



TOWN OF HUDSON

Municipal Utility Committee



David Shaw, Chairman David Morin, Selectmen Liaison

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Hudson Municipal Utility Committee Meeting Minutes

Date of Meeting: November 21, 2017

Attendees:

David Shaw, Chairman
Bill Abbott, Vice Chairman
Chelsea Leonard
Donna Staffier-Sommers- Administrative Aide

Absent:

Jeff Rider- excused
Elvis Dhima, Town Engineer
Dave Morin, Selectman Liaison

The monthly meeting of the Town of Hudson Municipal Utility Committee was held Tuesday, November 21, 2017 at 7:01 pm, in the Board of Selectmen meeting room at Town Hall. Secretarial duties were provided by Donna Staffier-Sommers.

1. Acceptance of minutes

The minutes of the October 17, 2017 Municipal Utility Committee meeting were read. A motion was made by Chelsea Leonard; second by Bill Abbott to “accept the meeting minutes for meeting dated October 17, 2017, as written.” Motion carried.

3. Financial Status – Water Utility

A – D. The Cash Flow report for September 2017 and the Expenditure and Revenue reports for October 2017 were reviewed. The Pennichuck Operations report for October 2017 was also looked over.

The gas accounts look to be off. After reviewing the gas accounts, the Committee is recommending that line 5592-210 \$3,500 be reduced to \$2,000 and line 5593-210 \$500 be increased to \$2,000. Because the FY 19 proposed budget has been to the Budget Committee it may not be possible to change the numbers. Donna will check with the Finance Director, Kathy Carpentier.

No comments were made on the other financial reports.

4. Old Business- Water Utility -None

5. New Business – Water Utility

A. Abatements

1. W-UTL-17-02 – Gomez – 901 Elmwood Dr. m/l 156-063-121

A disconnection fee was charge to the account in error. The customer paid the water bill on the morning of shut off. Request abatement of the \$125.00 disconnection fee.

Bill Abbott made motion; seconded by Chelsea Leonard to “recommend the Board of Selectmen approve abatement request W-UTL-17-02 in the amount of \$125.00 for the reason given.” Motion carried.

6. Financial Status – Sewer Utility

- A. The cash flow report for August 2017 and the Expenditure and Revenue reports for September 2017 were reviewed with minimal discussion.
- B. The balance of capacity is at 69,500 gpd.

7. Old Business – Sewer Utility - None

8. New Business – Sewer Utility

A. Abatements:

1. Abatement-S-UTL-18-03-Presentation of Mary 182 Lowell Rd M/L 210/010

The applicant requests an abatement of sewer well meter charges on the basis that the meter was removed and the well was filled thereby becoming decommissioned. Original abatement request S-UTL-18-02 was granted but the customer was charged a second time. Request abatement in the amount of \$122.63. (Quarterly meter charge).

Motion made by Bill Abbott; seconded by Chelsea Leonard “to recommend the Board of Selectmen approve abatement request S-UTL-18-02 in the amount of \$122.63 for the reason given”. Motion carried.

2. Abatements S-UTL-18-04 – S-UTL-18-08

- a. O’Beirne 17 Plaza Ave \$32.14
- b. Levesque 15 Falcon Dr. \$65.48
- c. Harrison 18 Oban Dr. \$61.91
- d. 23 Executive Dr. LLC - \$205.96
- e. Crawford 10 St. Francis Pl. \$21.43

All of the above abatement requests were late filing of auxiliary meter cards used to record outside water use.

Bill Abbott made motion; seconded by Chelsea Leonard to “recommend the Board of Selectmen approve all the above abatement requests for the reason given. Motion carried.

3. Abatement S-UTL-18-09 MacDonald 2A Chandler Ct m/l 177-005-138

- a. Applicant requests an abatement of sewer charges on the basis of excess water flowing from their outdoor hose. The Water Utility notified the applicant of the high usage and because they were away, had a neighbor shut it off. Request abatement of \$54.76 (46 x 1.1906) based on this read and the previous month.

Chelsea Leonard made motion; seconded by Bill Abbott to “recommend the Board of Selectmen approved the abatement request for the reason given.” Motion carried.

4. Abatement S-UTL-18-10 Kesler 14 Waubeeka Springs Rd m/l 148-040-029

- a. Applicant requests and abatement of sewer charges on the basis of it being outside water use. An irrigation system was installed but the owner was unaware of the meter policy. Request one time abatement of \$46.43 (39 x 1.1905) based on average use.

Bill Abbott made motion; seconded by Chelsea Leonard to “recommend the Board of Selectmen approve the abatement request one time only with the recommendation to install an auxiliary meter for future abatement requests.” Motion carried.

5. Abatement S-UTL-18-11 Brown 28 Robin Dr. m/l 157-059-000

- a. Applicant requests an abatement of sewer charges on the basis of late filing of an auxiliary meter card used to record outside water use. Request abatement of \$88.10 (74 x 1.1905).

Motion made by Chelsea Leonard; seconded by Bill Abbott to “recommend the Board of Selectmen approve the abatement request for the reason given”. Motion carried.

9. Informational

- A. Bill Abbott provided the Committee with a 12 month profit and loss statement for both water and sewer.

10. Remarks by Selectman, members and staff

- The Committee fondly remembered former Selectman Pat Nichols who passed away on October 31, 2017. We were fortunate to have Pat as our BOS liaison for a couple of years before her illness. She always brought her wonderful sense of humor to our meetings and shared a good story or two in her own animated way. She was a lovely lady who will be missed.
- The Committee wish all a very Happy Thanksgiving!

Meeting was adjourned at 7:35 pm, with motion made by Bill Abbott; seconded by Chelsea Leonard.

The next meeting is scheduled for December 19, 2017 at 7pm.

Donna Staffier-Sommers
Sewer Utility Administrative Aide

