



TOWN OF HUDSON

Municipal Utility Committee



Robert Russell, Chairman Ted Luszey, Selectmen Liaison

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Hudson Municipal Utility Committee Meeting Minutes

Date of Meeting: December 16, 2015

Attendees:

Robert Russell, Chairman
Jeff Rider
Bill Abbott
Bernie Manor
Elvis Dhima, Town Engineer
Valerie Marquez, Water Utility Clerk
Donna Staffier-Sommers, Sewer Utility Administrative Aide

Absent:

Ted Luszey, Selectman's Liaison
David Shaw

Guests:

Patrick Colburn and Brenton Cole of Keach/Norstrom

The monthly meeting of the Town of Hudson Municipal Utility Committee was held Wednesday, December 16, 2015 at 5:00 pm, in the Town of Hudson Board of Selectmen meeting room at Town Hall. Secretarial duties were provided by Donna Staffier-Sommers.

1. Acceptance of minutes

The minutes of the November 18, 2015 Municipal Utility Committee meeting were read and approved. A motion was made by Bill Abbott to "accept the meeting minutes for meeting dated November 18, 2015, as written." Jeff Rider seconded. The motion carried with Bernie Manor abstaining.

2. Financial Status – Water Utility

A – C. The Cash Flow report for October and the Expenditure and Revenue reports for November were reviewed.

Elvis is to look into the high revenue received in the water service account. As of November, it indicates a revenue of 496%.

D. The Pennichuck Water Systems Operation Report for October was reviewed.

3. Old Business- Water Utility -None

4. New Business – Water Utility

A. Abatements

1. W-UTL-15-06 Town/Fonseca 24 Glen Drive M/L 205/089/000

The Water Utility/Town had been estimating the usage for this property based on summer readings. When the actual read came in, the customer had been over billed a total of 40 units. Request abatement of \$132.00 (40 x 3.30).

Motion made by Bill Abbott; seconded by Bernie Manor "to recommend the Board of Selectmen approve the abatement request in the amount of \$132.00". The motion carried.

2. W-UTL-15-07 Town/Richardson 14 Hemlock St. M/L 197/152/000

The Water Utility/Town billed the customer a disconnection fee for three additional billings. Request abatement of \$375.00 (3 x 125.00)

Motion made by Jeff Rider; seconded by Bill Abbott "to recommend the BOS approve the abatement request in the amount of \$375.00". The motion carried.

3. W-UTL-15-08 Town/Showcase Perf. Arts 142 Lowell Rd. #19 M/L 204/073

The Water Utility/Town billed the customer a disconnection fee for two additional billings. Request abatement of \$250.00 (2 x 125.00).

Motion made by Bill Abbott; seconded by Bernie Manor "to recommend the BOS approve the abatement request in the amount of \$250.00". The motion carried.

B. Water main extension- 137 Belknap Rd-Cobblestone M/L 184/027

This water main extension request is to serve a 55+community with 28 single units. The water main extension consists of installation of a 12" main connecting

to an existing 12" high pressure line on Belknap Road, utilizing the Oakridge development booster pump station and installation of an 8" main along the proposed Cobblestone Village.

Elvis informed the Committee that because 6 of the units would have inadequate water pressure, this is the preferred method by the Town and their consultants, Weston & Sampson. The alternative method would be to connect into a 12" low pressure main on Gordon St. and requiring installation of individual booster stations at the 6 units. The Committee had some concerns about high and low pressure lines and Elvis, along with Patrick Colburn, attempted to address them.

Motion was made by Bill Abbott; seconded by Bernie Manor "to recommend BOS acceptance of the water line extension with reservations about the overuse of the pumping station on Overlook Circle". The motion carried.

C. Water main extension - 22 Brady Drive - Self Storage Facility

This water main extension is to bring in fire service protection only. The 2010 site plan was approved with a stipulation to bring in municipal water for fire service with any future line expansion. Developers of 14 Brady Drive are currently in the process of seeking approval for a water main extension to connect a Dunkin Donuts project to Town water. There is some question as to which water line connecting source the developers and Town will agree on. That outcome will allow the storage facility water line extension to move forward, when and if approved.

Motion made by Jeff Rider; seconded by Bernie Manor "to recommend BOS approval of an 8" water line extension for fire protection to the self storage facility". The Committee was satisfied with the water connection coming from either source.

The motion carried.

5. Financial Status – Sewer Utility

- A. The cash flow report for October and the Expenditure and Revenue reports for November were reviewed with minimal discussion.

6. Old Business – Sewer Utility -None

7. New Business – Sewer Utility

A. Abatements

1. S-UTL-16-13 (11/18/15) Wilson, 12 Shoreline Dr. -M/L 147-001-027 Acct.#6539

Applicant requests an abatement of sewer charges on the basis of late filing of an auxiliary meter card used to record outside water use. Request abatement of \$247.62 (208 x 1.1905).

2. S-UTL-16-14 (11/20/15) Palmer, 17 Blackstone St. - M/L 175-133 Acct. #1374

Applicant requests an abatement of sewer charges on the basis of late filing of an auxiliary meter card used to record outside water use. Request abatement of \$69.05 (58 x 1.1905).

3. S-UTL-16-15 (11/21/15) Gangi, 97 Highland St.- M/L 167-065 Acct.#2041

Applicant requests an abatement of sewer charges on the basis of late filing of an auxiliary meter card used to record outside water use. Request abatement of \$36.91 (31 x 1.1905).

4. S-UTL-16-16 (11/23/15) Bolduc, 5 Parkhurst Dr.-M/L 205-072 Acct. #6400

Applicant requests an abatement of sewer charges on the basis of late filing of an auxiliary meter card used to record outside water use. Request abatement of \$94.05 (79 x 1.1905).

5. S-UTL-16-17 (11/19/15) Hurley, 7 Roy Dr. - M/L 160-057 Acct. #3592

Applicant requests an abatement of sewer charges on the basis of late filing of an auxiliary meter card used to record outside water use. Request abatement of \$36.91 (31 x 1.1905).

The Committee voted to recommend approval of all of the above abatements for the reasons given.

6. S-UTL-16-18 (12/3/15) Lambert,5 Merrimack St.-M/L 165-076 Acct. #3313

Applicant requests an abatement of sewer charges on the basis of excess water used for a pool fill. The water did not enter the sewer. The pool holds almost 14,000 gallons of water or 18hcf. Request abatement of \$21.41 (18 x 1.1905).

The Committee voted to recommend approval of the request based on the reason given.

7. S-UTL-16-19 (12/2/15) Paulik, 25 Flying Rock Rd. - M/L 185-033 Acct. #6148

Applicant requests an abatement of sewer charges on the basis of late filing of an auxiliary meter card used to record outside water use. Request abatement of \$48.81 (41 x 1.1905).

The Committee voted to recommend approval of the request based on the reason given.

8. Remarks by Selectman, members and staff

Bob informed the Committee that he has accepted a position in Arizona and he starts in early January. He thanked Committee members for their guidance in his role as Chairman and expressed his sadness of leaving a Committee he enjoyed.

The Committee wished him well and thanked him for his time and dedication to the Town. Bernie Manor, Vice Chairman will assume the position of Chairman until the spring elections. Members agreed that some changes in the meeting start time may have to be made in order to attract new members.

Bill Abbott wished all a Merry Christmas and Happy New Year!

The meeting adjourned at 6:05 PM and the next meeting is scheduled for January 20, 2016.

Donna Staffier-Sommers
Sewer Utility Administrative Aide

