



# TOWN OF HUDSON

## Municipal Utility Committee

David Shaw, Chairman

Pat Nichols, Selectmen Liaison



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### Hudson Municipal Utility Committee Meeting Minutes

Date of Meeting: January 17, 2017

**Attendees:**

David Shaw, Chairman

Bill Abbott, Vice-Chairman

Jeff Rider

Donna Staffier-Sommers, Sewer Utility Administrative Aide

**Absent:**

Elvis Dhima, Town Engineer

Pat Nichols, Selectman's Liaison

The monthly meeting of the Town of Hudson Municipal Utility Committee was held Tuesday, January 17, 2017 at 7:00 pm, in the Town of Hudson Board of Selectmen meeting room at Town Hall. Secretarial duties were provided by Donna Staffier-Sommers.

The meeting scheduled for December 20, 2016 was cancelled due to lack of a quorum.

#### **1. Acceptance of minutes**

The minutes of the November 15, 2016 Municipal Utility Committee meeting were read and approved. A motion was made by Jeff Rider to "accept the meeting minutes for meeting dated November 15, 2016 as written." Bill Abbott seconded. The motion carried.

#### **2. Financial Status – Water Utility**

A – C. The Cash Flow reports for October & November 2016 and the Expenditure and

Revenue reports for November and December 2016 were reviewed.

The Engineering fees at 5592-225 are high. It was noted that there has been a lot of work completed in 2016 relating to the Windham Rd booster station and there were additional expenditures such as the domestic pump, SCADA upgrade and wireless communication. *5592-225 covered payments to Weston & Sampson Engineering of approx. \$56,000 through December and \$3,000 for a Water Utility easement for the generator at the Windham Rd. pump station.-dlss*

- D. The Pennichuck Operation reports for August and September 2016 were reviewed. The Committee asked –“Why are the August and September 2016 reports not coming in until January?” *Spoke to Val. There is a new person now handling the reports at Pennichuck. We will have the newest reports for our next meeting. -dlss*

**3. Old Business- Water Utility -None**

**4. New Business – Water Utility**

- A. Abatement W-UTL-16-05 Town/Coe 10 Meadowlark Dr. 148-048-000

A reading was estimated too high at 277 units instead of 5 units for the November 2016 water bill. Request abatement of \$897.60 (272 x 3.30).

Bill Abbott made motion “to recommend the Board of Selectmen approve abatement W-UTL-16-05 in the amount of \$897.60 for the reason given.” Jeff Rider seconded. Motion carried.

**5. Financial Status – Sewer Utility**

- A. The cash flow report for October and November 2016 and the Expenditure and Revenue reports for November and December 2016 were reviewed with minor questions.
- B. The balance of capacity is at 69,500 gpd.

**6. Old Business – Sewer Utility -None**

**7. New Business – Sewer Utility**

- A. Sewer Abatements:

**1. S-UTL-17-15 Cummings 53 Bear Path Ln 177/048 #5545**

The applicant requests abatement of sewer charges on the basis of late filing of an auxiliary meter card used to record outside water use. Request abatement in the amount of \$60.72 (51 x 1.1905).

Jeff Rider made motion “to recommend the Board of Selectmen approve abatement request S-UTL-17-15 in the amount of \$60.72 for the reason given”. Bill Abbott seconded. Motion carried.

**8. Informational - None**

**9. Remarks by Selectman, members and staff**

The Committee wishes all a very Happy New Year!

Chairman David Shaw adjourned the meeting at 7:15 PM.

The next meeting is scheduled for February 21, 2017 at 7pm.

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Donna Staffier-Sommers  
Sewer Utility Administrative Aide