



TOWN OF HUDSON
CABLE UTILITY COMMITTEE



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PUBLIC NOTICE

CABLE UTILITY COMMITTEE

March 25, 2013 - 7:00 p.m.
HCTV Access Center
98 Old Derry Road, Unit B3
Hudson, NH 03051

Minutes of the Hudson Cable Utility Committee Meeting

1. Call to Order

2. Pledge of Allegiance

3. Attendance

Present:

Michael O'Keefe {Chairman}, Stewart Kroner {Vice-Chairman}, Susan Limpert {Member},
Bryan Donovan {Member}, Raymond (Scott) Pearson {Member}, Selectman Roger Coutu

Excused:

School Board Representative Lee Lavoie, Leo Bernard {Recorder/Clerk},
Robert S. Paul {Member}

4. Public Input

5. Approval of Minutes

- A. January 24, 2013 Cable Utility Committee Meeting Minutes

6. Old Business

- A. Senior Center/HCTV Access Center Building Update

Recent Passage of Warrant Article in favor of funding of Senior Center/HCTV Access Center. Some discussion relating to payment by the Hudson Seniors for their portion. Roger believes payment will be forthcoming as plan. Discussion continues on the interest of some members of the Hudson BOS in converting a portion of the new Access Center into a BOS meeting room.

7. New Business

A. HCTV Staffing and Assistant Position

discussion regarding the HCTV staffing needs. Scott Pearson provided a document with details from other NH cable access systems in regards to staffing and compensation. After some discussion on the topic the group concluded that the next step is for Jim McIntosh and Mike O'Keefe to document the current need as well as future need for staffing. Scott Pearson made it known that he has some interest in the position.

B. FY2014 Budget

There is approximately \$118,000 in the current year's budget that has not been spent. The group discussed some equipment purchases as well as the process if HCTV monies go unspent. The group agreed that every effort should be made to utilize the funds for the current and future needs of HCTV as opposed to passing funds to town general fund.

C. End of Fiscal Year Purchase Plans

D. Access Center New Equipment Purchases and Installation (Demo)

New Tricaster Switch – the recent installation of the new switch was discussed. All feedback from the committee and HCTV staff regarding the new switch has been positive.

8. Other Business/Remarks by Committee Members

9. Adjournment

The meeting was adjourned at approximately 8:15.

Meeting minutes submitted by Bryan Donovan on 4/28/2013