

Hudson Library Board of Trustees

Regular Meeting Minutes

July 21, 2010

Call to order at 7:00 p.m. Pledge of Allegiance led by Scott Slattery

Attendance: Trustees Connie Owen, Scott Slattery, Linda Kipnes, Robin Rodgers, Arlene Creeden, and Library Director Toni Weller. Not present: Shawn Jasper.

Acceptance of Minutes:

Board Minutes from June 16, 2010 – Motion by Scott Slattery, second by Linda Kipnes. Accepted, with minor type corrections.

Treasurer's Report: Motion by Linda Kipnes, seconded by Scott Slattery to accept the report and put on file for audit. The budget was spent down to a negative balance with the overlook of a check order of \$194.06 and will be covered by the encumbrance from the salary account which appropriately was \$5,000.

Public Input: Jean Serino of 118 Robinson Road made a heart felt presentation and a donation of \$10,000 in the names of Ralph and Jean Kelley. She read a prepared letter about the Kelley's that shared her memories of them and told of all the unselfish contributions they made to Hudson. She will copy her notes and they along with her book "*Stories From the Little Farm*" will become part of the library collection. She had only one stipulation, that the money be used to by "back friendly" chairs for the community room. A Public Hearing will be scheduled to receive this donation.

Correspondence:

NH Library News Letter was received as well as an application to nominate the 23rd Municipal Volunteer of the Year. The deadline is August 31, 2010. It was thought that we could nominate the Friends of the Library.

Dave Cote from Hudson Monument sent a letter outlining a donation of a 2x4x1 gray granite marker as a gift to the Rogers Library which will say "A living tree planted in memory of Marcel Turcotte, by his loving family" with a dollar value of \$781.00.

Jeanine LeBlanc a fairly new Hudson resident sent a letter with an idea for a use of the Hills Library Building. She felt it would be a place for catering to host weddings as they have done in the town of Chester. Connie Owen spoke with Jeanne and discussed hopeful plans and was very thankful for Jeanines' thoughts. Connie will also send Ms. LeBlanc a note inviting her to participate in the library programs. See Attached.?

Chairman's Report:

Before the report Chairman Connie Owen recognized David Jelley, a former Trustee to make a presentation for his service to the Library. An engraved silver bowl was presented to him and he graciously commented; "Over the 6 years I found it to be a very special experience. Building a new library came with a lot of decisions and was very exciting. My usage of the library has gone up considerably and I watch you every month. Thank you."

Connie Owen reported that the nominations to the NHLTA were sent on June 28. The Board nominated: Rodgers Memorial Library, Rodgers Brothers, Elaine Brody, Bernie Manor, and the Friends of the Library. She was curious to know how we fared and called them to see when the decisions would be made only to find out that they were meeting today 7/21/10 at the same time as the LBOT. Attached ?

The month of June stats are still up. A comparison of utilization for July 08-April 09 versus July 09-April 10 revealed increases as follows :142.5% new library cards, 88.5% total attendance, 68.7% in programs. Circulation: Adult 32%, Young Adult 55%, Children 50.4%. Arlene Creeden said that these numbers do not reflect people who just come in to use services, but do not get recorded because they are not checking anything out, or having involvement in programs.

It had been suggested by a Trustee that the library become an Official Cooling Station for the Town. Because of all the programs and activities currently going on, and the hours of operation, the library can not officially accommodate that need, Toni Weller added a slide for HCTV saying, "Reading is Cool and so is the Rodgers Memorial Library." It is blissfully cool,come on in!

The one year inspection by North Branch Construction took place (at the 15 month time frame) and only 3 small

items needed their attention. They along with the Board are very pleased with the building and its high quality construction.

Director's Report: In addition to the seven page report of the month's activities, Toni reported that Glenna Rosenstein was hired to fill a vacant position as Library page replacing Inga and will begin her regular schedule the second week of August.

Toni and Laurie Skibba of the Anne Marie House have worked out a procedure for borrowed items to be returned in a timely manner.

To date 385 children have logged in on the reading list. It is expected that over 400 children will participate in this program.

A confidentiality notice was added to the patron packets. No one can access anyone else's account without a court order, this includes children.

Robin Rodgers thanked Toni for all her hard work, seven pages of activities is just awesome. She also mentioned the new shelves in the back offices. They are just beautiful, however, she was a little unhappy that the construction people used the granite benches as a work station.

Appraisal: The collection has not been appraised for some time and is due. There is no line item for this expense, however, Toni will look into how much it will cost and who could do the job.

The circulation desk from the Hills Building has been donated to the Mason NH Library. They are a very small library and were very happy to get it. It has already been removed at Mason's expense and they made a donation of \$50 in appreciation of our gift. This was approved by the Trustees on a phone vote with four in favor.

Donation:

Arlene Creeden moved to accept donations for the month of June that 167 books, 6 dvd's, and 13 cd's, Linda Kipnes seconded. The motion was adopted with thanks to all who donated.

Other donation for the month: Hudson Monument \$714.00; Friends of the Library \$545.25 for special chairs in the children's room, \$714 for a play cube, \$350 for movie license renewal; \$15.45 Mary Higgins Clark book; \$140 from the GFWC; \$500 from Wal-Mart. Arlene Creeden made the motion to accept and Scott Slattery seconded. All were in favor with thanks for the gifts.

Friends of the Library:

Linda Kipnes reported that the Friends do not meet in the summer, however they will have a booth at the Hills Building during the yard sale on August 14th the same day as Old Home Days. Also Second Hand Prose will be open that weekend.

47 Ferry Street:

The sale of the house fell through because the buyer could not obtain a mortgage, as their previous property had not sold. The house is back on the market. Bernie Manor continues to work there on small projects.

Hills Memorial Library Building:

A Memorandum of Understanding received from the SAU#81 to collaborate with and engage in a joint venture for the use of the Hills Memorial Library building was approved unanimously after a few small concerns were addressed.

Arlene Creeden was concerned about a one year window for an opt-out. The changes in funding dictated by the budget committee might only allow for three months and the Trustees would have to cover any cost related to the additional 9 months. Connie Owen responded that the sub-committee would know about any opt-out well before and the budget could be adjusted. Arlene agreed that there would be funds to cover the cost if necessary.

User fees were discussed as well as concerns from Laurie Jasper who attended the public meeting earlier this spring. She wanted to know if the third graders could still tour the building, if the new amount of computers would tax the air conditioning system and that no alterations be made to the building without approval from both boards. All of her concerns were addressed, yes the third graders could still visit, the computers are mostly lap tops and do not generate that much heat and no alterations of any kind with the exception of small cameras mounted to the wall would happen.

The Sub-Committee will include Scott Slattery and Linda Kipnes. They will be charged with regular meetings with the SAU to develop procedures and policies to govern. Chairman Owen will correspond with Ms. Ormond in the

morning. A joint press release will be sent to the local media.

Scott Slattery made the motion for the approval, with Linda Kipnes seconding and all were in favor.

Unsung Heroes:

The Unsung Hero celebration will be held on September 19, 2010, at the Rodgers Memorial Library. A tree donated by Scott Slattery, purchased at Country Brook Farms in Hudson will be planted and a gray granite marker (matching the one from Dave Cote) will be placed. Hudson Monument will install the marker. It will say "For all the Unsung Heroes of the Rodgers Memorial Library". Light refreshments will be served and invitations and brochures will be developed by Scott. A Journal will be created with 15 to 20 identified Heroes to begin with.

Library Logo:

A motion was made by Robin Rodgers and seconded by Scott Slattery to have Joanne Bergeron continue to work on the "Book" style logo with change in font style. There will be a black and white version for most uses and a green one for special items. All were in favor.

New Business

Safety Committee:

Connie heard from the State Trooper who spoke at last May's NHLTA conference. A September meeting with the staff Safety Committee will be set to update the Safety Plan.

Communication:

Connie Owen could not stress the need for communication enough. Please, Please acknowledge emails. "I got it" works fine so she knows everyone has received the email.

Trustee Comments:

Linda Kipnes – She reminded everyone about the yard sale in August at the Hills Building on August 14 and 15. She congratulated Betsy and Kate for completing studies for their MLS. Both already have Masters degrees. In other areas.

Robin Rodgers – Robin wanted to remind everyone that reading for fun is good, but sometimes you should read a book that challenges you and makes you think. She also was very happy that the board signed the MOU with the SAU. "I think this will be a great relationship."

Scott Slattery – Scott was also very pleased with the signing of the MOU and said that "all of us have a special place in our hearts for that building and I am glad it will be used." He was sorry to hear about the sale of 47 Ferry Street not going through.

Arlene Creeden – "Come and enjoy the 'Cool' library", said Arlene. She was also very pleased with the way Toni's office was coming along. The Shelving is wonderful and also the shelves and table near the printer is great, too. People have a place to put thing down and the brochures can be displayed on the wonderful new bookshelves.

Connie Owen – "I am glad to be working with the SAU and would like to see us work hand-in-hand with other town organizations." She invited everyone to shop at the Second Hand Prose and was so happy that they have a permanent home for the next five years with the signing of the MOU. She ended the meeting by saying, "I love that 'cool' building!"

Toni Weller – "Come join our reading programs for adults, teens and children. Read to change your life and read for fun."

Next Meeting: Wednesday, August 18, 2010. 7 p.m. In the Board of Selectman's Meeting Room.

Meeting adjourned at 8:45 p.m.

Respectfully submitted

Robin Rodgers, Secretary