



TOWN OF HUDSON

Municipal Utility Committee



David Shaw, Chairman Marilyn McGrath, Selectmen Liaison

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Hudson Municipal Utility Committee Meeting Minutes

Date of Meeting: June 19, 2018

Member Attendees:

David Shaw, Chairman
Bill Abbott, Vice Chairman
Jim Lavacchia
Chelsea Leonard

Marilyn McGrath, Selectman Liaison
Elvis Dhima, Town Engineer
Donna Staffier-Sommers- Administrative Aide

Guest:
Edward Ryder (Uncle Ed)

The monthly meeting of the Town of Hudson Municipal Utility Committee was held Tuesday, June 19, 2018 at 7:00 pm, in the Board of Selectmen meeting room at Town Hall. Secretarial duties were provided by Donna Staffier-Sommers.

The first order of business was elections.

Bill Abbott nominated David Shaw to continue on as Chairman; second by Jim Lavacchia. Motion was unanimous.

Bill Abbott nominated Jim Lavacchia as Vice Chairman; second by Chelsea Leonard. Motion was unanimous.

1. Acceptance of minutes

The minutes of the May 15, 2018 Municipal Utility Committee meeting were reviewed. Bill Abbott & Jim Lavacchia had questions about the Gordon Street tank project. Elvis responded. The first bid was rejected but the Town accepted the second bid at \$150,000. The

work can all be done at once and payment can be spread out. Work to begin around the first week of October and letters will be sent to notify the neighbors. It should take about 8-12 weeks to complete. The homes in the area will see a change in their water pressure while this work is being done.

A motion was made by Bill Abbott; second by Chelsea Leonard to “accept the meeting minutes for meeting dated May 15, 2018 as written.” Motion carried.

3. Financial Status – Water Utility

A – D. The Cash Flow report for April 2018 and the Expenditure & Revenue reports for May 2018 were reviewed.

Bill Abbott had a question about line 5593-411 – Water Supply - Computer Equipment showing a high over expenditure. This covered the new SCADA equipment and a computer with new software used to monitor the water system and is located in Elvis’s office. Jim asked if the new company (Whitewater) handling maintenance of the water system will have remote access. They will not.

The Pennichuck Operations report for May 2018 was reviewed. Jim noticed from the list shown on page 9, that Pennichuck seems to be behind in the contractual work for the Town but has been able to do planned work. This means that paid contractual work is not being completed and planned work is being billed to us. Elvis is to talk with them to see where they are at on the contractual work and if they cannot get the numbers closer in June, look into getting a credit or refund because this work has already been paid for and the contract will be up at the end of June.

Jim identified there was a lot of water purchased from Pennichuck in the month of May as shown on the report. Elvis plans to increase the draw from the Weinstein well.

4. Old Business- Water Utility -None

5. New Business – Water Utility

A. Abatement W-UTL-18-04 – Town/K & M Developers 8 Chestnut St -3508117100

The property owner was charged \$350 for a frozen meter but the fee remained on the account for the next two billing cycles. Request abatement of \$700.

Motion made by Jim Lavacchia; second by Chelsea Leonard “to recommend the Board of Selectmen approve abatement W-UTL-18-04 in the amount of \$700.00 for the reason given.”

Motion carried.

6. Financial Status – Sewer Utility

- A. The cash flow report for April 2018 and the Expenditure and Revenue reports for May 2018 were reviewed. Elvis informed the Committee that the Industrial Drive pump station was complete but they are looking into replacing the elevator. The Sagamore station could use one too at a cost of about \$100,000. These are older elevators and it's getting harder to get parts for repair. Weston and Sampson is evaluating.
- B. The balance of capacity is at 69,500 gpd.

7. Old Business – Sewer Utility - None

8. New Business – Sewer Utility - None

9. Informational

- A. Bill Abbott provided the Committee with a 12 month profit and loss statement for both water and sewer.
- B. Elvis is to take care of requesting all funds needed to be encumbered at year end for both water and sewer.

10. Remarks by Selectman, members and staff

Elvis will be looking into testing the pipe that discharges our sewer to Nashua. This testing needs to be completed by 2020. Elvis and Jess Forrence, Highway Dept. Supervisor plan to begin the process.

Happy Father's Day to all the Dad's. Hope you enjoyed your day!

Meeting was adjourned at 7:58 pm, with motion made by Bill Abbott; seconded by Chelsea Leonard. The next meeting is scheduled for July 17, 2018 at 7pm.

Donna Staffier-Sommers
Sewer Utility Administrative Aide