



# TOWN OF HUDSON

## Municipal Utility Committee

David Shaw, Chairman

Pat Nichols, Selectmen Liaison



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12 School Street • Hudson, New Hampshire 03051 • Tel: W- 603-886-6002/ S- 603-886-6029 • Fax: W-603-881-3944 / S -603-598-6481

### Hudson Municipal Utility Committee Meeting Minutes

Date of Meeting: February 21, 2017

**Attendees:**

David Shaw, Chairman

Bill Abbott, Vice-Chairman

Jeff Rider

Elvis Dhima, Town Engineer

Donna Staffier-Sommers, Sewer Utility Administrative Aide

**Absent:**

Pat Nichols, Selectman's Liaison

The monthly meeting of the Town of Hudson Municipal Utility Committee was held Tuesday, February 21, 2017 at 7:00 pm, in the Town of Hudson Board of Selectmen meeting room at Town Hall. Secretarial duties were provided by Donna Staffier-Sommers.

#### **1. Acceptance of minutes**

The minutes of the January 17, 2017 Municipal Utility Committee meeting were read and approved. A motion was made by Bill Abbott to "accept the meeting minutes for meeting dated January 17, 2017, as written." Jeff Rider seconded. The motion carried.

#### **2. Financial Status – Water Utility**

A – C. The Cash Flow reports for December 2016 and the Expenditure and Revenue reports for January 2017 were reviewed.

Elvis reviewed the high engineering fees and indicated that an unplanned repair was included.

- D. The Pennichuck Operation reports for October, November and December 2016 were reviewed with minimal comments.

**3. Old Business- Water Utility -None**

**4. New Business – Water Utility**

- A. Abatement W-UTL-17-01 Sarcia 25 Cottonwood Dr. #3501765802

The customer was overbilled because of a clerical error when the new meter was installed. Request abatement of \$118.80 (36 x 3.30).

Jeff Rider made motion “to recommend the Board of Selectmen approve abatement W-UTL-17-01 in the amount of \$118.80 for the reason given.” Bill Abbott seconded. Motion carried.

**5. Financial Status – Sewer Utility**

- A. The cash flow report for December 2016 and the Expenditure and Revenue reports for January 2017 were reviewed.

It was noted that line 5561-269- software maintenance was over expended in both water and sewer. Elvis suggests that it may have to do with the Auto Cad licenses.

- B. The balance of capacity is at 69,500 gpd.

**6. Old Business – Sewer Utility -None**

**7. New Business – Sewer Utility**

- A. Sewer Abatements:

**1. S-UTL-17-16 Tompkins 36 Sutherland Dr. 149/029/000 #5581**

The applicant requests abatement of sewer charges on the basis of late filing of an auxiliary meter card used to record outside water use. Request abatement in the amount of \$136.91 (115 x 1.1905).

Bill Abbott made motion “to recommend the Board of Selectmen approve abatement request S-UTL-17-16 in the amount of \$136.91 for the reason given”. Jeff Rider seconded. Motion carried.

**8. Informational** - None

**9. Remarks by Selectman, members and staff**

Elvis updated the Committee on current water and sewer projects.

Chairman David Shaw adjourned the meeting at 7:43 PM.

The next meeting is scheduled for March 21, 2017 at 7pm.

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Donna Staffier-Sommers  
Sewer Utility Administrative Aide