



TOWN OF HUDSON

Municipal Utility Committee

David Shaw, Chairman

Pat Nichols, Selectmen Liaison



12 School Street • Hudson, New Hampshire 03051 • Tel: W- 603-886-6002/ S- 603-886-6029 • Fax: W-603-881-3944 / S -603-598-6481

Hudson Municipal Utility Committee Meeting Minutes

Date of Meeting: August 16, 2016

Attendees:

David Shaw, Chairman

Bill Abbott, Vice-Chairman

Jeff Rider

Bernie Manor

Moe Lussier

Pat Nichols, Selectman's Liaison

Elvis Dhima, Town Engineer

Donna Staffier-Sommers, Sewer Utility Administrative Aide

Absent:

Valerie Marquez, Water Utility

The monthly meeting of the Town of Hudson Municipal Utility Committee was held Tuesday, August 16, 2016 at 7:00 pm, in the Town of Hudson Board of Selectmen meeting room at Town Hall. Secretarial duties were provided by Donna Staffier-Sommers. The meeting of July 19, 2016 was cancelled due to lack of a quorum.

1. Acceptance of minutes

The minutes of the June 21, 2016 Municipal Utility Committee meeting were read and approved. A motion was made by Bill Abbott to “accept the meeting minutes for meeting dated June 21, 2016 as written.” Moe Lussier seconded. The motion carried with Jeff Rider abstained.

2. Financial Status – Water Utility

A – C. The Cash Flow report for May and June 2016 and the Expenditure and Revenue reports for June 2016 were reviewed. Bill Abbott asked for clarification of lines listed as “water supply from Pennichuck” and “water sales to Pennichuck”.

Elvis explained that we buy water from Pennichuck Water Works when we need it and sell them some of the excess water from our wells.

D. The Pennichuck Water Systems Operation Report for May 2016 was reviewed. They are contracted to replace 250 meters a year. The customer notification has been taken over by the Water Utility.

E. Bill Abbott prepared the current profit and loss graphs for both Water & Sewer.

3. Old Business- Water Utility -None

4. New Business – Water Utility

A. Abatement W-UTL-16-02 is being deferred to the next meeting.

5. Financial Status – Sewer Utility

A. The cash flow report for May & June 2016 and the Expenditure and Revenue reports for June 2016 were reviewed with minimal discussion.

B. The balance of capacity is at 22,843 gpd.

6. Old Business – Sewer Utility -None

7. New Business – Sewer Utility

A. Sewer Abatements:

1. S-UTL-17-01 Anderson 57 Rangers Dr. Acct #3523

Applicant requests abatement of sewer charges on the basis of late filing of an auxiliary meter card used to record outside water use. Request abatement in the amount of \$69.05
Bill/Bernie - Motion carried.

2. S-UTL-17-02 Hosking 34 Cedar St. Acct. #1211

Applicant requests an abatement of sewer charges on the basis of late notification of a pool fill. Request abatement in the amount of \$33.33.
Bernie/Bill - motion carried.

3. S-UTL-17-03 Becker 2 Hayley Ct. Acct #5478

Applicant requests an abatement of sewer charges on the basis of late filing of an auxiliary meter card used to record outside water use. Request abatement in the amount of \$47.62
Bernie/Mo- motion carried.

4. S-UTL-17-04 Scoggins 19 Cottonwood Dr. Acct 1954

Applicant requests an abatement of sewer charges on the basis of late notification of a pool fill. Request abatement in the amount of \$42.86.
Bill/Jeff – motion carried.

5. S-UTL-17-05 Leete 51 Bush Hill Rd. Acct #6126

Applicant requests an abatement of sewer charges on the basis of excess water used to irrigate his lawn. This is a one- time only request and the applicant was informed about the meter program and will install a meter to record future outside water use. Request abatement in the amount of \$120.24.
Bernie/Bill – motion carried.

6. S-UTL-17-06 Burns 98 Highland St. Acct #2043

Applicant requests an abatement of sewer charges on the basis of late filing of an auxiliary meter card used to record outside water use. Request abatement in the amount of \$22.62.
Jeff/Mo – motion carried.

7. S-UTL-17-07 Cummings 53 Bear Path Lane Acct. # 5545

Applicant requests an abatement of sewer charges on the basis of late filing of an auxiliary meter card used to record outside water use. Request abatement in the amount of \$96.43.
Bill/Bernie – motion carried.

8. S-UTL-17-08 Paulik 25 Flying Rock Rd m/l 185-033 Acct #6148

Applicant requests an abatement of sewer charges on the basis of late filing of an auxiliary meter card used to record outside water use. Request abatement in the amount of \$23.81.
Jeff/Mo – motion carried.

9. S-UTL-17-09 Smith/Farley White 55 Exec. Dr m/l 209-002 #5550

Applicant request abatement of sewer charges on the basis of late submittal of cooling tower reads of water lost to evaporation. Request abatement in the amount of \$476.20.

Bill/Jeff – motion carried.

The Committee recommended approval of all of the above requests based on the reasons given.

8. Informational

An updated Committee roster had been presented to the Committee at the last meeting. Bill Abbott's e-mail is causing some issues with the Town. Bill is to look into it.

9. Remarks by Selectman, members and staff

- Elvis presented a copy of a BOS approval to purchase a water utility easement at 6E Windham Rd. for the area needed to install a generator at the Windham Rd. booster station. It is to be installed within the next 1-2 years.

Projects on the table for the next few years is another generator for the Weinstein well, in addition to the above mentioned generator, and the Gordon St water tank replacement.

- CLD conducted an inflow infiltration study for the Town that indicated reductions over the study done in 2009. Because of this, we have gained additional capacity of 45,000 gpd. that can be added to our current adjusted 24,500 gpd. available flow. The Committee requests the BOS approve an adjustment to our available sewer allocation balance to now read 69,500 gpd.

There is still a reserve set aside of 659,000 gpd for undeveloped parcels in the sewer district that could potentially connect to sewer.

- The Committee requests Donna to contact the City of Nashua to set up a meeting to discuss Nashua's FY 17 wastewater treatment plant capital expenditures and Hudson's anticipated cost share to budget for in FY18.
- With much regret, the Committee accepted Mo Lussier's letter of resignation from the Committee. He and his wife will be moving to Pelham at the end of August. David Shaw thanked Mo for his contributions to the Committee and his service to the Town of Hudson.

The meeting adjourned at 8:25 PM. Motion was made by Jeff Rider and seconded by Bill Abbott. The motion carried.

The next meeting is scheduled for September 20, 2016 at 7pm.

Donna Staffier-Sommers
Sewer Utility Administrative Aide