



TOWN OF HUDSON

Municipal Utility Committee

Jeff Rider, Chairman

Nancy Brucker, Selectmen Liaison



12 School Street • Hudson, New Hampshire 03051 • Tel: W- 603-886-6002/ S- 603-886-6029 • Fax: W-603-881-3944 / S -603-598-6481

Hudson Municipal Utility Committee Meeting Minutes

Date of Meeting: March 18, 2015

Attendees:

Jeff Rider, Chairman

Bill Abbott, Vice Chairman

Robert Russell

David Shaw

Valerie Marquez, Water Utility Clerk

Donna Staffier-Sommers, Sewer Utility Administrative Aide

Absent:

Bernie Manor

Elvis Dhima, Town Engineer

Nancy Brucker, Selectman's Liaison

Guest:

Scott Kelley – Utility Service Group

The monthly meeting of the Town of Hudson Municipal Utility Committee was held Wednesday, March 18, 2015 at 5:00 pm, in the Board of Selectmen meeting room of the Town of Hudson at Town Hall. Secretarial duties were provided by Donna Staffier-Sommers.

1. Acceptance of Minutes

The minutes of the February 18, 2015 Municipal Utility Committee meeting were read and approved. A motion was made by Bob Russell to “accept the meeting minutes for meeting dated February 18, 2015” David Shaw seconded. The motion carried.

Item 7A- Gordon St. Tank Recommendations was taken out of order and Scott Kelley of Utility Service Group was recognized by the Committee.

Scott is a Water System Consultant and shared a presentation with the Committee of recommendations for the Gordon St. water tank rehabilitation. He provided three options of service his company can provide.

First was a band aid option – “not recommended by them”

This would include a no warranty cleaning and paint touch ups on the exterior of the tank and an interior cleaning. This approach would cost \$35,030.00.

Second was a more detailed renovation with coatings, a mixer, repairs and ladder changes at a cost of \$650,864.00. Payment could be spread out over 2 years without a fee other than the expectation to hire them for inspection work after the two years is up.

Third option included all of option two plus a tank asset management program. This includes a full maintenance service to proactively maintain the tank and protect our asset with 100% warranty on coatings and workmanship and 100% warranty on the mixer. This comes with an annual contract. No cost was discussed.

The Committee thanked Scott for his time and he left the meeting at 5:31pm.

2. Financial Status – Water Utility

A – D. The Cash Flow report through January 2015, the Expenditure and Revenue reports through February 2015, along with the Pennichuck Waterworks operations report for January 2015 were reviewed with minimal discussion.

3. Old Business- Water Utility

A. Master Plan update

The Committee tabled the discussion until Elvis could be present to provide his input.

B. Low flow-Ducharme well

An e-mail from Chris Countie of Pennichuck was provided and explained the low flow recorded at the Ducharme well. This is because the well has been off while they address a chemical pacing issue. The water from this well is typically not needed during the winter months.

C. Donna to check on water account expenditures

After researching the water expenditure lines for gas at the pump stations and wells, it was clear that the amounts budgeted should have been reversed. \$2500 should have budgeted on the pump station side and \$500 should have been budgeted on the well side. The pump stations have monthly natural gas bills. The wells use propane and are billed about once a year at around \$500. Because

of this, one line will be over expended and the other under expended. The FY2016 budget is set up the same way so we will have to address this when working on the FY2017 budget.

4. New Business – Water Utility

- A. Gordon Street tank recommendations - reviewed earlier in the meeting.
- B. The breakdown of water connection fee was briefly discussed.

5. Financial Status – Sewer Utility

- A. The cash flow report from January 2015 and the Expenditure and Revenue reports from February 2015 were reviewed with no comments. The balance of capacity is shown at 27,093 gpd.
- B. Bill Abbott provided a water and sewer profit and loss statement graph to the Committee.

6. Old Business – Sewer Utility - None

7. New Business – Sewer Utility – None

8. Informational

Jess informed the Committee by e-mail of an expenditure of about \$1800 for repairs to the flow recorders used as part of the Inflow/Infiltration study.

The meeting adjourned at 5:55pm with a motion made by Bob Russell and seconded by Bill Abbott. The motion carried.

The next meeting is scheduled for April 15, 2015.

Donna Staffier-Sommers
Sewer Utility Administrative Aide

