



# TOWN OF HUDSON

## FIRE DEPARTMENT

39 FERRY STREET, HUDSON, NEW HAMPSHIRE 03051

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Emergency 911  
Business 603-886-6021  
Fax 603-594-1164

Scott J. Tice  
Chief of Department

### Hudson Fire Department Mobile Light Tower Request for Proposal

***Bid Information:***

Specifications can be obtained via the Town of Hudson, NH website at [www.hudsonnh.gov](http://www.hudsonnh.gov). Any questions regarding this proposal shall be directed to Deputy Chief James Paquette by calling (603) 886-6021 or via email at [jpaquette@hudsonnh.gov](mailto:jpaquette@hudsonnh.gov).

***Bid Submission:***

***All Requests for Proposals (RFP) shall be submitted to the following no later than 10:00 AM on Friday, June 23, 2023:***

***Hudson Town Clerk's Office  
12 School Street  
Hudson, NH 03051***

***The envelope containing the Request for Proposal must be clearly marked  
"2023 Mobile Light Tower"***

***Bid Opening:***

Bid opening shall take place at 10:00 AM on Friday, June 23, 2023, at the following location:

Town of Hudson Town Hall  
Buxton Meeting Room  
12 School Street  
Hudson, NH 03051

Proposals will not be accepted at the bid opening, they shall be submitted to the Town Clerk as required.

***Acceptance/Rejection of Bid:***

No right shall accrue to any person submitting a bid until such bids have been accepted and contract awarded in writing by the duly authorized representative of the Hudson Board of Selectman. The Hudson Board of Selectman reserves the right to reject any and all bids and to accept the lowest responsible bidder, and to waive any informalities, omissions, excess verbiage, or technical defects in the Bidding, if, in the opinion of the Board of Selectman, it would be in their best interest to do so.

**2023 PROPOSAL FOR  
MOBILE LIGHT TOWER  
THE TOWN OF HUDSON, NH FIRE DEPARTMENT**

The undersigned has read, understands, and agrees to comply with the requirements contained in the Request for Proposal for **“MOBILE LIGHT TOWER”** The undersigned submits this proposal in good faith and without collusion with any other person, individual or firm.

The proposal consists of this cover page and the following attachments:

Name and Address of Firm:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Name, Title and Contact Information of Authorized Representative:

REPRESENTED BY:

\_\_\_\_\_

(Name & Title)

TELEPHONE #: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

FAX #: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

EMAIL: \_\_\_\_\_

\_\_\_\_\_  
Signature of Authorized Representative:

**2023 PROPOSAL FOR  
MOBILE LIGHT TOWER  
FOR  
THE TOWN OF HUDSON, NH FIRE DEPARTMENT**

**1. Supply and deliver a MOBILE LIGHT TOWER with the following provisions:**

- A. A Unit that is designed to provide safe and reliable lighting and power with safety features in an easy-to-use system
- B. A simple-to-operate controller with full programmability and integration
- C. A unit that is designed to allow operation in extreme environments
- D. Easy access to perform required maintenance
- E. On-board safety system with warning and shutdown safety measures
- F. Trailer that is designed and integrated with the power and light unit as one system
- G. Manufacturer's warranty of at least 2 years or 2,000 hours
- H. Upon Delivery, complete a single in-service training session with assigned staff

**Cost of Unit**    \$ \_\_\_\_\_

**Delivery Costs** \$ \_\_\_\_\_

**Total Cost**    \$ \_\_\_\_\_

Name and Address of Firm:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Authorized Representative:

\_\_\_\_\_ Title: \_\_\_\_\_

PHONE #: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

FAX #: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

EMAIL: \_\_\_\_\_

\_\_\_\_\_  
(Name & Title)

\_\_\_\_\_  
Signature of Authorized Representative

**2023 PROPOSAL FOR  
FOR  
Mobile Light Tower  
FOR  
THE TOWN OF HUDSON, NH FIRE DEPARTMENT**

**NON-COLLUSIVE AFFIDAVIT OF PROPOSER**

The undersigned proposer, having fully informed themselves regarding the accuracy of the statements made herein certifies that;

**(1)** The proposer developed the bid independently and submitted it without collusion with, and without any agreement, understanding, or planned common course of action with any other entity designed to limit independent bidding or competition;

**(2)** The proposer, its employees and agents have not communicated the contents of the bid to any person not an employee or agent of the proposer and will not communicate the proposal to any such person prior to the official opening of the proposal;

**(3)** Acknowledges that the Town of Hudson, NH's Code of Ethics has been reviewed and understood. The undersigned proposer further certifies that this statement is executed for the purpose of inducing the Town of Hudson, NH to consider the proposal and make an award in accordance therewith.

\_\_\_\_\_  
Legal Name of Proposer

\_\_\_\_\_  
Firm Business Address

\_\_\_\_\_  
Signature and Title

\_\_\_\_\_  
Date

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Subscribed and Sworn to me this \_\_\_\_ day of \_\_\_\_\_ 20\_\_

Notary Public  
My Commission Expires \_\_\_\_\_

## I. GENERAL INFORMATION

**1.1 Issuing Office:** This Request for Proposals (RFP) is issued by the Town of Hudson, NH 12 School Street Hudson, NH 03051.

**1.2 Purpose:** The purpose of the RFP is to provide prospective firms with essential information to enable them to prepare and submit proposals regarding **2023 Mobile Light Tower RFP**.

**1.3 Proposals:** All proposals received by the Town in response to this RFP will be retained. Submissions must:

**A.** Constitute a complete response to this RFP, using the Proposal Form provided in this document.

**B.** Include an original and three (3) copies.

**C.** Must be received on or before 10:00 AM on Friday, June 23, 2023. Envelopes must be clearly marked:

### **“2023 Mobile Light Tower”**

Firms mailing proposals should allow for normal delivery time to ensure timely receipt of their proposals.

#### **Proposals should be mailed directly to:**

**2023 Mobile Light Tower  
Hudson Town Clerk  
12 School Street  
Hudson, NH 03051**

**D.** Must be signed by an official authorized to bind the firm to its provisions.

**E.** Must include a statement that the proposal remains valid for a period of at least ninety (90) days from the date of its submission.

#### **LATE PROPOSALS WILL NOT BE CONSIDERED**

**1.4 Rejection of Proposals:** The Town reserves the right to reject any and all proposals received as a result of this RFP.

**1.5 Communications Concerning RFP:** All questions relevant to the development of a proposal are to be submitted in writing by **10:00 a.m. on June 9, 2023** to:

James Paquette, Deputy Fire Chief  
Hudson Fire Department  
39 Ferry Street  
Hudson, NH 03051  
[Jpaquette@hudsonnh.gov](mailto:Jpaquette@hudsonnh.gov)

Questions determined to be of interest to all prospective firms will be answered in writing and provided to all firms either by mail or by e-mail.

**1.6 Term:** Based upon the outcome of this process, the Town of Hudson, NH will award a contract at the sole discretion of the Town of Hudson, NH.

**1.7 Additional Information:**

**A.** Revisions or addenda to the RFP: In the event it becomes necessary to revise or supplement any part of the RFP, the revision or supplement will be provided to all prospective firms either by U.S. mail or by email.

**B.** Incurring Costs: The Town will not be liable for any costs incurred by a firm in the preparation or submission of a proposal.

**C.** Acceptance of Proposal Content: The contents of the successful proposal may, at the Town's option, become part of the contract entered into by the successful firm and the Town.

## **GENERAL SPECIFICATIONS OF MOBILE LIGHT TOWER**

**Bid Prices:** Bid price is to be a net LUMP sum fee, inclusive all parts, labor, travel, delivery, supervision, training, etc., necessary to render the units operational upon delivery.

**Basis of Award:** This contract will be awarded to the qualified bidder meeting specifications: DEFINED AS: ability and capability of the bidder to perform the work as described with the conditions set forth within, and in accordance with any applicable standards or certifications of the proposed equipment. Consideration will be given to previous work performed by the Bidder for the Town of Hudson, NH as well as financial resources of the bidder, compliance by the bidder with all applicable federal, state, and local laws, licensing requirements and delivery or completion time.

**Bid Award:** Once the qualified bidder has been identified and the award of the bid is authorized, the Fire Department shall prepare or cause to be prepared a purchase order to confirm the bid award. The Fire Department will bring the recommendation forward to the Board of Selectman for approval as required by the Town of Hudson, State Statutes, and this policy.

**Invoicing:** Invoice shall be payable upon satisfactory delivery and inspection of the unit to ensure it is operational.

The Town of Hudson, NH is seeking qualified manufacturers, or their representatives, to submit proposals through the RFP Process for the purchase of a Mobile Light Tower.

The selection process used will be based on a review of qualifications followed by a detailed review of costs and finances. The final decision will be made by the Town of Hudson, NH.

A decision will be made based on all information obtained through the RFP process including written proposals and on-site interviews. Among the factors to be considered will be infrastructure compatibilities, operational governance, and quality control.

The Town of Hudson, NH reserves the right to accept or reject any or all options, proposals, and responses; to waive any technicality in a statement or part thereof submitted, and to pursue the option(s) deemed to be in the best interest of the town. All materials submitted shall become the property of the town. The receipt of any response to this request shall in no way be construed to create or imply a contract or obligation between the parties.

Responses shall be addressed to the **Town of Hudson, NH 12 School Street Hudson, NH 03051 on or before 10:00 AM on Friday, June 23, 2023.** Responses shall be submitted in a sealed envelope clearly marked,

**“2023 Mobile Light Tower”**

The RFPs are available at the Town of Hudson NH Website: [www.hudsonnh.gov](http://www.hudsonnh.gov)

**Specifications:**

Must check either "Compliant" or "Exception" for each line item.  
If an exception is taken provide a detailed description/explanation for the exception.

**Standards:**

CSA Certified compliant

COMPLIANT: \_\_\_\_\_ EXCEPTION: \_\_\_\_\_

**Engine System:**

4-cylinder diesel engine

COMPLIANT: \_\_\_\_\_ EXCEPTION: \_\_\_\_\_

Isolated-mounted engine supports

COMPLIANT: \_\_\_\_\_ EXCEPTION: \_\_\_\_\_

Electronic governing system

COMPLIANT: \_\_\_\_\_ EXCEPTION: \_\_\_\_\_

**Fuel System:**

Minimum fuel tank capacity of 50 gallons

COMPLIANT: \_\_\_\_\_ EXCEPTION: \_\_\_\_\_

48 hour Run time @ 100% lights load

COMPLIANT: \_\_\_\_\_ EXCEPTION: \_\_\_\_\_

**Cooling System:**

Liquid Cooling System

COMPLIANT: \_\_\_\_\_ EXCEPTION: \_\_\_\_\_

**Generator:**

60 Hz engine / generator

COMPLIANT: \_\_\_\_\_ EXCEPTION: \_\_\_\_\_

20 kW output for standby

COMPLIANT: \_\_\_\_\_ EXCEPTION: \_\_\_\_\_

**Lighting:**

(4) 320 W LED Luminaries

COMPLIANT: \_\_\_\_\_ EXCEPTION: \_\_\_\_\_



Aluminum and polymer housing

COMPLIANT: \_\_\_\_\_ EXCEPTION: \_\_\_\_\_

Friction disc mounted for ease of positioning

COMPLIANT: \_\_\_\_\_ EXCEPTION: \_\_\_\_\_

**Enclosure:**

Aluminum, insulated and sound attenuated enclosure with UV and fade resistant powder coating

COMPLIANT: \_\_\_\_\_ EXCEPTION: \_\_\_\_\_

Lockable doors to include fuel fill and access with keys provided

COMPLIANT: \_\_\_\_\_ EXCEPTION: \_\_\_\_\_

Document holder with owner's manual that includes AC and Dc wiring diagrams

**Trailer:**

DOT Approved tail, side, brake, and directional lights with recessed read lights

COMPLIANT: \_\_\_\_\_ EXCEPTION: \_\_\_\_\_

Transportation tie downs

COMPLIANT: \_\_\_\_\_ EXCEPTION: \_\_\_\_\_

Safety chains with spring-loaded safety hooks

COMPLIANT: \_\_\_\_\_ EXCEPTION: \_\_\_\_\_

Single 3000 lb. axle

COMPLIANT: \_\_\_\_\_ EXCEPTION: \_\_\_\_\_

Tongue jack with footplate

COMPLIANT: \_\_\_\_\_ EXCEPTION: \_\_\_\_\_

Removable Tongue with 2" ball hitch

COMPLIANT: \_\_\_\_\_ EXCEPTION: \_\_\_\_\_

**Electrical System:**

100 Amp main breaker with shunt trip

COMPLIANT: \_\_\_\_\_ EXCEPTION: \_\_\_\_\_

(2) 120 V, 20 A GFCI duplex outlets

COMPLIANT: \_\_\_\_\_ EXCEPTION: \_\_\_\_\_

(2) 240 V, 30 A twist lock outlets

COMPLIANT: \_\_\_\_\_ EXCEPTION: \_\_\_\_\_

(2) 240 V, 50 A, 3-pole, 4-wire twist lock outlets

COMPLIANT: \_\_\_\_\_ EXCEPTION: \_\_\_\_\_

12 V, 720 CCA, Wet Cell Battery with charging system

COMPLIANT: \_\_\_\_\_ EXCEPTION: \_\_\_\_\_

**Control System:**

Heated LCD Display with push button operation that operates from -40 to 150 degrees F

COMPLIANT: \_\_\_\_\_ EXCEPTION: \_\_\_\_\_

Configurable timers, alarms, and exercise

COMPLIANT: \_\_\_\_\_ EXCEPTION: \_\_\_\_\_

Generator diagnostic system with warnings and alarms

COMPLIANT: \_\_\_\_\_ EXCEPTION: \_\_\_\_\_

Programmable auto scheduling

COMPLIANT: \_\_\_\_\_ EXCEPTION: \_\_\_\_\_

**Mast:**

Vertical operation and storage with steel sections and polymer guides

COMPLIANT: \_\_\_\_\_ EXCEPTION: \_\_\_\_\_

Electric, Self-braking winch

COMPLIANT: \_\_\_\_\_ EXCEPTION: \_\_\_\_\_

Minimum of 300-degree rotation that is lockable and adjustable from the ground with mast fully extended

COMPLIANT: \_\_\_\_\_ EXCEPTION: \_\_\_\_\_

Self-retracting power cord for lighting

COMPLIANT: \_\_\_\_\_ EXCEPTION: \_\_\_\_\_

**Pricing:**

The vendor shall provide a guaranteed purchase price on the items and quantities for a period of Ninety (90) days.

COMPLIANT: \_\_\_\_\_ EXCEPTION: \_\_\_\_\_

**Warranty:**

A minimum of a 2-year warranty is required on all system components and features of the unit to include finish

COMPLIANT: \_\_\_\_\_ EXCEPTION: \_\_\_\_\_

**Warranty Information:**

Vendor shall state specifically in the bid the manufacturer’s warranty regarding parts and/or labor, and the duration of the warranty in years.

The vendor shall state specifically any and all regularly scheduled maintenance and requirements outlined by the manufacturer to maintain any and all warranties. Additionally, the vendor shall also provide specific information regarding where said maintenance can and/or should be performed (i.e. within department, manufacturer’s service center, etc.).

COMPLIANT: \_\_\_\_\_ EXCEPTION: \_\_\_\_\_

**Vendor/Service:**

For quick service of unexpected emergency repairs, the Bidder shall have a service or repair facility within 75 miles of the Hudson Fire Department, located at: 15 Library Street Hudson, NH 03051. The bidder shall offer on-site repair as an option for quick turnaround of the generator removed from service.

COMPLIANT: \_\_\_\_\_ EXCEPTION: \_\_\_\_\_

The seller should provide annual service and maintenance for a period of 5 years from date of delivery. This service should be provided onsite and can be scheduled when it is mutually convenient.

COMPLIANT: \_\_\_\_\_ EXCEPTION: \_\_\_\_\_

**Additional Requirements:**

Federal funding is being used in the purchase of this equipment and is subject to the following provisions. It is the responsibility of the vendor to verify if applicable. Other terms and conditions may apply, Town of Hudson, NH Fire Department will supply additional information if requested.

All contracts awarded by the Town of Hudson, New Hampshire to subcontractors and involving a grant-funded Purchase of goods or services, including small purchases, must include certain federally mandated Procurement contract provisions, including:

- Recipient Termination 2 CFR Part 200 Appendix II
- Equal Employment Opportunity E.O. 11246, “Equal Employment Opportunity,” as amended by E.O. 11375, “Amending Executive Order 11246 Relating to Equal Employment Opportunity,” and as supplemented by regulations at 41 CFR part 60, “Office of Federal Contract Compliance Programs, Equal Employment Opportunity, Department of Labor.”
- Clean Air Act 42 U.S.C. 7401
- Federal Water Pollution Control Act 33 U.S.C. 1251
- Energy Efficiency 2 CFR Part 200 Appendix II
- Copeland “Anti-Kickback” Act 18 U.S.C. 874 and U.S.C. 276C
- Byrd Anti-Lobbying Amendment 31 U.S.C. 1352
- Debarment and Suspension Executive Order 12549 and 12689
- Recycling 2 CFR Par 200 Appendix II

- Davis-Bacon Act 40 U.S.C. 276a to a -7 see: <https://sam.gov/content/wage-determinations> MUST PAY THESE WAGE RATES. CONTRACTOR MUST TRACK THIS
- Contract Work Hours and Safety Standards Act 40 U.S.C. 327-333
- Rights to Inventions Made Under a Contract or Agreement
- 37 CFR part 401 Contractor Breach Clause 2 CFR Part 200 Appendix II
- For FEMA awards made and any other funding FEMA obligates during this waiver period, through January 1, 2023, recipients and sub recipients will not be required to follow the BABAA requirements.
- Provisions that allow for administrative, contractual, or legal remedies where contractor violates or breaches contract terms as well as remedial actions.
- Provisions addressing termination by the Town of Hudson, New Hampshire including manner of termination and basis for settlement
- Provisions addressing termination of contract for default as well as circumstances beyond control of sub awardee
- Provisions allowing access to sub awardee records by the Town of Hudson, New Hampshire federal awarding agency, Comptroller General of the United States, and other duly authorized representative including NH Dept. of Safety.