



# TOWN OF HUDSON

## Municipal Utility Committee

Jeff Rider, Chairman

Nancy Brucker, Selectmen Liaison



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### Hudson Municipal Utility Committee Meeting Minutes

Date of Meeting: November 19, 2014

#### Attendees:

Jeff Rider, Chairman  
Bill Abbott, Vice Chairman  
Robert Russell  
Bernie Manor  
David Shaw  
Nancy Brucker, Selectman's Liaison  
Elvis Dhima, Town Engineer  
Donna Staffier-Sommers, Sewer Utility Administrative Aide

#### Absent:

Valerie Marquez, Water Utility Clerk

The monthly meeting of the Town of Hudson Municipal Utility Committee was held Wednesday, November 19, 2014 at 5:00 pm, in the Board of Selectmen meeting room of the Town of Hudson at Town Hall. Secretarial duties were provided by Donna Staffier-Sommers.

#### **1. Acceptance of Minutes**

The minutes of the October 15, 2014 Municipal Utility Committee meeting were read and approved. A motion was made by Bob Russell to "accept the meeting minutes for meeting dated October 15, 2014." David Shaw seconded. The motion carried.

#### **2. Financial Status – Water Utility**

- A. The Cash Flow reports through September 2014 and the Expenditure and Revenue reports through October 2014 were reviewed. Bill Abbott inquired about the over expenditure in the postage line item 5591-238. This report is as of October 2014, and the postage expense is shown as 102% expended. Donna responded that there is an open P.O. for the total anticipated postage expense for the fiscal year.

The balance available on that P.O. is shown in the encumbered column. The monthly expenses are chipped away and paid against that approved P.O.

Jeff Rider asked about this month's shut offs. Donna's recollection was that there were about 30 scheduled to be shut off tomorrow, as of this afternoon.

The PWW Operations Report of September 2014 was reviewed and noted that Pennichuck is not doing inspections as contracted.

### **3. Old Business- Water Utility - None**

### **4. New Business – Water Utility**

#### **A. Abatement W-UTL-14-06 Rubino – 333 Fox Run Rd. m/l 168/068/053**

The applicant requests an abatement of \$36.00 for a “no show” fee for a scheduled appointment with Pennichuck. It was stated that they run a business at the residence, so someone is always there, but did not hear the knock at the door by the Pennichuck representative.

Bernie Manor made motion; second by Bob Russell “to deny the abatement request of W-UTL-14-05 because the Water Utility is charged for the customer’s “no show” by Pennichuck.”

The motion carried unanimously.

#### **B. Oliver Drive water extension.**

Elvis explained that there is a grant from the State of NH to install Town water lines to service this condominium development. The Town prefers to install a 6” line in a section, instead of a 4” line, to better service for fire protection. There was some discussion about how to meter this. The options are:

- one main meter and 6 service meters (one at each building) - 6 bills to the condo association
- one main meter and a service meter for each unit – bill to each unit owner
- one main meter with one bill to the condo association

A motion was made by Bob Russell and seconded by Bill Abbott “to defer discussion to the next meeting after more information is obtained by the Town Engineer.”

### **5. Informational - Water Utility -None**

**6. Financial Status – Sewer Utility**

- A. The Sewer financials were reviewed with minimal discussion. Elvis mentioned that there has been some movement in Nashua regarding additional sewer allocation.

**7. Old Business – Sewer Utility - None**

**8. New Business – Sewer Utility**

- A. Abatement S-UTL-15-06 – Dewyngaert 28 Ledge Rd m/l 166/010

Applicant requests an abatement of sewer charges on the basis of late filing of an auxiliary meter card used to record outside water use. Request an abatement of \$57.14 (48 x 1.1905).

Bernie Manor made motion; seconded by Bob Russell “to recommend approval of abatement request S-UTL-15-06 for the reason given”. The motion carried unanimously.

- B. Abatement S-UTL-15-07 – Grimes 54 Willow Creek Drive m/l 173/025/054

Applicant requests an abatement of sewer charges resulting from excess water caused by a washing machine malfunction with the water not going into the sewer system. Donna requested deferring this abatement discussion until the next meeting in order to get the November water reading to be sure there is no other leak factoring in.

Bob Russell made motion; seconded by David Shaw “to defer abatement request S-UTL-15-07 until the December meeting for the reason given.” The motion carried unanimously.

- C. Abatement S-UTL-15-08 – LaPorte 20 Sutherland Drive m/l 149/014

Applicant requests an abatement of sewer charges on the basis of late filing of an auxiliary meter card used to record outside water use. Request an abatement of \$15.48 (13 x 1.1905).

Bob Russell made motion; seconded by David Shaw “to recommend approval of abatement request S-UTL-15-08 for the reason given.”

**9. Closing Remarks -**

Bill Abbott - filled the Committee in on the outcome of the budget meeting with the Board of Selectmen. The BOS made additional cuts to the budget. The sewer budget line for the Nashua treatment plant was reduced from \$550,000 to \$500,000. The MUC Committee had previously reduced this line but Donna increased it to balance out with anticipated revenue. The Board of Selectmen also made cuts to the gas and electric budget lines on the water side.

Jeff Rider- mentioned that the Budget Committee will review the utility budgets on December 8, 2014. Bill was asked to stand in for Jeff as the representative. The Board of Selectmen received permission from the School Department to dig exploratory wells on their properties. Jeff also asked Elvis to update the Master Plan.

Elvis- updated the Committee about the Gordon St. Tank. Many issues have been taken care of and we have until 2016 to address all of the remaining items except the lead paint. We will have to decide whether to paint, build a new tank or remove the lead paint and repaint. We have applied for a \$650,000 grant from the DES, but haven't heard anything yet.

The Weinstein well is moving forward. He plans to evaluate what we have and what we need in regards to our water infrastructure.

The meeting was adjourned at 5:55pm. The next meeting is scheduled for December 17, 2014.

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Donna Staffier-Sommers  
Sewer Utility Administrative Aide