



TOWN OF HUDSON

Library Board of Trustees



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Hudson Library Board of Trustees

Regular Meeting Minutes

May 17, 2017

Present:

- Trustee Robin Rodgers
- Trustee Kara Roy
- Trustee Linda Kipnes
- Trustee Barbara Blue
- Trustee Arlene Creeden
- Charles Matthews, Director

Called To Order:

Trustee Rodgers, called the meeting to order at 6:00 p.m. and Director Matthews lead the Pledge of Allegiance.

Public Input:

There was no public input.

Report To Action:

Motion by Trustee Kipnes to accept the Public Minutes of April 19, 2017. Seconded by Trustee Roy. All in favor. Passed 5-0.

Motion by Trustee Kipnes to accept Non-Public Minutes of April 19, 2017. Seconded by Trustee Blue. All in favor. Passed 5-0.

Motion by Trustee Roy to accept the Public Minutes of April 27, 2017. Seconded by Trustee Creeden. All in favor. Passed 5-0.

Motion by Trustee Kipnes to accept the Non-Public Minutes of April 27, 2017. Seconded by Trustee Blue. All in favor. Passed 5-0.

Correspondence:

None

Reports to the Board:

Treasurer's Report

Trustee Roy would like to use the I Cloud version of Quickbooks so Treasurer can access the database from remote access. There will be 5 separate log-ins, but only one (1) log-in will have editing privileges. The cost for the Cloud is \$50.00 per year.

Motion by Trustee Roy to purchase the I Cloud version of Quickbooks for budget processing from Techsoup for \$50.00 per year. Seconded by Trustee Kipnes. All in favor. Passed 5-0.

Treasurer's Report will be posted for Audit.

Selectman's Liaison Report

No liaison Report.

Director's Report

See attached.

Acceptance of Donations:

Motion by Trustee Roy to accept for the month of April, 12 books, 5 CDs and 5 DVDs. Seconded by Trustee Kipnes. All in favor. Passed 5-0.

Motion by Trustee Roy to accept for the month of April, \$250.00 from the Friends for the Poetry Contest, \$50.00 T-Bones gift card from Hudson/Litchfield Rotary Club and \$100.00 cash donation from GFWC, Jr. for summer reading awards. Seconded by Trustee Creeden. All in favor. Passed 5-0.

Report From Friends:

There were no requests for funding. Trustee Kipnes would like to extend an invitation to join The Friends of the Library. They are looking for new members as well as Officers for the Friends. TD Bank is assisting the Friends of the Library in fundraising for the Library by offering \$50.00 for every new checking account, \$10.00 for an existing checking account, and 1/10th of 1% based on the average annual balance of a savings or CD account. It's called the Affinity Program and new or existing TD Bank customers can visit any location and ask to have balances included in the Affinity Program by presenting the Friends' Affinity Code: AH065. This is not an endorsement of TD Bank. Flyers will be put up in the Library and the Friends will put it on their website to get the word out.

Old Business:

Trustee Roy has requested "NO SMOKING" signs be put up at Rodgers Memorial Library. Quotes to be presented at next Board meeting.

Policy Manual Updates:

Motion by Trustee Roy to accept Policy Manual updates for the public use of the Library facility and advertising and solicitation by outside parties. Seconded by Trustee Kipnes. All in Favor. Passed 5-0.

By laws

To be tabled until next month's meeting.

Animals In Library – Director Matthews contacted Primex, our insurance company, and Marybeth Percell and Phil St. Cyr who work with the town on a regular basis. They suggested that we need a policy. Our conduct policy actually states: "Conduct prohibited in the library includes, but is not limited to bringing animals into the building except for trained assistant animals and for a library event and programs." Trustee Roy has suggested that we need a policy specific to animals which currently we do not have. The policy should state the size and types of animals allowed, what allowances will be made for people who have health problems, as well as how to notify people that there are animals in the Library.

Trustee Kipnes suggested small animals in a secured cage be allowed. Trustee Rodgers is concerned someone might bring a bird in a cage, but children would still be able to stick their fingers in the cage. Trustee Blue suggested the policy state that Board approval is required before an animal can be brought to the Library. Trustee Roy would like the policy to state who has the authorization to determine what animals can and cannot come to the Library. Once a policy is drafted, it will require the Library Board of Trustees approval.

Regarding liability, if the Library owned the animal, they would be liable exclusively. Since Blueberry is owned by Betsey, she could be 50% liable because it is her animal, but the Library could also be 50% liable since the animal is in the Library building.

Trustee Rodgers got a consensus from the Board on their feelings of having an animal live in the Library permanently.

Trustee Blue – Yes

Trustee Kipnes – Yes, with limitations

Trustee Roy – Yes, with limitations

Trustee Creeden – No

Trustee Rodgers – No

According to Trustee Rodgers our current policy states no animals live in the Library. They can come in for events, service animals are allowed, but animals living in the Library is prohibited at this time. Trustee Rodgers would like that phrase expanded to include livestock, etc. in order to cover all the bases. Trustee Roy would also like it stated that staff cannot bring in their pets, (i.e. dogs, etc.) just because there won't be anyone home that day. Trustee Creeden requested that proper notification be given before an animal can be brought in so it can be posted and patrons are notified. Blueberry will be allowed in the Library one day per week.

Trustee Creeden moved to make the following phrase our animal policy, “Conduct prohibited in the library includes, but is not limited to, bringing animals into the building accept for trained assistance animals and for a library event and programs”. Seconded by Trustee Roy.

Trustee Blue – No

Trustee Kipnes – No

Trustee Roy – Yes

Trustee Creeden – Yes

Trustee Rodgers – Yes

Passed 3-2.

Now that there is an accepted Animal Policy, the Board of Trustees will receive a copy of this policy from Director Matthews and discuss any changes and/or additions to be made at next month's meeting.

IT Move – Contractor to look at IT space on 5/18/17 and provide an estimate for IT renovation. Trustee Rodgers suggested the cost for these renovations be taken from the furnishings budget because it is construction in the library. Trustee Creeden said that was possible, but she would rather take it out of funds collected from fines and out of town patrons. The funds are available for this renovation. A building permit is required for this renovation.

Polo Shirts - Library staff would like to thank the Friends of the Library for their generous offer to purchase Polo shirts for Outreach staff, but staff has decided to wear buttons instead of polo shirts.

New Business:

Credit Card Services –The cost for Paypal would be 2.7% per card swipe. Square is 2.75% per card swipe. Quickbooks is 2.4% swipe plus \$0.25 cents per transaction. The Library would set a minimum transaction amount would be \$5.00. Director Matthews believes if we had the Credit Card Service, there would be more people purchasing out of town library cards, which cost \$50.00 per family. There are no setup costs associated with Paypal. A Paypal account would need to be set up where the money charged would go. Once the charges have cleared, we would receive an email letting us know that there are available funds to be transferred to one of our accounts. We still need to purchase a cellphone if they can't be hooked up to a computer or tablet. We need find out if we could use a tablet instead of a cellphone. More information is required and will be supplied at next month's meeting.

Sign Pole Banners – Need more information regarding setup fees for 2 different sayings. We need to select a design. Is there a cost associated with installing them on the poles? Information to be provided at next Board of Trustees meeting.

Safety Manual – Safety Committee working on updating Safety Manual. 4 First Aid kits need to be restocked. A defibrillator is located in the entry hall of the Library. The Town is going to schedule CPR training this summer for all town employees. A checklist of what should be in the first aid kits will be created so the first aid kits can be properly maintained and always complete.

Encumbrances – Director will check with staff to create a wish list.

Solar Power – The Hudson Selectmen have asked Trustee Kipnes to find a town building that would fit the criteria for possible installation of Solar Power, but would not cost the town any money upfront. Director Matthews has supplied Trustee Kipnes with a copy of the Rodgers Library's most recent electric bill for consideration.

Trustee Calendar – Terri and Trustee Roy will update holiday calendar.

NHLTA Regional Meeting – Trustee Kipnes received correspondence from NHLTA asking us if we are interested in hosting a regional meeting in the early fall. There are two (2) suggested topics: Reaching Specific Patron Populations and Long Range Planning. The Board has chosen 9/21/17 at 6:30 p.m. as a possible date for hosting this meeting. The Director Matthews thought it would be a good idea as well. Trustee Kipnes will contact NHLTA letting them know that we would like to host.

Motion by Trustee Creeden to put on an NHLTA Regional Meeting and we opt for Long Range Planning for 9/21/17 at 6:30 p.m. Seconded by Trustee Roy. All in favor. Passed 5-0.

Plaque – The Lions Club has donated funds for the framing of the Nottingham Charter and have requested a braille plaque be placed with Charter letting patrons know the donation of the framing was from the Lions Club.

Motion by Trustee Creeden to purchase a 3” x 6” sign with braille lettering for the Charter framing donation. Seconded by Trustee Roy. All in favor. Passed 5-0.

Portable Electronic Device Charging Center – EBSCO Professional Partnership Group will provide portable charging center at no charge to Rodgers Library with sponsorship by Huntington Learning Center.

Motion by Trustee Creeden to accept portable electronic device charging center from EBSCO at no charge. Seconded by Trustee Roy. All in favor. Passed 5-0.

Trustee Comments:

Trustee Creeden would like to thank everyone for coming to the Library programs and supporting the Library. The programs are going to be fantastic so make sure you get down there and sign up. There are prizes to give away and performers to see this summer. There are always great summer activity.

Trustee Blue – Disappointed that Blueberry cannot stay at the Library.

Trustee Kipnes – The Summer reading programs are always wonderful and the staff works very hard.

Director Matthews – He agrees with the comments about the summer reading program. He would like to invite the public in to see the new 3D printer that was generously donated by the Friends of the Library. We have patrons who are now submitting their own designs and we are building it for them. The patrons are really enjoying it.

Non-Public Session:

Trustee Creeden moved to enter into Non-Public Session under RSA91-A:3 II. (a). Seconded by Trustee Roy.

Chair called for a roll call vote

Trustee Roy – Yes

Trustee Creeden - Yes

Trustee Rodgers – Yes

Trustee Kipnes – Yes

Trustee Blue – Yes

Enter Non-Public Session at 7:39 p.m.

Exit Non-Public Session at 7:56 p.m.

Enter Public Session at 7:56 p.m.

Raises – Julia Izzo who is a page and Jonathan Courser who is an assistant librarian have 6 month salary reviews coming up on May 20 and 22, 2017 respectively.

Motion by Trustee Creeden to give \$0.25/hour increase according to interim policy to Jonathan Courser. Second by Trustee Roy. All in favor. Passed 5-0.

Motion by Trustee Creeden to give \$0.25/hour increase according to interim policy to Julia Izzo. Seconded by Trustee Roy. All in favor. Passed 5-0.

Amy Friedman is working less than the 30 hours. Her insurance payments are currently being based on her working a 30 hour week.

Motion by Trustee Creeden to have Amy Friedman work the full 30 hours per week or increase her insurance payments according to the number of hours working. Seconded by Trustee Roy. All in favor. Passed 5-0.

Next Meeting:

Our next regularly scheduled meeting is Wednesday, June 21, 2017

Adjourn:

Meeting adjourned at 8:00 p.m.

Respectfully submitted,

Terri Cicia
Administrative Assistant

Rodgers Memorial Library
Director's Report
Activity for March, 2017
April 19, 2017

Personnel

Amy Friedman was on leave from March 8th-30th. Lauren Young from our part-time staff has taken unpaid maternity leave effective April 2nd. Lauren splits her time between the Children's room and Circulation and "absolutely love[s] working at the library!" and plans to rejoin our staff in the Fall.

Adult Services – Amy Friedman

Special Programs

DCU Free Concert Series: Thanks to a generous grant from Digital Credit Union we are hosting a free concert series at 2pm on the second Saturday of each month throughout 2017. On March 11, 63 people enjoyed a performance by local Irish music duo Shannachie,

Essential Oils, Natural Health Solutions: Wellness Advocate & Oil Educator Marikaye Garnett did two presentations on Tuesday, March 7th at 3 & 7pm. Eighteen people attended the afternoon program and nine attended the evening program.

Inflammation & Your Body: Dr. Ernest Caldwell, DC presented a talk on this topic in the morning and evening on March 30th which was postponed from last month due to snow. Sixteen people attended the morning session and 17 in the evening.

Women War Workers During WWII: Hudson resident Chet Michalak presented his research on this topic to 6 people on a very rainy March 31st when many people were probably reluctant to venture out.

Geopolitics in Today's World: Presenter John Penasack has been facilitating the popular "Geopolitics and Conflicts" program for RISE, the Rivier Institute for Senior Education, and is offering this related program to the library to bring awareness of how geography and economics influence politics and the relations between nations. John's sources are from world-wide think-tanks and reputable geopolitical websites. The program is offered Wednesdays from 11am to 1pm with 62 attendees this month.

Free Tax Help at the Library: AARP volunteers are at the library Tuesdays and Saturdays February 7 through April 15 to help seniors and low to moderate income taxpayers of all ages file their tax returns. One hundred and eighty one people had their taxes done here this month and appointments are booked weeks in advance. Numbers would have been higher had we not been closed March 14 due to snow.

Regularly Scheduled Adult Programs

Adult Fans of Lego: Duane King facilitates this program on the last Tuesday of the month. No one attended this month's meeting.

Art Exhibit: Watercolorist Ann Jones exhibited this month.

Beading Group: The Roving Beaders did not meet this month.

Drop in Stitchers: This weekly Friday morning program continues to be popular. Seventy two people attended this month.

Genealogy Club: The Genealogy club meets on the second Friday of each month at 1:30. Jonathan Couser plans our genealogy programs but is currently unavailable to attend the meetings due to a previous teaching commitment so Charlie will facilitate the meetings. This month 21 people attended a webinar on using archives for research.

Group Singing: With copies of the book *Rise Up Singing*, we gather at 1:30 on the 4th Monday of the month. We hope to attract some guitar players to the group but as of now, Linda plays for the event. Six people attended this month.

Life Coaching Event: Master Certified Life Coach Diane MacKinnon, MD presents a different life coaching topic on the second Tuesday of the month. We had to cancel this month due to snow, so she is rescheduling the topic "Making Friends in Adulthood" for her May meeting.

Library Film Series (sponsored by the Friends of the Library)

Cinema Celebration: This month's film, *Florence Foster Jenkins* was postponed from last month due to snow. We have two showings on the second Monday of the month at 2 & 6:30pm. Fifteen people attended in the afternoon and 2 attended the evening show.

Free Family Film: Free Family Films are shown on the fourth Saturday of the month. This month and next we are showing them at 3pm after the tax preparers leave. Thirty four people attended *Moana*, this month's film, a very popular movie.

Book Discussion Groups

Both the afternoon and evening book discussion groups read *Girl in Translation*. Amy was away so Gina led both groups. One person attended the evening group and 9 people came to the afternoon group.

Publicity/Outreach:

Amy sends out weekly programming information updates to local newspapers with information on programs happening within the next few weeks. All programs are publicized on HCTV and Amy tapes a segment on upcoming events for HCTV. Programs are listed in our newsletter, on our website, and posted on the bulletin boards. We are posting big events like concerts and NH Humanities programs on various online calendars like NHtodo. We also have a Facebook page with over 800 people who "like" us. Amy stops by the Senior Center each month to distribute

calendars and announce upcoming library events and Charlie runs a monthly men's discussion group at the Senior Center.

Displays:

Our multi-tier book display unit in the lobby displays our newest books. Our other displays now change several times during the month, and included displays for Women's History Month, St. Patrick's Day, April Fools Day, and Spring. We moved Staff Picks to the display space across from the reference desk to make room for tax documents in their regular space, along with new games as the games had been shifted to that stack.

Reference/Teen Services – Vicky Sandin

*****Programs did not meet Wednesday, March 1 – Friday, March 3 due to Winter Vacation*****

Regularly Scheduled Programs

Teen Takeover at Your Library (TT@YL): The program continues to be popular, they still eat a lot (a LOT), and a few of them (mainly girls, but also one boy) talk to Vicky about issues they're having at school, with their friends, concerns about college, etc. She held an impromptu 3D printing session with a few of them, three who printed an ant farm enclosure, ninja stars, and dice for their D&D game. Two of the girls have offered to help Vicky with the Summer Reading Program, and one wants to apply to work here because, as she says, "I love you, Vicky, but I just LOVE the library." Wednesdays, 2-4:45: Attendance (March 8, 15, 22, 29): **77**

Button Mashers: Remaining steady, between 6-9 kids attend every week. Vicky is thinking of offering this time as middle school hangout time beginning in the summer, when parents can drop off their kids and they can play games and chat, similar to what the Alvirne kids do on Wednesdays. She plans to visit the middle school in April to drum up interest in a middle school after-school program during SRP and continuing into the school year. Thursdays, 2-4:45pm – Attendance (March 9, 16, 23, 30): **31**

Girls Who Code: The 2-3 girls met for the last time on March 27. Kate and Vicky and the girls discussed meeting over the summer and continuing the program and Vicky will push the program when she visits the schools in April. Mondays, 3-5pm – Attendance (March 6, 13, 20, 27): **8**

Mother Daughter Book Club: This month's book was "Al Capone Does My Shirts" by Jennifer Choldenko, everyone's favorite book so far. We had a new mother-daughter team join us, and they enjoyed it very much, and said they will continue to attend. Wednesday, March 22: Attendance: **7**

Reference Report

March Reference Statistics:

Programs/Room Usage	Number	Attendees
Adult	37	629
Teen	13	121
Community Room Usage	50	744
Study Room Usage	78	166
Tests proctored	1	
Genealogy Requests	0	
Internet Usage (Guest Passes: 244)	684	
WiFi Users	717	
Total Internet/WiFi Users	1401	

Room Booking Statistics:

- Unable to book (Whenever a patron requests meeting space but is unable to book the space): 1
- Booked, but not at first choice of date/time (Whenever a patron successfully books meeting space, but not at the original time requested because the time requested is already booked): 0
- Bumped from room (Whenever a patron or group of patrons is bumped from a room, typically due to elapsed time and other waiting patrons): 10

NOTE: The rooms have been very popular this past month, and we were constantly having to ask folks to vacate the study room after 2 hours.

Circulation Department – Linda Pilla

The library was open **297** hours, including an extra 4 hours on Sundays, and closed for **12** hours due to weather. Overall circulation for March was up 18% from February 2017 and down 8% from March 2016. The large upswing from February to March is likely due to the very large number of hours that we closed due to bad weather in February.

We issued **77** new patron cards and currently have 3 patrons utilizing our Books by Mail program. A total of **77** outgoing fax transactions were sent according to the transmission log from the Ricoh printer. We no longer keep a monthly count of the number of books picked up from Big Blue but continue to record our dates of pickup. We used 232 stamps for the month: 200 for overdue notices, 28 for bills and 4 for letters. We notarized 16 documents in March.

Visitor count: We had **8274** visitors in March, averaging **276** visits per day (including Sundays). Our highest count was 395 on Monday, March 13 and our lowest was 58 on Sunday March 19. Our visitor count was up 24% from February and down 8% from March 2016. Our Sunday counts for the month were:

March 5: 72
March 12: 69

March 19: 58
 March 26: 66

March Statistics:

Interlibrary Loans	Total
Hudson Patron Requests Submitted	302
Hudson Patron Requests Filled	148
Other Libraries Requests Submitted	256
Other Libraries Requests Filled	176

Children’s Room – Betsey Martel

Activity	Programs	Attendance
Books and Babies	5	107
Bubbles & Books	3	34
Toddler Time	4	63
Little Builders	3	32
Story Time	7	173
Adventure Club	4	78
STEAM Club	4	50
Crochet for Kids	4	23
Lego Brick Club	4	35
Mystery Bag Crafts	4	28
Total	42	623
Outreach	2	60

Programs:

Books and Babies: Books & Babies continues to be popular, although a lot of children have outgrown the program, so numbers are lower.

Bubbles & Books: Each week we do a couple of short stories, an activity and bubbles! Book themes were animal noises, colors, food and pets.

Toddler Time: Toddler Time themes were guessing, snow, spring and rain. The kids played with frosting dough, made “clean dough”, played with conditioner dough and explored bubble (a commercial lightweight dough).

Little Builders: Materials were frosting dough, thistle blocks and foam blocks, marshmallows and pretzels, and air dry floam.

Story Time: Themes were colors, choosing a pet, birds, hamsters, Van Gogh, Kandinsky and Pollack. Kids created foam paint pictures, made mosaic bookmarks, met three parakeets, met Blueberry the hamster, made impasto paintings, circle printing and Pollack style giant paintings.

Adventure Club: Themes were ninjas, choose your own adventure and survival. They learned to make origami ninja stars, worked on decorating journals and played a detective game.

STEAM Club: Activities were optical illusion tops, marble runs, gliders, ferrofluid bottles and borax crystals. We had a guest speaker, Narendra Vaidya, a patron & engineer who visited and talked about flying.

Crochet for Kids: We have three kids signed up to learn to crochet. The plan was to make a ball, but we are still learning how to single crochet. The kids love it! We are still working on

the basics, but all three have a good start! We will be changing the program to be a drop-in for all ages 10 and up to just crochet together or learn.

LEGO Brick Club: Duane does LEGO Brick club for us. Each week he teaches the kids a new building skill and they build, using that skill. Themes were towers, walls and working as a team.

Mystery Bag Crafts: Crafts were dinosaur pets, mixed choices, and mosaic raindrops.

Projects:

We continue working on our Education Resource Corner by moving books, replacing materials, and finding new materials. We are creating two doll kits. Each will include an 18" doll, clothing, information and booklists. One kit will be an American historical set, the other will be an International doll set. I have been making the doll outfits with donated fabric and we have many patrons who are excited for this addition.

Conferences/Meetings:

Amanda and Betsey went to the CHILIS Spring Conference and attended a program on advocacy and the performers showcase.

Outreach:

Charlie and Betsey both read at HO Smith/Early Learning Center for "Read Across America". Betsey attended and read at the Multi-Cultural Night at Nottingham West.

Volunteers:

Zoe and Kelly volunteered and as always were a huge help.

Technical Services – Ann Carle

Archives: Jonathan continues to sort through, organize and record paperwork on spreadsheets when not engaged with reference desk duties.

Evergreen: Marguerite created a report on subject heading fields for Technical Services staff.

Better World Books: Better World Books accepted 94 books and 9 audiobooks.

Weeding: Ann weeded the genealogy collection at Linda's request and the Technical Services staff withdrew a total of 532 titles and 562 item records from Evergreen.

Volunteers: We have a new volunteer, Erin Henderson, who started training on processing materials. As always, we must thank the volunteers, Sue, Seth, Barbara and Erin for their assistance in the department. Without them, we would not be able to accomplish as much.

Information Technology – Kate Butler

Routine Maintenance: During the month of March, IT staff responded to 136 staff and patron requests for immediate assistance and 7 computers were updated to Office 2016. Twenty-four additions and changes were made to the website and 6 hours were spent on patron programming for one department.

Phone Line Issues: Patrons continue to get an intermittent error when they attempt to call us, an ongoing problem that seems to be worse lately. Brian is going to give our technical needs to Fairpoint and Statewide (who both provide SIP Trunking products) and get quotes for switching to one or the other of their service.

3D Printer: The 3D Printer died at the beginning of March and TKI brought a replacement and took the other off for investigation. Rob from TKI recently made an alteration to the electronics which he believes will prevent the issue that caused the failure of the other printer. The printer is now available for public printing; circ will be handling the acceptance of print jobs. Kate has been able to handle most of the mechanical issues with some assistance from TKI.

Equipment: Brian has ordered a new phone for Terri, as the two older phones we had left (from 1999) have been malfunctioning for her.

Ongoing Projects: Kate switched the links to the staff intranet site to point to the new site at the end of March. The new site is a searchable repository for technical and non-technical procedure documentation, an easier to way to access procedures than the S drive.

Brian has continued to work with SPOT, attempting to get the mobile device printing to work for iOS and Android. He now knows why it is not working; it remains to be seen if it is possible to reconfigure our systems for it to work. Kate has also reached out to another vendor in hopes of getting a demo for a possible replacement product for Cassie/SPOT if we are unable to get it to work.

Online Services: We had 118 songs downloaded and 387 songs streamed from our Freegal downloadable music service.

Building Maintenance – Bob Gagnon

Unexpected Repairs: Our generator unexpectedly shut down during its weekly startup routine on March 6 and 13. Bob called Milton Cat who reset the time but was unable to find the cause on March 6, then returned and replaced the solenoid on March 13 which appears to have fixed the problem. The charge was \$351.73, not covered by our annual maintenance agreement.

Protection One inadvertently turned off our heating system when they performed our annual fire suppression system inspection on Friday, March 17th. With no heat the following day, Bob called Wells & Son who determined that our heating systems were functioning properly. On further examination they determined that the alarm system had bypassed the heating controls. Bob was able to temporarily blast the heat in the building so that we would have sufficient warmth for Sunday until Protection One could correct the problem Monday.

The overtime service bill from Wells was \$458, who isolated the problem which required another visit from Protection One, who could find no problem but disconnected and reset the panel which seemed to resolve the issue. We have not yet determined whether the problem was caused by Protection One or a just a design anomaly in our building.

Meetings and Staff Development

Mar 2: NHSL 3D printer training hosted at RML (Staff)

Mar 14: Closed due to snow

Mar 16: Department Heads Meeting

Mar 24: NHLA READS Program on Book Groups, Plymouth (Linda)

Mar 28: Department Heads Meeting

Mar 30: NHLA CHILIS Spring Conference, Manchester (Betsey, Amanda)

Upcoming Events

Apr 24: Mystery Lovers Birthday Party with Sisters in Crime women mystery writers, 2:00-3:30pm

Apr 25: How to Protect Your Assets and Avoid Probate, 1:00pm

May 4-5: NHLA Spring Conference, Portsmouth

May 5: Introduction to Ukulele

May 9: Poetry Contest Reading and Prize Ceremony, 3:30pm

May 10: Hudson School District Benefits Fair

May 12: Rhonda McClure, nationally known Genealogist, 1:30pm

May 13: DCU Concert Series – Ragtime Jack Radcliffe, Old-Time Music Hall of Fame Inductee:
Ragtime, Country Blues, and Jazz, 2:00-3:30pm.

May 17: Town Joint Loss Safety Committee Meeting and Tour, 9:00am

May 23: NHLTA Spring Conference & Annual Meeting, Concord

May 29: Memorial Day (Closed)

Jun 10: DCU Concert Series: Sylvan Roots Duo - Old Time Song Fest, 2:00-3:30pm

Jun 19: NH Charitable Foundation Nashua Regional Meeting

Respectfully submitted,

Charlie Matthews, Library Director