

Town of Hudson, NH  
Library Board of Trustees  
Minutes May 21, 2014

Call to order 6:00 PM Linda Kipnes

Pledge of Allegiance: led by Arlene

Introduction of new Library staff: Karyn Masse and Amanda Ellis

Minutes of April 16, 2014 corrected, 1) add the election of officers to minutes, 2) add motion to accept town insurance,; motion by Creeden, second by Rodgers.

Name spelling corrections: Robin, Matthews, & Knickerbocker. Wish list #3 "room" - Arlene motioned to make corrections, Steve seconded.

Correspondence: Thank you from Jen Chafe.

"Trustee Times " HB 297 Management of Funds . Arlene will check with Kathy to see how or if it effects us,

Treasurers Report attached. 4/30/14 was put on file for audit.

Working account- line item overspent bottom line not overspent. Heating oil ( check from sav.)- large equipment- In June Arlene will move money to make it all right.

Postage - line(238)- \$7400 for van.

Robin/ Steve motion to give the money back to the town.

73% to 80% spent.

Selectman Report: " Nothing to report but I'm glad to be here." Nancy Brucker

Directors Report: See attached

Motion by Arlene to change DVD policy change the wording from "no renewals" to "renewals"

Seconded by Steve.

Donations: Motion to accept 47 books and 2 DVDs, seconded by Robin.

Friends of the Library (FOL): - National Library Week in April, recognized Amy Freedman for 10 yrs. of service. And all library staff with Dunkin Donut gift certificates.

Scholarship Chosen for senior HS student, \$1000

Attended Chamber of Commerce Expo- encouraging FOL membership

Thursday eve SHP will be open on the 3<sup>rd</sup> Thursday.

FOL will participate in the 5<sup>th</sup> Anniversary Celebration

FOL elected their officers for the year at their 5/20/14 meeting..

Library Trustee Conference – RSA’s what is a meeting? Anytime all the trustees are emailed it constitutes a meeting.

OLD Business:: Comparative\_pay scales – no info to report. Ongoing

Chamber of Commerce “After Hours”- refreshment report-

Veggies with dip, cheese & cracker, soda, water by Charlie

Subway- Nancy                      email to make decision

Hannaford- Arlene                “

Demoulas- Linda                 “

Strategic Planning—met on 4/17 with Charlie, Elaine and Danny – compiling info – ongoing.

5<sup>th</sup> Anniversary – Expenditures- Balloons, food, lemonade, water, Authors lunch, - funds to come out of Trustees or Programs.

Wish list- see list

- 1) Chrome books- motion by Rodgers to purchase 5 chrome books with proper procedures in place. Seconded by Creeden.
- 2) Fence behind Hills library bldg. – motion by Rodgers seconded by Steve to take the fence down and leave the post in place ( cut at ground level) review the property when the fence has been removed..
- 3) Purchase the Microfiche scanner from the small equipment not to exceed \$10,000.

Trustee Bylaws updated.--Motion by Arlene second by Robin Article 4 meetings section 6- ADD all material to be discussed should be in to the library 5 days prior to the meeting . Director Charlie Matthews will update the bylaws to be signed next month.( May).

Unix systems Administration- Kate, of library staff would like to attend class to advance in this system. Tabled for more info. Ongoing.

Free Friday Film Fest- - 7 Fridays in the summer. Revisit as last year. OK!

Laser Tag: -Proposed by Danny for Teens summer program. Tabled for more info

Next meeting June 18, 2014.

Trustee comments: Arlene- "Encourage parents to sign up for the summer reading program. Enjoy your library.

Steve, Robin, Charlie, - no comments

Linda- "Something for everyone this summer, 5<sup>th</sup> anniversary June 7<sup>th</sup> from 10 AM to 3 PM something going on all day."

Respectfully submitted by,

Ellen Stokinger

From notes token by Robin Rodgers 5/21/14