



TOWN OF HUDSON

Municipal Utility Committee



David Shaw, Chairman David Morin, Selectmen Liaison

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Hudson Municipal Utility Committee Meeting Minutes

Date of Meeting: May 16, 2017

Attendees:

David Shaw, Chairman
Bill Abbott, Vice-Chairman
Jeff Rider
Donna Staffier-Sommers, Sewer Utility Administrative Aide

Absent:

Dave Morin, Selectman's Liaison
Elvis Dhima, Town Engineer

The monthly meeting of the Town of Hudson Municipal Utility Committee was held Tuesday, May 16, 2017 at 7:03 pm, in the Town of Hudson Board of Selectmen meeting room at Town Hall. Secretarial duties were provided by Donna Staffier-Sommers. The meeting scheduled for April 18, 2017 was cancelled due to lack of a quorum.

1. Elections

Jeff Rider nominated David Shaw as Chairman and Bill Abbott as Vice Chairman. Vote was unanimous.

2. Acceptance of minutes

The minutes of the March 21, 2017 Municipal Utility Committee meeting were read and approved. A motion was made by Jeff Rider to "accept the meeting minutes for meeting dated March 21, 2017, as written." Bill Abbott seconded. The motion carried.

3. Financial Status – Water Utility

- A – C. The Cash Flow reports for February & March 2017 and the Expenditure and Revenue reports for March & April 2017 were reviewed with minimal discussion.
- D. The Pennichuck Operation reports for March & April 2017 were reviewed. Bill Abbott noted that the April report indicates that Pennichuck is catching up with their contractual requirements.

4. Old Business- Water Utility -None

5. New Business – Water Utility -None

6. Financial Status – Sewer Utility

- A. The cash flow report for February & March 2017 and the Expenditure and Revenue reports for March & April 2017 were reviewed. Jeff Rider noticed a \$22,000 encumbrance in the large equipment repair line when nothing was budgeted. Donna to follow up. *Two trucks (012 & 013) at the Highway Department are getting their rusted frames replaced at \$44,000 each. The Sewer Utility share of the cost is \$11,000 for each truck.-dlss*
- B. The balance of capacity is at 69,500 gpd.
- C. Donna relayed an e-mail discussion with the Finance Director concerning whether the Sewer Utility should request funds from the Trustees as reimbursement of their share of expenses at the Nashua Wastewater Treatment Plant. Kathy's recommendation is to not request funds, as the checkbook is healthy enough to absorb the expense at this time. She suggests that we revisit again in June to make sure the fund position hasn't changed drastically.

7. Old Business – Sewer Utility - None

8. New Business – Sewer Utility -

- A. Abatement S-UTL-17-17 Town/Sarcia 25 Cottonwood Dr m/l 203/100 #1960

The Town requests an abatement of \$42.86 on the basis of a bad meter read from Pennichuck resulting in an incorrect sewer billing. The BOS abated the excess water charges in February but the bad read carried over into the April sewer bill. Abatement of excess flow charged (36 x 1.1905).

Motion made by Bill Abbott; second by Jeff Rider “to recommend the Board of Selectmen grant the abatement in the amount of \$42.86 for the reason given”.
Motion carried.

9. Informational -

- A. Bill Abbott presented the Committee with a 12 month profit and loss statement for both water and sewer.

10. Remarks by Selectman, members and staff

Donna informed the Committee that she will be unable to attend the meeting of June 20, 2017.

Chairman David Shaw adjourned the meeting at 7:19 pm with a motion made by Bill Abbott; seconded by Jeff Rider.

The next meeting is scheduled for June 20, 2017 at 7pm.

Donna Staffier-Sommers
Sewer Utility Administrative Aide