

TOWN OF HUDSON

Code of Ethics Committee

7:00PM October 29th, 2019

Minutes

Call to Order:

The meeting was called to order by Chairwoman Kimberly Rice at 7:00PM in the Buxton Conference Room at Town Hall.

Pledge of Allegiance:

The pledge of allegiance was led by Mrs. Rice.

Roll Call:

Present: Kimberly Rice; Todd Terrien; Heather Smalley; and Shane Coughlin.

All members were present.

New Business:

1. Approval of the Minutes

Motion by Mr. Terrien, seconded by Mrs. Smalley, to approve the minutes from September 24th of 2019. The motion passed 4-0.

2. By-laws

Mrs. Smalley: In Article 6, the word “preliminarily” should be “preliminary.” This correction was adopted.

Mr. Coughlin: Thank you Mrs. Rice for your leadership on working with the town attorney to draft by-laws.

Motion by Mr. Coughlin, seconded by Mrs. Smalley, to adopt the by-laws for the Code of Ethics Committee. The motion passed 4-0.

3. Code of Ethics Committee Vacancy

Chairwoman Rice: We have a vacancy on the committee due to the resignation of Jared Stevens. We received two applications. Only one candidate, Michael MacDonald, is here. Normally we do not meet very often. However, as of late, we are meeting more often. Will this be an issue?

Mr. MacDonald: That will not be an issue.

Chairwoman Rice: How long have you lived in Hudson?

Mr. MacDonald: I have lived in Hudson since 2011.

Mr. Terrien: What drove you to applying to be on this committee?

Mr. MacDonald: This is related to what I do for work, and I am looking to get involved in something where I could utilize my background.

Chairwoman Rice: Thank you for stepping up to serve.

Mr. Terrien: Have you served on other boards?

Mr. MacDonald: No.

Motion by Mrs. Smalley, seconded by Mr. Terrien, to appoint Michael MacDonald to the Code of Ethics Committee with a term set to expire in March of 2020. The motion passed 4-0.

Mrs. Rice: Our next meeting is on November 12th, and we will be meeting at 6:30PM with the town's legal counsel.

Mr. MacDonald: How does this committee function when it comes to reviewing complaints?

Chairwoman Rice: People can submit complaints on the website or in Town Hall. We are then forwarded the complaints. We set a date to review the complaints and decide whether or not to pursue further investigation.

Mr. Coughlin: Please be sworn in and get your name badge before November 12th.

Mrs. Smalley: Please see Patti Barry to do this.

Motion by Mr. Coughlin, seconded by Mrs. Rice, to adjourn the meeting. The motion passed 4-0.

The Code of Ethics Committee adjourned at 7:08PM.