



TOWN OF HUDSON

Municipal Utility Committee



David Shaw, Chairman David Morin, Selectmen Liaison

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Hudson Municipal Utility Committee Meeting Minutes

Date of Meeting: March 20, 2018

Attendees:

David Shaw, Chairman
Bill Abbott, Vice Chairman
Jeff Rider
Jim Lavacchia
Dave Morin, Selectman Liaison
Donna Staffier-Sommers- Administrative Aide

Absent:

Chelsea Leonard, excused
Elvis Dhima, Town Engineer

The monthly meeting of the Town of Hudson Municipal Utility Committee was held Tuesday, March 20, 2018 at 7:00 pm, in the Board of Selectmen meeting room at Town Hall. Secretarial duties were provided by Donna Staffier-Sommers.

1. Acceptance of minutes

The minutes of the February 20, 2018 Municipal Utility Committee meeting were reviewed and minor corrections noted. A motion was made by Jeff Rider; second by Bill Abbott to “accept the meeting minutes for meeting dated February 20, 2018, as corrected.” Motion carried.

3. Financial Status – Water Utility

A – D. The Cash Flow reports for January 2018 and the Expenditure & Revenue reports for February 2018 were reviewed. Jeff Rider questioned the two gas account budgets, 5592-210 and 5593-210. They still seem to be off. Donna to follow up.

5592-210 covers the gas heat at some of the booster stations and is billed by Liberty Utilities. Others have electric heat. The budget is at \$3500 this year and next year. The expense through February 2018 is \$1039.66. The Committee recommended a

reduction to \$2,000 in FY 2019 but the budget had already been approved at \$3,500.00 prior to their recommendation.

5593-210 covers the propane fuel for the back-up generators at the well pump stations. The budget currently is at \$500.00 but was increased to \$1,000 in FY 2019 because we bought a second tank. The expense through February 2018 is \$1555.82. This fuel kicks in when there is a power outage. There could be years without an expense because the tanks are full and we have few, if any, power outages or there could be an over expenditure if the power is out for an extended period of time and more fuel is needed.- dlss

The Pennichuck Operations reports for January & February 2018 were reviewed. Jim explained some of the details shown on a recent water meter read chart provided by Elvis. He also explained why Pennichuck made the decision to stop testing fire service back flows. These are now done by fire and sprinkler companies and paid for by the building owner. Most are tested annually and some are tested two times per year. It was more cost effective to stop providing this service.

4. Old Business- Water Utility -None

5. New Business – Water Utility - None

6. Financial Status – Sewer Utility

A. The cash flow report for January 2018 and the Expenditure and Revenue reports for February 2018 were reviewed. Jeff asked what was covered in line 5562-241 Printing. It is over expended substantially. Donna to check. *Jess responded -This line covers the cost of flow charts and pens for the flume and pump stations, sewer connection forms and tie cards, and the green door hangers used to notify when work is being done.-dlss*

B. The balance of capacity is at 69,500 gpd.

7. Old Business – Sewer Utility - None

8. New Business – Sewer Utility -

A. S-CAP-18-01 Town/Chan 23 Burnham Rd. m/l 176/009 Acct. # 1559

A former tenant at this property entered into a payment agreement for the sewer capital assessment in 1997 and failed to make all payments. The Town Attorney has reviewed and deemed the balance as uncollectable against the property owner. Request abatement of \$909.14

Motion made by Bill Abbott; second by Jim Lavacchia “to recommend the Board of Selectmen approve abatement S-CAP-18-01 in the amount of \$909.14 for the reason given.” Motion carried.

B. S-CAP-18-02 Town/Sinclair 10 Flying Rock Rd. m/l 185/009 Acct. #9990

The Committee voted to defer this abatement to the next meeting after getting further legal opinion with a motion made by Jeff Rider; second by Bill Abbott. Motion carried.

C. S-BET 18-02 Town/Otarnic Pond 1 Otter Way m/l 175/034 Acct. #2716

The payment schedule was revised to reflect all principal payments and the 2018 anticipated grant. Request abatement of \$2335.00 because of an overbill in 2018 (\$27,246 - \$ 24,911 = \$2335.00).

Motion made by Bill Abbott; second by Jeff Rider “to recommend the Board of Selectmen approve abatement S-BET-18-02 in the amount of \$2335.00 for the reason given.” Motion carried.

9. Informational

- A. Bill Abbott provided the Committee with a 12 month profit and loss statement for both water and sewer.

10. Remarks by Selectman, members and staff

It was noted that Gate City is hired to clean the hydrants of snow. Some members mentioned that some hydrants were not cleared after the last storm.

Jim informed the Committee that he is no longer working for the Town of Georgetown MA and is now the DPW Director in Wilton, NH. Congratulations!

Dave Morin expressed his appreciation to the Committee for their dedication and volunteer work. The voters passed all budgets.

Meeting was adjourned at 7:34 pm, with motion made by Jeff Rider; seconded by Bill Abbott. The next meeting is scheduled for April 17, 2018 at 7pm.

Donna Staffier-Sommers
Sewer Utility Administrative Aide

