



TOWN OF HUDSON

Municipal Utility Committee



Robert Russell, Chairman Ted Luszey, Selectmen Liaison

12 School Street • Hudson, New Hampshire 03051 • Tel: W- 603-886-6002/ S- 603-886-6029 • Fax: W-603-881-3944 / S -603-598-6481

Hudson Municipal Utility Committee Meeting Minutes

Date of Meeting: November 18, 2015

Attendees:

Robert Russell, Chairman
Jeff Rider
Bill Abbott
David Shaw
Elvis Dhima, Town Engineer
Valerie Marquez, Water Utility Clerk
Donna Staffier-Sommers, Sewer Utility Administrative Aide

Absent:

Ted Luszey, Selectman's Liaison
Bernie Manor, Vice Chairman

The monthly meeting of the Town of Hudson Municipal Utility Committee was held Wednesday, November 18, 2015 at 5:00 pm, in the Town of Hudson Board of Selectmen meeting room at Town Hall. The meeting scheduled for October 14, 2015 was cancelled due to lack of a quorum. Secretarial duties were provided by Donna Staffier-Sommers.

1. Acceptance of minutes

The minutes of the September 16, 2015 Municipal Utility Committee meeting were read and approved. A motion was made by Bill Abbott to "accept the meeting minutes for meeting dated September 16, 2015, as written." Jeff Rider seconded. The motion carried.

2. Financial Status – Water Utility

A – C. The Cash Flow report for August & September and the Expenditure and Revenue reports for September & October were reviewed.

Questions were raised for the high expenditures on the legal fees and the professional services lines (5591-218 and 5592-252). Donna to follow up. *The high legal fees are associated with the on-going lawsuit and the professional service line is 5 months of the monthly planned maintenance fee for Pennichuck's services by contract. -dlss*

- D. The Pennichuck Water Systems Operation Reports for August & September were reviewed.

Bill Abbott inquired about the low flow shown for the Ducharme well. Elvis stated that well is currently not being used. Alternative water sources were discussed with Elvis mentioning that Weston & Sampson plan to go before the BOS with suggestions.

3. Old Business- Water Utility

- A. FY 2017 Water Utility Budget

The Board of Selectman made no changes to the FY17 Water Utility budget as presented. They did approve Warrant Article H -to establish a capital reserve fund for water infrastructure and capital equipment with \$100,000 designated and Article L - Lining the Central St. bridge culvert with \$160,000 designated for that project. They did not approve Warrant Article J - Rangers Drive water main & Article K - New water tank and updating the existing booster station. The budget now goes on to the Budget Committee for review and vote.

4. New Business – Water Utility

- A. Abatements

1. W-UTL-15-03 Town/Rankin 9A Canterbury Court M/L 177/005/050

The customer's account was carrying a disconnection charge that was applied to multiple bills resulting in a \$375.00 over charge. Request abatement of \$375.00.

Motion made by Jeff Rider; seconded by David Shaw "to recommend the Board of Selectmen approve the abatement request in the amount of \$375.00". The motion carried.

2. W-UTL-15-04 Costantini 15 Madison Dr. M/L 168/023/000

Customer requests an abatement of water use charges on the basis that the usage billed for 8/19/15 - 9/24/15 is 11,250 gallons more than what has been billed for the same time period for the last four years. Abatement request is \$192.19.

Motion made by Bill Abbott; seconded by Jeff Rider "to recommend the BOS NOT approve the abatement request. This is an actual read, not estimated, so the water was recorded as used". The motion carried.

3. W-UTL-15-05 Town/Hoffman 25 Parkhurst Dr. M/L 205/062/000

Town requests an abatement of \$46,215.20 based on a staff input error to the customer's account for an after- hours service fee.

Motion made by David Shaw; seconded by Bill Abbott "to recommend the BOS approve the abatement request for the reason given". The motion carried.

B. Water main extension- 14 Brady Drive M/L 105/019

This water main extension request is to serve a proposed Dunkin Donuts and may possibly connect a self storage facility in the future. Majority of the line would be a 12" main along West Rd. and Robinson Rd. with an 8" main servicing Brady Drive. May also put in fire hydrants. Town Engineer included a memo of recommendation with the request.

Motion was made by David Shaw; seconded by Jeff Rider to recommend acceptance of the water line extension". The motion carried.

5. Financial Status – Sewer Utility

A. The cash flow report for August & September and the Expenditure and Revenue reports for September and October were reviewed.

Line 5562-403 small equipment is over expended already along with 5562-410 sewer repair and maintenance. Donna to follow up.

5562-403 -In addition to the shared lease purchase payment for 5 pick-up trucks, updates were done to the gas monitor systems in the sewer pump station wet wells. 5562-410- had a \$5,000 paving invoice for a 222 Central St sewer repair in addition to \$8,000 in Industrial Drive pump station repairs. -dlss

Elvis mentioned that a car wash and coffee shop is being planned for 48 Lowell Rd. They will need flow of 2,000 gpd and will receive a 220 gpd credit for the building's current use. A sewer flow request will be sent to the BOS soon.

6. Old Business – Sewer Utility

A. FY 2017 Sewer Utility budget

The Board of Selectmen did not make any changes to the budget as presented. There were no other warrant articles requested. Now, it moves on to the Budget Committee for their review and vote.

7. New Business – Sewer Utility

A. Abatements

1. S-UTL-16-09 Town/Turbo Realty 10 Tolles St. M/L 173-015-000 Acct. #3938

Applicant requests an abatement of sewer charges on the basis of a lot consolidation whereas both lots were billed sewer access fees. The fee billed 4/23/15 on the discontinued lot went to lien for non-payment and the property accrued another bill in July. Request abatement of \$48.56 (\$24.63 lien + \$23.93 July bill). The account for this lot will be closed and keeping the account for lot 173/12 active.

Motion made by Jeff Rider; seconded by Bill Abbott "to recommend the Board of Selectmen approve the abatement request based on the reason given". Motion was unanimous.

2. S-UTL-16-10 Anderson 57 Rangers Dr. M/L 160-030 Acct. #3523

Applicant requests an abatement of sewer charges on the basis of late filing of an auxiliary meter card used to record outside water use. Request abatement of \$154.77 (130 x 1.1905).

Motion made by Bill Abbott; seconded by David Shaw "to recommend the Board of Selectmen approve the abatement request for the reason given". Motion was unanimous.

3. S-UTL-16-11 Cloutier 6 Clifton St. M/L 183-016 Acct. #1527

Applicant requests an abatement of sewer charges on the basis of late filing of an auxiliary meter card use to record outside water use. Request abatement of \$61.91 (52 x 1.1905).

Motion made by David Shaw; seconded by Bill Abbott "to recommend the Board of Selectmen approve the abatement request for the reason given". Motion was unanimous.

4. S-UTL-16-12 Martinage 10 Forest Rd. M/L 138-010-000 Acct. #2758

Applicant requests an abatement of sewer charges on the basis of excess outside watering of new trees planted by Eversource (Electric Company) to replace ones they took down. Based on history, the abatement request is for \$115.48 (97 x 1.1905).

Motion made by Jeff Rider; seconded by David Shaw "to recommend the Board of Selectmen approve the abatement request for the reason given.". Motion was unanimous.

8. Remarks by Selectman, members and staff

Bill Abbott has written a new book titled *Ned - An Industrial Innovator* a story about the life of his Grandfather.

Elvis mentioned that he will be presenting a water line extension request for a new development (Cobblestone) off Belknap Rd. at the next meeting. This is also the last remaining property with a Belknap Road betterment assessment to be billed.

The Committee sends condolences to Bernie Manor and his family for the recent loss of his Mother. May she rest in peace.

The meeting adjourned at 6:08 PM. The next meeting is scheduled for December 16, 2016.

Happy Thanksgiving!

Donna Staffier-Sommers
Sewer Utility Administrative Aide

