



Town of Hudson Code of Ethics Committee  
February 11, 2016  
**Minutes**

Meeting called to order 7 pm

**Roll Call:**

Bob Olson- Vice Chairman, Diane Sirvydas- Secretary, Dianne Emanuelson- Chairman,  
Jared Stevens: all present

**Acknowledged/Welcomed those of the public in attendance:**

Robin Rodgers, Linda Kipnes, Len Lathrop & Richard Maddox

**Reading of Minutes from March 2015:**

Motion was made by Dianne Emanuelson to accept the minutes. Seconded by Jared Stevens.

**Review of Complaint:**

Robin Rodgers and Linda Kipnes both spoke to the complaint.

Robin Rodgers explained there was a meeting in August to discuss raises for Library Employees. No vote was taken as not all members of the Library Trustees were present. Linda Kipnes confirmed this, stating that once review of the Library Trustees budget was done & determined that they could proceed with the raises. The vote was done by e-mail due to a member not present. They also stated that a follow up meeting occurred but separate minutes of that meeting were not available. Also stated by Linda was that all of the Library Trustee Meetings are held in non-public.

Dianne Emanuelson – Chairman: Inquired if there was a copy of additional minutes occurring after the e-mail vote.

Robin Rodgers stated there were no additional minutes, that it was included in the Report of Action Accepted Minutes from 9/16/15.

Bob Olson – Vice Chairman: Asked for clarification on the Library Trustees Report of Actions, as the Trustees claimed that it included a follow up meeting but does not indicate this in the Report of Actions. Bob Olson suggested that the Library Trustees adjust their format to include Old Business & New Business, therefore eliminating any gray area in the notes. Currently as they are written, we are not able to discern if a follow up meeting occurred.

Dianne Emanuelson made a motion to advise the Library Trustees that the e-mail vote to be void. A public meeting should be held to retake the vote. Also to take note that future meetings need to comply with RSA 91-A:2 II, Meeting Open to Public and RSA 91-A:2 III ( c ) “ No meeting shall be conducted by electronic mail or any other form of communication that does not permit the public to hear, read or otherwise discern meeting discussion.

The motion was passed unanimously.

## **New Business:**

Jared Stevens asked “ if we had seen him attend the selectmen's meeting”. Stating he had issues to bring forward. His concerns were that of FDIC forms, Ethics By-laws, especially Anonymous complaints.

Jared Stevens stated he asked the Board of Selectmen to direct us (The Code of Ethics Committee) to hold a meeting regarding these issues.

Dianne Emanuelson reiterated to Jared that the Ethics Committee is an autonomous board. Therefore if he feels a meeting should occur that he should notify the Chairman of the Ethics Committee rather than the Selectmen.

Dianne Emanuelson – Chairwoman – Stated that “I did indeed watch the Selectmen's meeting & that Jared had incorrect information”. Dianne stated that had Jared inquired to her or Bob Olson – Vice Chairman these items would have been explained to him. It was explained to Jared that Dianne Emanuelson-Chairman keeps in contact with the Town Clerk regarding the FDIC forms and that it is only brought to the Ethics Committee attention if someone is in violation. The Town Clerk has been very efficient at communicating this info. to the Chairman.

Dianne Emanuelson also stated that the Ethics By-Laws had been previously looked at before Jared was on the Committee. It was determined that no changes were needed at that time.

Dianne stated that we (the Committee) can take a look to re-evaluate if any changes or updating needs to occur. The Committee voted unanimously to take a six week period to re-evaluate the By-laws to determine if changes are necessary; also to determine that electronic communication is specified.

Dianne also took this time to inform the Committee that there is training available in Concord to become more familiar with the purview of the board.

Selectman Richard Maddox also discussed training available to all Boards & Committees.

Meeting was adjourned at 7:50