



TOWN OF HUDSON

Municipal Utility Committee



David Shaw, Chairman Marilyn McGrath, Selectmen Liaison

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Hudson Municipal Utility Committee Meeting Minutes

Date of Meeting: November 20, 2018

Member Attendees:

David Shaw, Chairman
Bill Abbott
Chelsea Prindiville
Dalton Perry
Elvis Dhima, Town Engineer
Donna Staffier-Sommers – Administrative Aide

Absent:

Marilyn McGrath, Selectman Liaison – attending BOS meeting
Jim Lavacchia, Vice- Chairman

The monthly meeting of the Town of Hudson Municipal Utility Committee was held Tuesday, November 20, 2018 at 7:00 pm, in the Board of Selectmen meeting room at Town Hall. Secretarial duties were provided by Donna Staffier-Sommers. The October 23, 2018 meeting was cancelled due to lack of quorum.

The Committee welcomed Dalton Perry as the newest appointed Committee member. Dalton hasn't been sworn in yet, so he was unable to vote on items discussed at tonight's meeting.

1. Acceptance of minutes

The minutes of the September 25, 2018 Municipal Utility Committee meeting were reviewed.

A motion was made by Bill Abbott; second by Chelsea Prindiville to “accept the meeting minutes for meeting dated September 25, 2018, as written.” Motion carried.

3. Financial Status – Water Utility

A – D. The Cash Flow report for August & September 2018 and the Expenditure & Revenue reports for September 2018 were reviewed. Elvis filled the Committee in on the budget presentation and an overview of the Gordon Street water tank. The Whitewater monthly reports for September and October were reviewed. The Committee agrees that these are very detailed, easy to follow reports. After looking them over, we find that Whitewater is overall trending ahead in completing contractual items thereby exceeding their annual goal.

4. Old Business- Water Utility -None

5. New Business – Water Utility

A. Abatements:

1. W-UTL-18-05 Town/Hudson Enterprises 46 Morgan Rd m/l 156-015 #3508122200

Abatement request is to correct a clerical error. A 6” water meter fee of \$644.19 was charged to the fire service account when it should have been the fire service fee of \$107.50. Abate the difference (644.19 – 107.50) \$536.69

Motion made by Bill Abbott; second by Chelsea Prindiville “to recommend the Board of Selectmen approve abatement request W-UTL-18-05 in the amount of \$536.69 for the reason given.” Motion carried.

2. W-UTL-18-06 Town/Nichols 22 Scottsdale Dr. m/l 149-001-006 #3507134204

Abatement request to correct a clerical error. Meter install info given was incorrect so the customer was billed incorrectly. Request abatement of \$181.50 (55 x 3.30).

Motion made by Bill Abbott; second by Chelsea Prindiville “to recommend the Board of Selectmen approve abatement request W-UTL-18-06 in the amount of \$181.50 for the reason given.” Motion carried.

B. 25 Derry Street water main extension

An approved 3 single family lot subdivision is to be served by municipal water and will be on a private road. The work includes installation of 66 linear feet of 8” main and 300 linear feet of 4 inch main and also a fire hydrant. Weston & Sampson has concurred that the extension is adequate for domestic requirement and fire protection.

Motion made by Chelsea Prindiville; second by Bill Abbott “to recommend the Board of Selectmen approved the proposed water line agreement for 25 Derry Street extension- 8 and 4 inch water main extension.” Motion carried.

6. Financial Status – Sewer Utility

- A. The cash flow report for August & September 2018 and the Expenditure and Revenue reports for September 2018 were reviewed with minimal discussion.
- B. The balance of capacity is at 69,500 gpd.

7. Old Business – Sewer Utility - None

8. New Business – Sewer Utility

A. Abatements

1. S-UTL-19-03 Mazza 5 Noel St. m/l 183-012-000 #1280

Late filing of an auxiliary meter card used to record outside water use.
Request abatement of \$41.67 (35 x 1.1905)

2. S-UTL-19-04 Palmer 17 Blackstone St. m/l 175-133-000 #1374

Late filing of an auxiliary meter card used to record outside water use.
Request abatement of \$94.05 (79 x 1.1905)

3. S-UTL-19-05 Cummings 53 Bear Path Lane m/l 177-048-000 #5545

Late filing of an auxiliary meter card use to record outside water use.
Request abatement of \$109.53 (92 x 1.1905)

Motion made by Bill Abbott; second by Chelsea Prindiville “to recommend the Board of Selectmen approve abatements S-UTL-19-03, S-UTL-19-04 and S-UTL 19-05 for the reasons given”. Motion carried

9. Informational

- A. Bill Abbott provided the Committee with a 12 month profit and loss statement for both water and sewer.

10. Remarks by Selectman, members and staff –

Happy Thanksgiving to all!

Donna Staffier-Sommers
Sewer Utility Administrative Aide