



**TOWN OF HUDSON**  
Water Utility Committee



Jeff Rider, Chairman      Nancy Brucker, Selectman Liaison

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**Meeting minutes of September 19, 2012**

**1. CALL TO ORDER**

The meeting was opened by Chairman Jeff Rider at 5:04 PM  
in the Board of Selectman's conference room at Hudson Town Hall.

**2. ROLL CALL**

Committee Members present

Chairman Jeff Rider  
Vice -Chairman Bernie Manor  
Member Leo Bernard  
Recorder David Shaw

Staff present:

Town Engineer Gary Webster  
Selectman Nancy Brucker

Absent: Selectman Ben Nadeau  
Water Utility Clerk Valerie Marquez  
Member David Jelley

**3. PUBLIC INPUT** – No input from the public was received

**4. ACCEPTANCE OF MINUTES** - Minutes of Water Utility Committee from August 15, 2012.

Motion by Leo Bernard to accept the August 15, 2012 meeting minutes. Motion seconded by David Shaw.  
Motion passed (4-0-1) with Bernie Manor in abstention (not present at 8/15 meeting)

**5. FINANCIAL STATUS**

- A.) Expenditure report, August 2012
- B.) Check register for August 2012
- C.) Cash flow report July 2012

Discussion –

Chairman Rider questioned the \$450.00 expenditure for Water Administration, Computer Maintenance in the August 2012 expenditure report (page 1, account number 03-4332-5591-269-000). Gary Webster stated a P.O. for this service (provided by DLT solutions) was not submitted to him for approval. Committee members recalled that this fee was supposed to be split with the sewer department. Leo Bernard stated that Steve Malizia (Town Administrator) and Kathy Carpentier (Town Finance Director) had approved this fee last year. Gary Webster to follow-up.

Gary Webster questioned several check listed in the check register. The vendor ID starts with the first letter of the vendor name (i.e F00123 for Fairpoint Communications), but there are 17 checks totaling over \$700 written to individuals with TV0XXX vendor ID's:

Check #	Date	Vendor ID	Name	Amount
3001906	8/3/12	TV0231	Hugh Morrison	\$8.84
3001911	8/10/12	TV0238	Sandra LaFlamme	\$44.27
3001914	8/17/12	TV0243	Robert Christensen	\$78.43
3001915	8/17/12	TV0064	Cotran Group	\$13.36
3001917	8/17/12	TV0239	Jennifer Dort	\$71.81
3001918	8/17/12	TV0242	Ann Durwin	\$18.37
3001921	8/17/12	TV0244	Edward Gannino	\$14.11
3001922	8/17/12	TV0240	Melissa Gibson	\$10.51
3001923	8/17/12	TV0241	Douglas Illsley	\$29.92
3001925	8/17/12	TV0007	Valerie King	\$10.69
3001927	8/17/12	TV0246	Mark McDaniel	\$27.78
3001928	8/17/12	TV0247	Sean Moir	\$65.46
3001929	8/17/12	TV0248	Carmella Passanisi-Golini	\$33.00
3001931	8/17/12	TV0250	Charlene Punsky	\$13.12
3001932	8/17/12	TV0249	Dave Sassak	\$73.30
3001933	8/17/12	TV0251	Theresa Seltzer	\$10.69
3001937	8/29/12	TV0255	Bhushan Dixit	\$205.16
<b>Total:</b>				\$728.82

Motion by Bernie Manor to accept consent item 5 (Financial Status) in its entirety, with above noted exceptions. Motion seconded by Leo Bernard. Motion passed (4-0)

## 6. OPERATIONS

- A.) July 2012
- B.) Report of Operations (year-end)

Chairman Rider requested clarification on well capacity as listed in the PWW report of operations. This report has well yield per day limits of 930,000 GPD for the Dame well and 700,000 GPD for the Ducharme well, along with a notation from the NHDES that the combined production of the Dame / Ducharem wells cannot exceed 790,000 GPD. Gary Webster stated the Ducharme well is allocated for 780,000 GPD up to 880,000 GPD with heavy rainfall conditions. The actual town usage is 2 million gallons per month with 1 million of that from the Weinstein well.

Vice Chair Bernie Manor questioned the "B2breakres02" service appointment listed on the July 2012 operations report (sheet 11). Gary Webster did not recognize the service code, but felt it was a residential water line repair. Gary will investigate this service.

Chairman Rider asked for clarification regarding the verbiage used in the last paragraph of the Water System Activities operational issues (sheet 12). The paragraph reads:

*Pennichuck completed monthly "NON-PAYMENT" service line **disconnects** for July. Pennichuck will continue to perform Accounts Receivable **disconnects** as requested.*

The requested clarification is to ensure the service lines are not being physically disconnected. Gary Webster indicated the "disconnect" is actually service turn-offs that are requested by the Hudson water Utility.

Motion by David Shaw to accept consent item 6 (Operations) in its entirety.

Motion seconded by Bernie Manor. Motion passed (4-0)

## 7. OLD BUSINESS

### A) Weinstein well update-

The required 400' radius encroaches on a private leach field.

The new well location will shift the radius towards private lots.

### B) Woodlawn booster station –

Fire pumps still turning on and Massey Electric has been unresponsive.

Gary Webster to contact Pennichuck for assistance. A hydro-seeding truck was in the area, but there is no evidence to suggest they were pulling water from a hydrant.

### C.) Irrigation installations –

Gary Webster has a list of all deduct meters and feels quite a few did not apply for sprinkler permits, as most deduct meters are only requested from irrigation users with sewer connections.

Bernie Manor added that a plumbing permit would imply a correctly installed irrigation system.

Leo Bernard has an irrigation company contact that would be willing to come before the committee to answer any irrigation system questions. The committee appreciates the contractors offer, but feels there would be no value to this presentation unless the contractor had installed irrigations systems in town without a sprinkler permit.

Selectman Brucker inquired as to how we could reasonably enforce the sprinkler policy.

Gary Webster believes there should be back-flow information for irrigation systems posted on the town website. Chairman Rider agreed, stating his primary concern is with homeowner installations.

Chairman Rider closed the discussion by stating the permit requirement may be in the WUC regulations, which would make irrigation system compliance a enforcement issue and will review the regulations.

### D.) Hudson skate park Irrigation –

Skate park sprinklers still being operated daily despite town-wide water ban.

Still unclear on the identity of the irrigation controlling person or department

### E.) The committee noted that Abatement W-UTL-12-10 was not in the August WUC package.

## 8. NEW BUSINESS

- A.) Abatement W-UTL-12-11 for Linda Pakl of 150 Highland street in the amount of \$450.00.  
This charge is for a two-family condex who shared water expenses but at one time wanted a separate water meter installed. This meter was paid for but never installed. Motion to recommend approval of abatement W-UTL-12-11 in the amount of \$450.00 made by Bernie Manor.  
Motion seconded by Leo Bernard. Motion passed unanimously (4-0)
- B.) Abatement W-UTL-12-12 for the Hudson Library Street Association in the amount of \$254.10.  
This charge is for 85 units of water used during the month of July. Library street association maintenance personal confirmed the reading of 1727.821 on August 27<sup>th</sup>, 2012 (previous reading was 1584 (07/13/12) minus 1499 (06/15/12) = 85 units that passed through the water meter. Motion to recommend denial of abatement W-UTL-12-12 in the amount of \$254.10 made by Leo Bernard.  
Motion seconded by Bernie Manor. Motion passed unanimously (4-0)

**9. OTHER BUSINESS-** No other business was presented

## 10. REMARKS BY COMMITTEE MEMBERS

Chairman Jeff Rider: No remarks  
Recorder David Shaw: No remarks  
Member David Jelley: Absent

Member Leo Bernard:  
Reminded the committee that budget packs are due 11/05/12 for the 11/16/12 BOS budget meeting.

## 11. REMARKS BY SELECTMAN & STAFF

Selectman Ben Nadeau: Absent  
Water Utility Clerk Valerie Marquez: Absent  
Town Engineer Gary Webster: No remarks

Selectman Brucker - Stated she was going to the budget meeting  
and would present any issues raised by the WUC.

**12. NEXT MEETING** October 17<sup>th</sup>, 2012 in the BOS meeting room @ 5:00 PM

**13. MEETING ADJOURNMENT** - Motion by Leo Bernard for adjournment. Motion seconded by David Shaw.  
Motion passed unanimously (4-0). Meeting adjourned at 6:16 PM.