

Hudson Library Board of Trustees Regular Meeting Minutes March 19, 2014

Call to order at 6:00 pm at the Hills Memorial Library Building with Pledge of Allegiance led by Charlie Matthews.

Attendance: Trustees Linda Kipnes, Arlene Creeden, Robin Rodgers, Steve Middlemiss, Ellen Stokinger, and Director Charlie Matthews.

Public Input: No Public Input

Introduction of New Trustees: Steve Middlemiss and Ellen Stokinger.

Meet the Staff: Two staffers attended the meeting and gave brief bios and job descriptions. Each was enthusiastic; Barbara Boucher as Assistant Librarian and Natalie Coolen as the new Head of Circulation.

Acceptance of Minutes: Motion made by Trustee Creeden to accept the minutes of the regular BOT meeting of February 19, 2014. Trustee Middlemiss seconded the motion, which passed 5-0.

Correspondences: The Library Spring Conference is scheduled for May 19th in Concord.

New Hire: Motion made by Trustee Creeden, seconded by Trustee Rodgers to hire Amanda Ellis at the rate of \$11:25, effective immediately.

Treasurer's Report: Trustee Creeden provided the Board with a report (see attached) of necessary line item transfers due to the Default budget. Trustee Creeden motioned to make the transfers with Trustee Rodgers seconding. All were in favor. Trustee Creeden gave a brief overview of how the budget is presented to the new Trustees and the report went to file for audit.

Selectmen Liaison: No Selectman was present.

Directors Report: Director Matthews highlighted his report for the Board. (See attached)

Donations: Trustee Creeden moved to accept 45 books and 2 CD's. Trustee Rodgers seconded this motion, which passed unanimously.

Friends of the Library: Trustee Kipnes reported that the Friends are currently supporting the Poetry Contest at the Library in April. Also, they will be recognizing National Library Week with a lunch/snack and Special Anniversaries with the staff on April 17th. Their Scholarship applications are at the High Schools. The Friends will be attending the upcoming Chamber of Commerce Expo to encourage new business membership.

Strategic Planning: At least 5 or 6 of the interviews have been completed. Elaine Brody is still away and meetings will resume when she returns.

Organizational Chart: Director Matthews submitted an updated Organizational Chart. (See attached)

NHLA Conference: The NHLA Conference will be held on April 23 and 24 in Whitefield NH. Five staff members will attend the conference.

5th Anniversary Celebration for Rodgers Memorial Library. The Committee consists of Charlie Matthews, Betsy Martel, Connie Owen and Natalie Coolen. The date is Saturday, June 7, 2014 at the Rodgers Memorial Library.

Wish List:

1. Repair and paint the Hills Library Building Entryways.
2. Replace/repair the fence at the Hills Library Building.
3. Repaint the Community Room at Rodgers Memorial Library
4. Microfilm to digital device (funding available in the computer line) Trustee Stokinger made a motion to pursue this item by getting three quotes. Trustee Creeden seconded the motion, all were in favor.
5. Additional electrical outlets in the Teen Area.

Trustee Comments:

Arleen Creeden: "I would like to welcome Steve and Ellen to the Board and welcome them to enjoy the beautiful library and give their support . Many thanks to Connie and Jen. Wishing for Spring!"

Robin Rodgers: No comment

Ellen Stokinger: "Thank you so much to those of you who wrote me in for this position."

Linda Kipnes: "Connie and Jen will be missed. Welcome to Steve and Ellen."

Charlie Matthews: "Welcome Steve and Ellen."

Next Meeting: The next Library Board of Trustee meeting will be held on April 16 at 6pm in the Hills Library Building.

The meeting adjourned at 7:35

Respectfully submitted,

Robin Rodgers, Trustee