



TOWN OF HUDSON
CABLE UTILITY COMMITTEE



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PUBLIC NOTICE

CABLE UTILITY COMMITTEE

August 13, 2018

HCTV Access Center
Benson Park
19 Kimball Hill Road
Hudson, NH 03051

MINUTES

1. **Call to Order By:** Michael O'Keefe at 7:01PM

3. **Attendance**
 - **Present**
 - Michael O'Keefe {Chairman}
 - Stu Kroner {Vice Chairman}
 - Diane Cannava {Clerk}
 - Leo Bernard {Member}
 - Roger Coutu {Board of Selectmen Representative}
 - Jim McIntoch {Director of Community Media}
 - **Absent**
 - Lee Lavoie {School Board Representative}
 - **Excused**
 - Pete Lanzillo {Member}

4. **Public Input - none**

5. **Resignations and Appointments**

Ethan Meinhold's resignation letter read by Michael O'Keefe, accepted by Committee without prejudice; thus there are two openings for membership on HCUC.

6. **Approval of Minutes**

Motion made by Stu Kroner and seconded by Leo Bernard:
Motion to approve Minutes for May 14, 2018 as written.
Motion passed: 4-0-1
(Abstention by Roger Coutu, not in attendance at meeting)

7. Old Business

a. Hills Memorial Library Cablecasting Equipment Update

Jim McIntoch reported scope of work that included, but not limited to, installation of a monitor vs. projector; audio mixer added and others repositioned; updating of cameras and switches. High-priced items on hold until BOS/HSB agreement is finalized on future use of building. [Note: **General Consensus** by HCUC on May 14, 2018]

b. HCTV Access Center Dedication Plaque

Jim presented some plaque companies with pricing to Committee. General agreement by committee for Chairman and Media Director to design and purchase plaque as they determine appropriate.

8. New Business

a. HCTV Camera Operator Hourly Pay Rate

Jim addressed the long-standing hourly rate for Camera Operators. Roger Coutu requested Jim to survey other community media centers for their hourly rate/pay scale.

b. AHS Field Conduit Project

Jim presented a plan of action to install conduit at each end of field (25 yard lines), fiberoptic down sidelines, top boxes with microphones from field to HCTV truck.

c. Director's Report

Jim reported on some new productions: Senior Connection; Benson Park Cage Concerts; Old Home Days' Lumberjack Competition; James A. Taylor Memorial Fire Station Dedication. Scheduled productions: 9-11 Remembrance; PMA Athletics and Arts Center Ribbon Cutting Ceremony; AHS football games.

9. Other Business/Remarks by Committee Members - none

10. Adjournment

Motion to adjourn by Leo Bernard; seconded by Roger Coutu.

Unanimous agreement to adjourn at 7:45 PM.

Meeting Minutes submitted by: Diane Cannava