



TOWN OF HUDSON

Municipal Utility Committee



David Shaw, Chairman David Morin, Selectmen Liaison

12 School Street • Hudson, New Hampshire 03051 • Tel: W- 603-886-6002/ S- 603-886-6029 • Fax: W-603-881-3944 / S -603-598-6481

Hudson Municipal Utility Committee Meeting Minutes

Date of Meeting: October 17, 2017

Attendees:

David Shaw, Chairman
Bill Abbott, Vice Chairman
Chelsea Leonard
Elvis Dhima, Town Engineer
Donna Staffier-Sommers- Administrative Aide

Absent:

Jeff Rider- excused
Dave Morin, Selectman Liaison

The monthly meeting of the Town of Hudson Municipal Utility Committee was held Tuesday, October 17, 2017, at 7:00 pm, in the Buxton meeting room at Town Hall. Secretarial duties were provided by Donna Staffier-Sommers.

1. Acceptance of minutes

The minutes of the September 19, 2017 Municipal Utility Committee meeting were read. A motion was made by Bill Abbott; second by Chelsea Leonard to “accept the meeting minutes for meeting dated September 19, 2017, as written.” Motion carried.

3. Financial Status – Water Utility

- A – C. The Cash Flow report for August 2017 and the Expenditure and Revenue reports for September 2017 were reviewed. The gas accounts look to be off. May be budgeted correctly but the expense may be incorrectly applied to the wrong account. Donna will look into it.
- Invoices are being applied properly. The budget numbers are off. The op/main gas line- covers the gas heat at the booster stations billed by Liberty Utilities, runs about \$1600. per year and the supply gas line- covers the propane fuel for the back-up generators at the well pump stations. There was a fill up in September 2017 but we haven't needed a fill up for a couple of years so there hasn't been an expense since 2015.-dlss*

- D. The Pennichuck Operation report for September 2017 was reviewed without comment.

4. Old Business- Water Utility -None

5. New Business – Water Utility

- A. Water Utility FY19 budget review

Elvis explained that some of the larger items he spoke of at the last meeting – the installation of the surge valve at the Sullivan Road meter pit \$150,000 and the painting of the interior and exterior of the Gordon Street water tank \$350,000 – are shown in line 5592-401 Large Operating Equipment.

It was decided to paint the Gordon Street water tank rather than replace it. Painting will add many years of use to the existing tank, which is in overall good shape, and be the most cost effective.

6. Financial Status – Sewer Utility

- A. The cash flow report for August 2017 and the Expenditure and Revenue reports for September 2017 were reviewed with minimal discussion.
- B. The balance of capacity is at 69,500 gpd.

7. Old Business – Sewer Utility - None

8. New Business – Sewer Utility

- A. Abatement-S-UTL-18-02-Presentation of Mary 182 Lowell Rd M/L 210/010

The applicant requests an abatement of sewer well meter charges on the basis that the meter was removed and the well was filled with cement grout thereby becoming decommissioned. Request abatement in the amount of \$122.63. (Quarterly meter charge).

Motion made by Bill Abbott; seconded by Chelsea Leonard “to recommend the Board of Selectmen approve abatement request S-UTL-18-02 in the amount of \$122.63 for the reason given”. Motion carried.

- B. Sewer Utility FY19 budget review

On October 11, 2017, Bill, Elvis and Donna represented the Committee and met with officials of the City of Nashua to review the capital expenses of the wastewater treatment plant. Because The Town of Hudson owns 12.58% of the flow capacity of the plant, Hudson is responsible to pay 12.58% of any capital expenses and improvements made to the plant. Whatever Nashua expends in FY 18, Hudson will be billed in FY19. We are currently working on our Budget for FY 19 so they met with us to inform and explain planned projects for the next couple of years. This helps us to understand the projects and budget properly for them.

Donna passed out the documents we received about the projects. Based on this information, we will budget \$570,000 to cover these planned expenses for the plant.

Elvis and MUC Chairman, Dave Shaw are scheduled to attend the water and sewer budget presentation to the Board of Selectmen on Thursday, October 19, 2017.

9. Informational

- A. Bill Abbott provided the Committee with a 12 month profit and loss statement for both water and sewer.

10. Remarks by Selectman, members and staff

- Special Happy 80th Birthday to Bill Abbott. Wishing you lots of happiness and good health in the year ahead.

Meeting was adjourned at 7:48 pm by Bill Abbott; seconded by Chelsea Leonard.

The next meeting is scheduled for November 21, 2017 at 7pm.

Donna Staffier-Sommers
Sewer Utility Administrative Aide

