



# TOWN OF HUDSON

## Municipal Utility Committee

Jeff Rider, Chairman

Nancy Brucker, Selectmen Liaison



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### Hudson Municipal Utility Committee Meeting Minutes

Date of Meeting: December 17, 2014

#### Attendees:

Jeff Rider, Chairman

Bill Abbott, Vice Chairman

Robert Russell

Bernie Manor

Elvis Dhima, Town Engineer

Donna Staffier-Sommers, Sewer Utility Administrative Aide

#### Absent:

David Shaw

Nancy Brucker, Selectman's Liaison

Valerie Marquez, Water Utility Clerk

The monthly meeting of the Town of Hudson Municipal Utility Committee was held Wednesday, December 17, 2014 at 5:00 pm, in the Board of Selectmen meeting room of the Town of Hudson at Town Hall. Secretarial duties were provided by Donna Staffier-Sommers.

#### **1. Acceptance of Minutes**

The minutes of the November 19, 2014 Municipal Utility Committee meeting were read and approved. A motion was made by Bob Russell to "accept the meeting minutes for meeting dated November 19, 2014 with minor corrections." Bernie Manor seconded. The motion carried.

#### **2. Financial Status – Water Utility**

- A. The Cash Flow reports through October 2014 and the Expenditure and Revenue reports through November 2014 were reviewed with no comments. Elvis updated the Committee on the on - going lawsuit.

Elvis reported that he received a long detailed report. It appears that the State is siding with the Town and is in agreement with the Town that it is doing what it should. This has been a long time suit.

The PWW Operations Report of October 2014 was reviewed with comments. Pennichuck's contract with the Town is to expire in July 2015. It was renewed for an additional three year term by the Board of Selectmen at their November 25, 2014 meeting. Pennichuck is still behind on meter and back flow inspections. Elvis stated that they are moving forward and were recently given a list of 149 meters to replace. It has been difficult to schedule mutually agreeable appointments with customers for the back flow inspections.

### **3. Old Business- Water Utility**

- A. Oliver Drive water line expansion – Weston & Sampson recommends an 8" main but agreed that a private 6" main and a second fire hydrant will be satisfactory for service and fire protection. There will be one water meter installed to record water use for the entire condo development and one monthly bill sent to the association.

Motion made by Bob Russell; seconded by Bernie Manor "to recommend acceptance of the plan to the Board of Selectmen". The motion carried.

- B. Sullivan Road water line expansion – the Town's preference is to install a 12" main to cover future development over the 8" main but it is estimated to cost the Town an additional \$95,000 - \$105,000 to do so. Weston & Sampson is in agreement that the 12" line would be good for future expansion but that the 8" line would be sufficient for this project. Bernie suggested notifying the owner of the large undeveloped corner lot to see if he has any interest in contributing toward the cost of the larger main. It would also keep him in the loop as to what is being proposed. This decision will impact what he could or could not build on his lot. Now would be the time for his input before plans are finalized. Elvis will follow up.

Motion made by Bernie Manor; seconded by Bob Russell "to recommend approval of the 8" main for the project but to contact the owner of the large undeveloped lot to see if he had any interest in contributing towards the cost of the larger 12" main". The motion carried.

### **4. New Business – Water Utility**

- A. 300 Webster Street subdivision water line extension - Weston & Sampson's recommendation is that an 8" main would be satisfactory for fire and residences. There would be no benefit to the Town to install a 12" main in its foresight to

potentially service Litchfield. Litchfield currently has a 12" main near this property, so it is not necessary.

Motion made by Bill Abbott; seconded by Bob Russell "to recommend the Board of Selectmen approve the 8" water main be used based on the December 16, 2014 memo from the Town Engineer". The motion carried.

**5. Financial Status – Sewer Utility**

- A. The cash flow report from October 2014 and the Expenditure and Revenue reports from November 2014 were reviewed with no comments. The balance of capacity now shown at 28,003 gpd has been updated with the recently approved allocation of 1700 gpd for 25 Flagstone Drive. Elvis mentioned that the new Nashua wastewater treatment plant operator is from Weston & Sampson. He met with him and they are looking into a potential increase of flow allocation for Hudson.

**7. Old Business – Sewer Utility - None**

**8. New Business – Sewer Utility**

- A. Abatement S-UTL-15-07 – Grimes 54 Willow Creek Drive m/l 173/025/054

Applicant requests an abatement of sewer charges resulting from excess water caused by a washing machine malfunction with the water not going into the sewer system. Request an abatement of \$132.15 (111 x 1.1905).

Bill Abbott made motion; seconded by Bernie Manor "to recommend approval of abatement request S-UTL-15-07 for the reason given." The motion carried.

- B. Abatement S-UTL-15-09 – Hurley 7 Roy Drive m/l 160/057

Applicant requests an abatement of sewer charges on the basis of late filing of an auxiliary meter card used to record outside water use. Request an abatement of \$28.57(24 x 1.1905).

Bernie Manor made motion; seconded by Bob Russell "to recommend approval of abatement request S-UTL-15-09 for the reason given." The motion carried.

- C. Abatement S-UTL-15-10 – Botan 34 St. Laurent Drive m/l 129/070

Applicant requests an abatement of sewer charges on the basis of two broken sprinkler heads on their irrigation system resulting in excess water used but not going into the sewer system. Based on average flow, the abatement request is \$177.38 (149 hcf x 1.1905).

Bob Russell made motion; seconded by Bill Abbott “to concur with the Finance Director and recommend approval of abatement S-UTL-15-10, this one time only, with recommendation to install an auxiliary meter to record outside water use as per policy”. The motion carried.

#### **9. Closing Remarks -**

Elvis-

- The Town received three bids for the Weinstein well and anticipates going with the one for \$105,000 that includes a submersible pump where water won't be wasted during testing.
- A grant request of \$650,000 has been submitted for the Gordon St. tank project.
- The Hilindale pump has now been decommissioned, as expected.
- Working on leak detection – using the monies in the Engineering budget.
- Plans to look into the Weston & Sampson proposal for asset management for the master plan.
- The Town is looking to refinance the water bond at a better rate. What will we save? (\$50,000 per year in interest)

The meeting was adjourned at 5:57pm. The next meeting is scheduled for January 21, 2015.

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Donna Staffier-Sommers  
Sewer Utility Administrative Aide

