

# Town of Hudson Cemetery Trustees

## Meeting Minutes

**Date:** Monday March 30, 2026

**Time:** 6:30 PM

**Location:** HCTV Conference Room

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## Call to Order

Chairman Christina Madden called the meeting to order at 7 PM.

## Pledge of Allegiance

The Pledge of Allegiance was recited by all present.

## Roll Call

**Present:** Christina Madden (Chair), Mel Gannon, Dan Barthelemy (Secretary)

**Absent:** None

Also present, Selectwoman Heidi Jacoby

## Public Input

No public input.

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## Agenda Items

1. Newly elected member Mel Gannon was welcomed by Christina and Daniel.

**2. Election of new Chairman:** Member Daniel Barthelemy was nominated for the position of Chairman by Christina Madden, seconded by Mel Gannon. Daniel was elected unanimously and assumed the Chairmanship

**3. Election of Secretary:** Daniel Barthelemy nominated Christina Madden as Secretary and Mel Gannon seconded the motion. Christina was elected unanimously.

**4. Old Business:**

Chairman Barthelemy then discussed the budget reports, pointing out a small discrepancy caused by us getting a reduced price on some gravestone repairs last fall. He also noted that there is \$50 in the budget for postage, which we normally don't use, but that it is being used by some Town office. He wondered if we needed to send something via USPS or FedEx, would we be able to utilize that \$50.

We then reviewed the plans for previously approved headstone repairs starting in April. It was also noted that repairs to gravestones in Sunnyside Cemetery will be paid for by money from the Sunnyside Trust Fund monies kept by the Trustees of the Trust Funds.

Christina noted that she is a member of the NH Cemetery Association as well as the NH Old Graveyards Association. She will be attending the NHCA Annual Meeting in April and hopes to talk with a vendor who does headstone cleaning and more.

**We discussed Cemetery Records Management again.** Mel now has a hand-held scanner which can be used to scan in records. Dan also said he would look into whether the Town IT manager could help us.

Christina visited Town Hall to look at the Cemetery Trustee documents on file there and said that determining what should be digitized should be determined by all the Trustees. She also visited the Hills House to look at the Historical Society's records and found that there is a huge amount of information that needs to be scanned in, and that at least three cemeteries had been inventoried in the past and had been documented with photographs and headstone inscriptions. Dan and Christina went to the Rodgers Library and looked at their files on Hudson

Cemeteries. The only file with information that needed preserving was the file pertaining to the Poor Farm and its cemetery.

#### **5. New Business:**

Since we have \$590 left in the 2025/2026 budget, Dan Barthelemy made a motion to repair two more previously identified gravestones in need of repair with that money. Christina seconded it and the motion was passed unanimously.

Christina noted that she had purchased some flag holders commemorating the 250<sup>th</sup> Anniversary of the founding of our country for use at Town cemeteries to represent our veterans buried in those cemeteries. Wreaths Across America will no longer be leaving the flags on veterans' graves year-round, so these markers will be a year-round reminder of those veterans. On behalf of the Trustees, Dan accepted the donation.

The Trustees were contacted through the Trustees' Town webpage regarding a possible burial in Sunnyside Cemetery. Christina and either or both Trustees can will meet with the individual who holds the deed on April 16 so that the burial can go ahead. Christina pointed out that all Town Cemeteries are closed to burials, but that there may be some outstanding deeds for plots in Sunnyside. There is a procedure to follow in burying someone in Sunnyside that begins with contacting the Trustees. All expenses for approved burials are to be borne by the family.

#### **6. Other Business/Comments: None.**

**7. Next Meeting & Walkthrough:** The annual walk-through of the Town cemeteries, which will be the next meeting, will be held, weather permitting, on Friday April 24, 2026 at 9 AM, starting at Sunnyside Cemetery. HCTV will be informed so they can record it, and the DPW will be notified as a courtesy.

#### **Adjournment**

There being no further business, Chairman Barthelemy adjourned the meeting at 7:30 PM.

**Minutes prepared by:** Christina Madden, Secretary