



TOWN OF HUDSON

Municipal Utility Committee

Jeff Rider, Chairman

Nancy Brucker, Selectmen Liaison



12 School Street • Hudson, New Hampshire 03051 • Tel: W- 603-886-6002/ S- 603-886-6029 • Fax: W-603-881-3944 / S -603-598-6481

Hudson Municipal Utility Committee Meeting Minutes

Date of Meeting: October 15, 2014

Attendees:

Jeff Rider, Chairman

Bill Abbott, Vice Chairman

Robert Russell

Bernie Manor

David Shaw

Valerie Marquez, Water Utility Clerk

Donna Staffier-Sommers, Sewer Utility Administrative Aide

Absent:

Nancy Brucker, Selectman's Liaison

Gary Webster, Interim Town Engineer

The monthly meeting of the Town of Hudson Municipal Utility Committee was held Wednesday, October 15, 2014 at 5:00 pm, in the Board of Selectmen meeting room of the Town of Hudson at Town Hall. Secretarial duties were provided by Donna Staffier-Sommers.

1. Acceptance of Minutes

The minutes of the August 20, 2014 Municipal Utility Committee meeting were read and approved. A motion was made by Bernie Manor to "accept the meeting minutes for meeting dated August 20, 2014." Bob Russell seconded. The motion carried with David Shaw abstaining.

The minutes of September 17, 2014 Municipal Utility Committee meeting were read and approved with minor corrections. Motion by David Shaw to "accept the meeting minutes for meeting dated September 17, 2014 with minor corrections." Bob Russell seconded. The motion carried with Jeff Rider abstaining.

2. Financial Status – Water Utility

- A. The Cash Flow reports through August 2014 and the Expenditure and Revenue reports through September 2014 were reviewed, along with the PWW Operations Report of August 2014 with minor discussion. This review also touched on the proposed FY 16 budget. Bill Abbott had a few questions he will ask at tomorrow night's Board of Selectman's budget review.

3. Old Business- Water Utility

- A. The Municipal Utility Committee By-Laws was reviewed and approved with minor corrections. Bernie Manor made motion "to adopt the Municipal Utility Committee By-Laws as corrected." David Shaw seconded. The motion carried unanimously.
- B. The Lund Drive/Route 111 water main extension update was deferred to the next meeting for Gary's input.

4. New Business – Water Utility

- A. Abatement W-UTL-14-05 Town / Reilly – 41A Riverside Ave m/l 190/133/001

A disconnection fee of \$125 was incorrectly added to the account. Request is to abate the \$125 fee.

Bob Russell made motion; second by Bill Abbott "to recommend approval of abatement request W-UTL-14-05 for the reason given."
The motion carried unanimously.

- B. Oakridge Development –Phase III water acceptance was reviewed. This will be public water servicing map/lot 184-032 units 28-38 and units 67-78 and the community building.

Bernie Manor made motion "to recommend approval of the water acceptance for Oakridge – Phase III to the Board of Selectmen". Bob Russell seconded.
The motion carried unanimously.

- C. Oakridge Development- Phase III sewer acceptance was reviewed at this time. This will be private sewer servicing map/lot 184-032 units 28-38 and units 67-78 and the community building.

David Shaw made motion "to recommend approval of the sewer acceptance for Oakridge – Phase III to the Board of Selectmen". Bob Russell seconded.
The motion carried unanimously.

5. Informational - Water Utility -None

6. Financial Status – Sewer Utility

- A. The Sewer financials were reviewed with minimal discussion.

7. Old Business – Sewer Utility - None

8. New Business – Sewer Utility

- A. Abatement S-UTL-15-04 – Vermette 25 Forest Rd. m/l 129/106

Applicant requests an abatement of sewer charges on the basis of late filing of an auxiliary meter card use to record outside water use. Request abatement of \$19.05 (16 x 1.1905).

Bernie Manor made motion; seconded by Bob Russell “to recommend approval of abatement request S-UTL-15-04 for the reason given”. The motion carried unanimously.

- B. Abatement S-UTL-15-05 – Town/Ottarnic Pond Co-op 1 Otter Way m/l 175-034

Applicant (Town) requests an abatement of betterment charges on the basis of an adjustment made that reduced the 2014 betterment bill because of state grants received. Request abatement of \$2678.88 - the difference of \$33,712.36 and the new adjusted bill of \$31,033.48.

Bob Russell made motion; seconded by Bernie Manor “to recommend approval of abatement request S-UTL-15-05 for the reason given.”. The motion carried unanimously.

9. Closing Remarks -

The meeting was adjourned at 5:55pm. The next meeting is scheduled for November19, 2014.

Donna Staffier-Sommers
Sewer Utility Administrative Aide