



TOWN OF HUDSON

Municipal Utility Committee

David Shaw, Chairman

Marilyn McGrath, Selectmen Liaison



12 School Street • Hudson, New Hampshire 03051 • Tel: W- 603-886-6002/ S- 603-886-6029 • Fax: W-603-881-3944 / S -603-598-6481

Hudson Municipal Utility Committee Meeting Minutes

Date of Meeting: January 15, 2019

Member Attendees:

Bill Abbott
Chelsea Prindiville
Dalton Perry
Donna Staffier-Sommers – Administrative Aide

Absent:

David Shaw, Chairman
Marilyn McGrath, Selectman Liaison
Elvis Dhima, Town Engineer

The monthly meeting of the Town of Hudson Municipal Utility Committee was held Tuesday, January 15, 2018 at 7:02 pm, in the Board of Selectmen meeting room at Town Hall. Secretarial duties were provided by Donna Staffier-Sommers.

The first order of business was to elect a Vice Chairman. Bill Abbott nominated Chelsea Prindiville and Dalton Perry seconded making the vote unanimous. Because David Shaw was absent, Chelsea presided over the meeting.

1. Acceptance of minutes

The minutes of the December 18, 2018 Municipal Utility Committee meeting were reviewed.

A motion was made by Bill Abbott to “accept the meeting minutes for meeting dated December 18, 2018, as presented.” Motion carried.

3. Financial Status – Water Utility

A – D. The Cash Flow report for November 2018 and the Expenditure & Revenue reports for December were reviewed.

Bill inquired about line 5592-120- water supply, Police Detail. This was not budgeted and the expenditure is \$2152.50. *Spoke to Elvis, there were for repairs and Town related projects- dlss*

Dalton inquired about line 5593-306 -supply, propane. Again, no budget for this but there is an expenditure of \$2115.42. *Invoice in finance indicates this is fuel for the Dame well generator. - dlss*

The Whitewater monthly report for December was reviewed with minor comments.

4. Old Business- Water Utility -None

5. New Business – Water Utility

A. Abatements

1. W-UTL-19-01 Town/Radziewicz 21 Adelaide St m/l 183-018 #3500946905

The water meter was exchanged in Jan 2018 but the meter information did not reach the Water Utility so the bills were estimated. The account was found to have been over estimated by 89 units when an actual read of 7 units was taken at the end of November. Request abatement for \$293.70 (89 x 3.30).

Motion made by Bill Abbott; second by Dalton Perry “to recommend the Board of Selectmen approve abatement W-UTL-19-01 in the amount of \$293.70 for the reason given.” Motion was unanimous.

6. Financial Status – Sewer Utility

A. The cash flow report for November 2018 and the Expenditure and Revenue reports for December were reviewed.

Dalton inquired about line 5562-203- small equipment repair being over expended. *Most expenditures were for repairs and replacement parts. The larger ticket items were replacement sewer gates, a flow recorder, semiannual calibration of flow recorder and a replacement crane.-dlss*

B. The balance of capacity is at 69,500 gpd.

7. Old Business – Sewer Utility - None

8. New Business – Sewer Utility - None

9. Informational

- A. Bill Abbott provided the Committee with a 12 month profit and loss statement for both water and sewer.

10. Remarks by Selectman, members and staff –

Bill Abbott- requested a new Committee roster and inquired about the verbiage of the Warrant Article for the vactor truck. As it was written, it didn't specify where the funds were to come from. It should be shared by both the Sewer Utility and the Town but this wasn't specified in the original warrant. – *The warrant was corrected before Town Meeting to reflect the two funding sources.- dlss*

Happy New Year to all!

The next meeting is scheduled for February 19, 2019.

Meeting adjourned at 7:39pm.

Donna Staffier-Sommers
Sewer Utility Administrative Aide