

Hudson Library Board of Trustees
Regular Meeting Minutes
May 19, 2010 - Draft

Call to order at 7:00 p.m. Pledge of Allegiance led by Arlene Creeden

Attendance: Trustees Connie Owen, Arlene Creeden, Linda Kipnes, and Robin Rodgers, Library Director Toni Weller. Not present: Scott Slattery and Shawn Jasper.

Acceptance of Minutes:

Board Minutes from April 19, 2010 – Motion by Arlene Creeden, Second by Linda Kipnes. Accepted.

Treasurer's Report: The report was accepted and put on file for audit. Arlene explained that the checking account that was set up in error as a non-interest bearing account for the Rodgers Library was closed out and the balance was merged with the correct account.

Correspondence:

There was no new correspondence.

Chairman's Report:

Chairman Connie Owen spoke about attending the NHLTA Conference in Portsmouth. She attended along with Arlene Creeden and Linda Kipnes. Each gave a short report of the sessions they attended. Connie attended a valuable presentation by State Trooper Joseph Ebert who spoke about safety. She said there were several clear improvements that could be made with very little effort. She asked Toni Weller to set up a meeting with the Safety Committee to update the Safety Policy at the Rodgers Library. Linda Kipnes will attend as the Trustee Liaison.

Arlene Creeden attended the Finance session. She said that we are “above and beyond” compared to many of the others who attend the conference. She will implement a new “checks and balances” procedure and tighten up the way petty cash is handled.

Linda Kipnes concurred with Arlene and said the our “Friends of the Library” were very well organized.

They agreed that it was a well worth networking opportunity and beneficial to them all.

Steve Malizia responded to the question as to who was responsible for payment to obtain the cy pres. Because neither the Library Trustees or the Trustees of the Trust Fund have a line item in their budget to pay the Town becomes responsible.

Connie said she had the opportunity to speak with a frequent patron and was told that his friend was enjoying the Rodgers Library very much, but that her 7-year old would like there to be more toys. Coincidentally the Friends have just purchased a new toy; a Sea Life Activity Box.

Lastly, Connie reported that the sign at the Hills building has fallen down. Therefore, it was removed for safety reasons.

Director's Report:

In addition to Toni Weller's report she stated that it has been a very busy month with two outreaches from Library Street School have visited. We had representation at the Chamber of Commerce Expo today (5-19-10), and that we celebrated the first year birthday on May 20, 2010.

The State Library has tightened its belt financially and has discontinued providing many database. Individual libraries must now bear the cost of the databases on their own. We have already acquired Ancestry.com and will most likely get Novelist. This will put a \$2,000 to \$5,000 burden into our budget. Toni reported that Ebsco has given us a competitive rate and she will continue to work with them. Linda commented that perhaps the Friends could help with the cost.

Donation:

Treasurer Arlene Creeden moved to accept donation for the month of April that 48 books, 13 dvd's, and 2 cd's, Linda Kipnes seconded. The motion was adopted with thanks to all who donated.

Friends of the Library:

Linda Kipnes reported that the Friends held a fund raiser at Barnes and Noble on May 13, 2010 with many activities and received a profit of \$300+ with a final total not yet determined. Second Hand Prose was open on May 8 and 9, 2010 including a magazine swap, they will be open again August 14 and 15 at the same time as Old Homes Days and the GFWC Lawn Sale. It is time to renew your membership as a Friend.

The Friends have become members of the Chamber of Commerce. They have renewed the movie license and agreed to purchase the prizes for the summer reading program. They have also purchased 20 back-jack chairs for the children's room along with the new toy.

There were 35 excellent quality applications received for the Friends Scholarship. They will award two \$500 scholarships at the Awards Night at the Community Center on June 14, 2010, Lynne Ober has volunteered to present the scholarships.

The Friends elected new officers at their May 18, 2010 meeting.

New Board of Officers for the Friends of the Library

Rick Laguex	Chairman
David Jelly	Vice Chairman
Paul Sullivan	Treasurer
Jane Bowles and Judy Mullen	Secretary

47 Ferry Street Property:

The roof and ceiling has been repaired and as soon as the Benson Property has their opening, the asbestos issue will be resolved and the house can go back on the market.

Hills Memorial Library Building:

Linda Kipnes and Mary Ellen Ormand did not get a chance to meet, but Robin Rodgers will call Mary Ellen again to set up a meeting.

Unsung Heroes:

The Board agreed to June 6, 2010, as the date for the Unsung Heroes Dedication, however plans could not be made in time to do it right. Therefore, it was postponed until the fall. We will hold an Appreciation Day on Saturday, June 5 with a cake and punch. There will be a guest book to sign and give reflections of the first year. Connie will put together a press release and move forward.

Library Logo:

Robin Rodgers presented four possible logo's for the Board to review. Joanne Bergeron, a local graphic artist was honored that she was asked to prepare them for us. Toni took three of the choices and will show them to the IT people and several department heads to get a feel for what we would like to do and the board will make the final decision possibly at the next meeting.

New Business:

Fines and Overdue materials

Arlene Creeden was happy to report that many fines had been paid last month. The new language was on the bills sent out on May first. In the Directors Report, Toni mentioned that Anne Marie House residents were lax in returning materials. Robin Rodgers will speak to Laurie Skibba to get this resolved. We want to continue to serve this population and wish to establish a better working relationship with the Anne Marie House.

Communication:

Connie asked if everyone would please acknowledge E-mails, even if it is just "I got it" so we will know that everyone is on the same page.

Trustee Comments:

Arlene Creeden – She encouraged the community to participate in the children's summer reading programs. And, thanked everyone for using the library it is the greatest gift of all to see so many people there.

Linda Kipnes – She said there were also many adult programs to take part in as well this summer. Summer is great time to enjoy a good book.

Connie Owen – She invited everyone to come to the Library on June 5th to enjoy a piece of cake and some punch with us to mark the first anniversary and hoped that it will be an annual day of celebration! She also thanked everyone for their hard work and support.

Toni Weller – Please check the website regularly for new programs, there are lots of things to do.

Robin Rodgers – She said she was enjoying her new job as a Trustee and asked if the meeting could possibly be moved up a half and hour to 6:30. No one objected, however Leo Bernard was in the audience and he said that the Water Utility meets in the room from 5 to 7 on the same day. It is still something to consider.

Next Meeting: Wednesday, June 16, 2010. 7 p.m. In the Board of Selectman's Meeting Room.

Meeting adjourned at 8:12 p.m.

Respectfully submitted

Robin Rodgers, Secretary