



# TOWN OF HUDSON

## Municipal Utility Committee

David Shaw, Chairman

Marilyn McGrath, Selectmen Liaison



12 School Street • Hudson, New Hampshire 03051 • Tel: W- 603-886-6002/ S- 603-886-6029 • Fax: W-603-881-3944 / S -603-598-6481

### Hudson Municipal Utility Committee Meeting Minutes

Date of Meeting: February 19, 2019

#### Member Attendees:

Bill Abbott  
Chelsea Prindiville, Vice Chairman  
Dalton Perry  
Marilyn McGrath, Selectman Liaison  
Donna Staffier-Sommers – Administrative Aide

#### Absent:

David Shaw, Chairman  
Elvis Dhima, Town Engineer

The monthly meeting of the Town of Hudson Municipal Utility Committee was held Tuesday, February 19, 2019 at 7:08 pm, in the Board of Selectmen meeting room at Town Hall. Secretarial duties were provided by Donna Staffier-Sommers.

Dave Shaw was unable to make the meeting so Chelsea Prindiville assumed chair duties.

#### **1. Acceptance of minutes**

The minutes of the January 15, 2019 Municipal Utility Committee meeting were reviewed.

A motion was made by Bill Abbott to “accept the meeting minutes for meeting dated January 15, 2019, as presented.” Dalton Perry seconded. Motion carried.

Chelsea mentioned that the agenda listed the wrong minutes. Donna to get this corrected.

#### **3. Financial Status – Water Utility**

A – D. The Cash Flow report for December 2018 and the Expenditure & Revenue reports for January 2019 were reviewed.

Bill inquired about line 5592-252- operation/maint, professional services. The Whitewater contract appears to be higher than what was budgeted for Pennichuck. Why is this? *Checked with Elvis – Whitewater had a higher monthly rate for the first 6 months of the contract to get us where we need to be with the MUI's(meter interference unit). The monthly rate is now lowered for the remainder of the contract and will be the same for 10 years except for a COLA. With the lower operation and maintenance fee, the Town will save about \$100,000 per year over the old contract.-dlss*

Water supply professional services 5593-252 is over expended. What was the expense? *Budgeted and expended funds for engineering consulting fees for a potential water treatment facility. Additional expenditure for Weinstein well engineering fees.-dlss*

The Whitewater monthly report for January was reviewed. What is day tank containment? *Checked with Elvis. We have some single wall tanks containing the chemicals for the wells. The State is mandating that we have double wall chemical containment.-dlss*

#### **4. Old Business- Water Utility -None**

#### **5. New Business – Water Utility**

##### **A. Abatements**

##### **1. W-UTL-19-03Town/Hudson Enterprises 46 Morgan Rd m/l 156-015 #3508122100**

A new water meter was installed and the read was given with an extra digit resulting in overbilling to the customer. Abatement request is for the overbilling of \$884.40 (268 units x 3.30).

Motion made by Bill Abbott; second by Dalton Perry “to recommend the Board of Selectmen approve abatement W-UTL-19-03 in the amount of \$884.40 for the reason given.” Motion was unanimous.

##### **B. Water quality discussion**

The Town recently received some concerns via social media about the water quality of Town water. The Committee looked over some of the concerns raised and it appears to be not the water quality but the buildup over time of mold and minerals in the faucet screens. Elvis Dhima, the Town Engineer visited a resident’s home and found that this was the problem.

#### **6. Financial Status – Sewer Utility**

- A. The cash flow report for December 2018 and the Expenditure and Revenue reports for January were reviewed.

Line 5562-239- sewer treatment is over expended. *Most of the over-expense is encumbered funds for the full year; not expended funds.-dlss*

- B. The balance of capacity is at 69,500 gpd.

**7. Old Business – Sewer Utility - None**

**8. New Business – Sewer Utility**

A. Abatement

1. S-UTL-19-06 Town/Radziewicz 21 Adelaide St m/l 183-018 #1532

Customer was overbilled sewer flow through overestimated water use. 81 units were billed and the actual read was 9 units. Request abatement of 72 units & \$85.72 (72 x 1.1905).

Motion made by Bill Abbott; second by Dalton Perry “to recommend the Board of Selectmen approve abatement S-UTL-19-06 in the amount of \$85.72 for the reason given.” Motion carried.

**9. Informational**

- A. Bill Abbott provided the Committee with a 12 month profit and loss statement for both water and sewer.

**10. Remarks by Selectman, members and staff –**

Bill Abbott mentioned that the Town web site lists our meeting as having a 6pm start time. Donna will ask IT to correct.

Chelsea will not be attending the March meeting.

The next meeting is scheduled for March 19, 2019.

Meeting adjourned at 8:00 pm.

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Donna Staffier-Sommers  
Sewer Utility Administrative Aide

