



TOWN OF HUDSON

Municipal Utility Committee



David Shaw, Chairman David Morin, Selectmen Liaison

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Hudson Municipal Utility Committee Meeting Minutes

Date of Meeting: July 18, 2017

Attendees:

David Shaw, Chairman
Jeff Rider
Chelsea Leonard
Dave Morin, Selectman's Liaison
Donna Staffier-Sommers- Administrative Aide

Absent:

Bill Abbott, Vice Chairman – excused
Elvis Dhima, Town Engineer

The monthly meeting of the Town of Hudson Municipal Utility Committee was held Tuesday, July 18, 2017 at 6.56 pm, in the Town of Hudson Board of Selectmen meeting room at Town Hall. Secretarial duties were provided by Donna Staffier-Sommers.

1. Acceptance of minutes

The minutes of the June 20, 2017 Municipal Utility Committee meeting were read and approved. A motion was made by Jeff Rider to “accept the meeting minutes for meeting dated June 20, 2017 as written.” Chelsea Leonard seconded. The motion carried.

3. Financial Status – Water Utility

A – C. The Cash Flow report for May 2017 and the Expenditure and Revenue reports for June 2017 were reviewed.

Line 5593-293 Water supply from PWW encumbered \$208,342.41? *This was encumbered to cover an invoice for FY17 that would come in July. This is to cover water purchased from Pennichuck and the bill came in at \$72,911. It has since been paid and the encumbrance will be cleared.- dlss.*

D. The Pennichuck Operation report- not received this month

4. Old Business- Water Utility -None

5. New Business – Water Utility -None

6. Financial Status – Sewer Utility

- A. The cash flow report for May 2017 and the Expenditure and Revenue reports for June 2017 were reviewed.

Jeff inquired as to why there was a large encumbrance in line 5562-239 sewage treatment. Donna explained that the City of Nashua sends the bill for the months of April, May and June in the month of July so an estimated amount is encumbered each year to pay that bill.

- B. The balance of capacity is at 69,500 gpd.

7. Old Business – Sewer Utility - None

8. New Business – Sewer Utility - None

9. Informational

- A. Bill Abbott provided the Committee with a 12 month profit and loss statement for both water and sewer.
- B. The Committee reviewed the questionnaire from Plodzick and Sanderson, the Town Auditors, in regards to the Committee's knowledge of the Town's financial procedures. Dave Shaw will complete and submit it.

10. Remarks by Selectman, members and staff

Meeting was adjourned at 7:18pm by Jeff Rider; seconded by Chelsea Leonard.

The next meeting is scheduled for August 15, 2017 at 7pm.

Donna Staffier-Sommers
Sewer Utility Administrative Aide