



TOWN OF HUDSON

Sewer Utility Committee



Bernie Manor, Chairman Roger Coutu, Selectmen Liaison

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Hudson Sewer Utility Committee Meeting Minutes

Date of Meeting: January 10, 2013

Attendees:

Bernie Manor, Chairman
Jeff Rider, Vice Chairman
Bill Abbott, Alternate
Patrick Colburn, Town Engineer
Donna Staffier-Sommers – Administrative Aide

Absent:

Leo Bernard
Roger Coutu, Selectman's Liaison

Guest:

George Rousseau of Materials Group of Merrimack, LLC.

The regular monthly meeting of the Town of Hudson Sewer Utility Committee was held Thursday, January 10, 2013, at 5:14 pm, in the main meeting room of the Town of Hudson Town Hall. Bernie Manor presided as Chairman. Bill Abbott was seated for Leo Bernard. Secretarial duties were provided by Donna Staffier-Sommers. The Committee welcomed Patrick Colburn as the newly hired Town Engineer.

The meeting was taken out of order and began with agenda item 8B – New Business. The Committee recognized George Rousseau of the Materials Group of Merrimack, LLC. Mr. Rousseau presented his request for consideration to extend the Town sewer line to service property located at 334 Central Street M/L 161-029 known as Vista Knoll Estates. Mr. Rousseau has approval for septic systems in the 18 lot subdivision but his preference would be to connect to the municipal sewer system.

The Committee looked over the information presented to them. Although the property is close to a sewer line, it is located outside the sewer district. The sewer district was established to protect those properties located on the sewer line and paying access fees. Because we are allotted a fixed amount of flow from the Nashua Treatment plant, the district was set up to preserve flow for these properties. Based on the location being outside the sewer district, the Committee didn't

recommend approval of the request but mentioned to Mr. Rousseau that he could appeal to the Board of Selectmen if he didn't agree with the decision. Mr. Rousseau anticipated this response from the Committee, but thought he would at least try. He thanked everyone for their time and left the meeting.

1. Election of Officers

The Committee deferred elections to next month's meeting since not all members were present.

The minutes of the previous meeting were read and approved with no corrections required. A motion was made by Bill Abbott to "Accept the meeting minutes for meeting dated December 13, 2012 as presented." Seconded by Bernie Manor, the motion carried unanimously.

2. Abatements and Waivers

There are no abatement requests.

3. Reports

- A. The Treasurers' report dated 11/30/2012 was reviewed by the committee.
- B. The Expenditure report dated 12/31/2012 was reviewed by the committee. At the last meeting, Bill Abbott asked if another column could be added to the report that would indicate the percentage of what has actually been paid out on each line item. The Finance Director, Kathy Carpentier responded by saying the modification to the existing software would most likely cost around \$2,000 and she didn't think it was a prudent expense. The Committee concurred and will follow the year to date amounts shown on the expense report to get the information needed. A question was asked as to what the difference is of line item 5561-109 and 5561-122. Both appear to cover expenses for the health insurance. *Kathy responded that the 109 account is an invalid account and monies shown will be transferred to the 122 account.-dlss*
- C. The Revenue report dated 12/31/2012 was reviewed by the committee.

4. Old Business

- A. None

5. New Business

- A. The invoice billed to us by the City of Nashua for our share of FY 2012 capital expenses for the treatment plant was reviewed. The bill amount is

\$113,490.11. Because our checkbook is healthy, the Committee decided to forgo requesting reimbursement funds from the capital reserve fund overseen by the Trustees of the Trust Funds. This action will avoid a reduction of the reserve account monies needed to purchase additional capacity from the City of Nashua if and when it becomes available.

6. Closing

The Committee remembered Catherine Valley who passed away on December 30, 2012 and shared thoughts of her. Cathy was a very longtime Sewer Utility Committee member having been first appointed in 1995. Bill Abbott was sad to hear of her passing and noted that she contributed a great deal to the Committee. Leo Bernard, by e-mail, wrote that he will miss Catherine Valley and that she was a very good person on the Committee.

The next meeting is scheduled for Thursday, February 14, 2013 at 5:00 pm. The meeting was adjourned at 6:05 pm.

Donna Staffier-Sommers
Sewer Utility Administrative Aide