

**Motion passed: 4-0-1 (Leo Bernard abstained due to conflict-of-interest)**

### **c. Part Time HCTV Assistant - Removed from Agenda.**

### **d. Director's Report**

The Town and School Deliberative Sessions are available for public viewing via HCTV streaming. Difficulty with Buxton Room "video noise" is being addressed. Electrical failure with Live feed of last BOS meeting being remedied with Comcast; said meeting is now available via HCTV streaming. New cameras available for town residents to borrow. Some school student training via fake production and read. New hire: Lisa Webber, Camera Operator.

## **8. Other Business / Remarks by Committee Members**

Stu Kroner - Live broadcast of "Meet The Candidates" February 20 at 7 PM

## **9. Non-Public Session - Removed from Agenda.**

## **10. Adjournment**

**Motion to adjourn by Pete Lanzillo; seconded by Leo Bernard.**

**All in agreement to adjourn at 7:34 PM.**

**Meeting Minutes submitted by: Diane Cannava**