



TOWN OF HUDSON

Municipal Utility Committee

David Shaw, Chairman

Marilyn McGrath, Selectmen Liaison



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Hudson Municipal Utility Committee Meeting Minutes

Date of Meeting: December 17, 2019

Member Attendees:

David Shaw, Chairman

Chelsea Prindiville, Vice Chairman

Dalton Perry

Bill Abbott

Marilyn McGrath, Selectman Liaison

Elvis Dhima, Town Engineer

Barbara O'Brien, Water Utility Clerk

Donna Staffier-Sommers – Administrative Aide

Guest:

Dawn Lavacchia, potential member

The monthly meeting of the Town of Hudson Municipal Utility Committee was held Tuesday, December 17, 2019 at 7:02 pm, in the Board of Selectmen meeting room at Town Hall. Secretarial duties were provided by Donna Staffier-Sommers.

The Committee welcomed Dawn Lavacchia. Dawn has applied for membership to the Municipal Utility Committee and the Board of Selectmen will review her application at their meeting of January 14, 2020. Dawn told the Committee a bit about herself and why she would like to join.

1. Acceptance of minutes

The minutes of the October 16, 2019 Municipal Utility Committee meeting were reviewed. They were deferred from the last meeting. The Committee pointed out some grammatical errors and Donna will correct. In regards to the appeal, Elvis said that the owner has since had the sewer pipe lining redone by another firm.

A motion was made by Bill Abbott to “accept the meeting minutes for meeting dated October 16, 2019, as corrected.” Chelsea Prindiville seconded. Motion carried.

The minutes of November 21, 2019 were reviewed. Some minor corrections to be made.

A motion was made by Bill Abbott “to accept the meeting minutes for meeting dated November 21, 2019, as corrected.” Chelsea Prindiville seconded. Motion carried.

2. Financial Status – Water Utility

A – C. The Expenditure and Revenue reports for November and the Cash Flow report for October 2019 were reviewed with minor comments. Elvis mentioned that there were two recent water main breaks. One at Federal & Webster and the other at Charles & Oban. Good response time from Whitewater.

D. The White Water monthly operations report for November was reviewed. Elvis talked about some of the new upcoming EPA regulations and how difficult they will be to follow. One being identifying and changing out water pipes containing lead inside and outside of existing buildings.

3. Old Business- Water Utility

A. None

4. New Business – Water Utility

A. Water Utility Rules and Regulations

Elvis has gone through, organized and updated the Water Utility Rules and Regulations to make it more user friendly for staff and the Public. This hasn't been revised in many years. He has asked staff and the Committee to review the draft copy, identify any inaccuracies and make suggestions.

Some of the items that have been changed and updated are the fees and the drain layers license. This is to be reviewed again at the next meeting with input from the Committee. He would like to see a review and revisions done every five years to keep it updated. Once everyone is in agreement of the content, there will be two public hearings held to accept it and modify the Town Code.

Some of the initial review comments:

Bill Abbott -would like the see the term "corporation stop" listed in the definitions.

-MUC needs to replace WUC as shown on page 20 Section 9C

-Exhibit 6 -Policies & Procedures for Public & Private Hydrants – section III.4 should be III H.4

-R.O.W. should be spelled out "Right of Way" page 25 Section E

-The word Ordinance should be changed to "Rules and Regulations" in multiple places on page 29.

Dalton inquired whether page numbers could be put on all including exhibits to make it easier to find things. Elvis to look into it.

Elvis asked the Committee to look this over, make comments and scan a copy to him to be reviewed at the next meeting.

3. Old Business- Water Utility - None

5. Financial Status – Sewer Utility

- A. The Expenditure and Revenue reports for November and the Cash Flow report for October were reviewed with no comments.
- B. The balance of capacity is at 69,500 gpd.

6. Old Business – Sewer Utility - None

7. New Business – Sewer Utility

- A. Lee Way Private Sewer Main Acknowledgement 3,6,7, & 8 Lee Way

The sewer main on Lee Way will be private and the sewer main subject to acknowledgment will include:

- Installation of approx. 280 lf of 8" main along Lee Way (SMH 1 to SMH 2)
- Installation of 2 sewer manholes on Lee Way

- Installation of approx. 40 lf of 8” main along Derry Rd

B. Derry Road Sewer Main Acceptance

The sewer main acceptance includes the following:

- Installation of approx. 50 lf of 8” main along the 25 Derry Rd. property line to existing sewer manhole on Derry Rd.

Chelsea Prindiville made motion; second by Dalton Perry “to recommend the Board of Selectmen accept the Lee Way private sewer main acknowledgement and the Derry Rd. sewer main acceptance, as presented.” Motion carried.

9. Informational - none

10. Remarks by Selectman, members and staff -

The Committee would like to wish a Merry, Christmas, Happy Hanukkah and Happy New Year to all!

The next meeting is scheduled for January 21, at 7:00 pm.

Motion by Dalton Perry; second by Chelsea Prindiville to adjourn the meeting at 8:22 pm.

Donna Staffier-Sommers
Sewer Utility Administrative Aide

