



TOWN OF HUDSON

Sewer Utility Committee



Bernie Manor, Chairman

Roger Coutu, Selectmen Liaison

12 School Street • Hudson, New Hampshire 03051 • Tel: 603-886-6029 • Fax: 603-598-6481

Hudson Sewer Utility Committee Meeting Minutes

Date of Meeting: February 14, 2013

Attendees:

Bernie Manor, Chairman

Jeff Rider, Vice Chairman

Leo Bernard, Secretary

Bill Abbott

Donna Staffier-Sommers, Administrative Aide

Absent:

Roger Coutu - Selectman's Liaison

Patrick Colburn – Town Engineer – excused by Chairman

The regular monthly meeting of the Town of Hudson Sewer Utility Committee was held Thursday, February 14, 2013, at 5:00 pm, in the main meeting room of the Town of Hudson Town Hall. Bernie Manor presided as Chairman. Secretarial duties were provided by Donna Staffier-Sommers. The minutes of the previous meeting were read and approved with no corrections required. A motion was made by Bill Abbott to “Accept the meeting minutes for meeting dated January 10, 2013 as presented.” Seconded by Jeff Rider, the motion carried with Leo Bernard abstaining.

1. Elections

- A. The BOS changed the expiration date of terms for newly appointed Committee members, so terms will now expire on April 30 instead of December 31. When discussing Committee elections, Bill Abbott made motion to “keep existing slate of officers until the BOS combine the Water and Sewer Committees or until the April Sewer Utility Committee meeting.” Seconded by Jeff Rider, the motion passed unanimously

2. Abatements and Waivers

- A. None

3. Reports

- A. The Treasurers' report dated December 31, 2012 was reviewed by the committee with no comments.

B. The Expenditure report dated January 31, 2013 was reviewed by the committee.

- Why does line **5562-203, small equipment repair**, show an adjusted amount of -\$1990 and then is shown as over expended?
Kathy Carpentier, Finance Director states this is the amount of a P.O. that was not expended in FY 2012. She will adjust the line to reflect the additional balance available. dlss
- Bill Abbott asked why line **5562-252, professional services**, is over run.
This line typically covers expenses relating to the IDA program such as the administrative costs and chemical testing done at the flume. Inspections of the lifts at three pump stations, along with some electrical work, were expended from this line as well. dlss
- Line **5562-410 sewer repair/maintenance** is over expended due to emergency repair work done at the Federal St. pump station. The Sewer Utility checking account has a healthy balance, so the Committee will refrain from requesting reimbursement from the Pump Station Reserve Fund.

C. The Revenue report dated January 31, 2013 was reviewed by the committee with no comments.

4. Old Business

A. Balance of capacity - unchanged at 48,090 GPD.

Jeff Rider asked about the balance of capacity report. Bernie stated that Patrick plans to review the existing report.

5. New Business

A. None

6. Closing

- A. A copy of the Sewer Utility Report for the 2012 Annual Town Report was provided.
- B. Jeff informed the Committee that he will not be attending the April meeting.
- C. The next meeting is scheduled for Thursday, March 14, 2013 at 5:00 pm. After closing comments by committee members, the meeting was adjourned at 5:50 pm.

Donna Staffier-Sommers
Sewer Utility Administrative Aide