



TOWN OF HUDSON
CABLE UTILITY COMMITTEE



12 SCHOOL STREET HUDSON, NEW HAMPSHIRE 03051 603/886-6024 FAX 603/598-6481

PUBLIC NOTICE

CABLE UTILITY COMMITTEE

May 14, 2018

HCTV Access Center
Benson Park
19 Kimball Hill Road
Hudson, NH 03051

MINUTES

1. **Call to Order By:** Michael O'Keefe at 7:04 PM

3. **Attendance**
 - **Present**
 - Michael O'Keefe {Chairman}
 - Stu Kroner {Vice Chairman}
 - Diane Cannava {Clerk}
 - Leo Bernard {Member}
 - Pete Lanzillo {Member}
 - Ethan Meinhold {Member}
 - Lee Lavoie {School Board Representative}
 - Jim McIntoch {Director of Community Media}
 - **Absent**
 - Roger Coutu {Board of Selectmen Representative}

4. **Public Input - none**

5. **Approval of Minutes**

Motion made by Stu Kroner and seconded by Ethan Meinhold:

Motion to approve Minutes for February 12, 2018 as written.

Motion passed: 6-0-1

(Abstention by Lee Lavoie, not in attendance at meeting)

6. Old Business - none

7. New Business

a. Hills Memorial Library Cablecasting Equipment

Mike O'Keefe reported that this building's broadcasting equipment is the oldest of all town installations, not yet upgraded to HD. Jim McIntoch stated that the lighting is also Standard Definition. Jim described other needed improvements, such as a better means of including HSB video presentations and the addition of a large TV monitor. Lee Lavoie offered to contact School Superintendent Russell to facilitate his input with Jim McIntoch. As a result of said discussion, the following **General Consensus** was reached by the committee:

THE HCTV COMMITTEE AGREE THAT IMPROVEMENTS BE MADE TO THE HILLS MEMORIAL LIBRARY CABLECASTING EQUIPMENT TO UPDATE THIS FACILITY'S CAPABILITY FOR INCREASED QUALITY OF TELEVISED SCHOOL BOARD MEETINGS.

b. Drone Recordings for Land Use Department

Mike reported that George Thebargue met with Jim McIntoch and Mike Johnson to discuss Capture Videos of Hudson's construction/development of certain properties for Promo materials by Planning/Land Use.

c. HCTV FY 2019 Budget

Mike suggested that a copy of HCUC FY 2019 Budget be forwarded to Town Finance Director, Kathy Carpentier. The committee was in full agreement, supporting fiscal transparency. (Note: HCUC monies are deposited to a Revolving Fund.)

d. Director's Report

Jim shared the following: April 29, "Steve Katsos Show" televised Live as a Friends of Benson Park Fundraiser; upcoming broadcasts: May 2-AHS Instrumental Band, May 28-Choral Concert, May 30-HMS presentation, June 2-Jazz Cage Concert, June 14-AHS Graduation; June 16-Inner Dragon; June- Annual Last Cast Fishing Derby. 2018 new broadcasts: 37 out of studio, 80 in studio, 71 government meetings.... (approximately, 16-18 new shows per month).
Glide Camera ready for use; "Big Ear" ready for football games

8. Other Business/Remarks by Committee Members - none

9. Adjournment

**Motion to adjourn by Leo Bernard; seconded by Ethan Meinhold.
All in agreement to adjourn at 7:47 PM.**

Meeting Minutes submitted by: Diane Cannava

