



# TOWN OF HUDSON

## Sewer Utility Committee



Bernie Manor, Chairman

Roger Coutu, Selectmen Liaison

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### Hudson Sewer Utility Committee Meeting Minutes

Date of Meeting: June 14, 2012

Attendees:

Jeff Rider, Vice Chairman

Don Gowdy

Cathy Valley

Bill Abbott, Alternate

Gary Webster, Town Engineer

Jess Forrence, Highway Supervisor

Donna Staffier-Sommers, Administrative Aide

Absent:

Bernie Manor, Chairman

Leo Bernard, Secretary

Roger Coutu, Selectman's Liaison

The regular monthly meeting of the Town of Hudson Sewer Utility Committee was held Thursday, June 14, 2012, at 5:00 pm, in the main meeting room of the Town of Hudson Town Hall. Vice Chairman Jeff Rider was seated as Chairman and Alternate Bill Abbott was seated for Leo Bernard. Secretarial duties were provided by Donna Staffier-Sommers.

Jess Forrence, Highway Supervisor, was an invited guest of the Committee so the Committee agreed to take the agenda out of order and address item 6B. first.

#### **6. B. Review revised permit requirements**

The City of Nashua's wastewater permit (NPDES) expired in 2005 and we were informed that there will be new regulations to follow for the new permit. The Town of Hudson will be considered a co-permittee so the Committee wanted to speak with Jess to find out if the new requirements will have any impact on his day to day operations and personnel. Gary has also been in touch with Nashua to see what they will be looking for and will try to get a copy of the permit to review ahead of time. All agreed that we have been working well with the City of Nashua and the lines of communication have improved.

Jess stated that the Utility is in good shape. He has had an ongoing operation & maintenance plan for years. The sewer lines in the Industrial areas are flushed and

TV'd every two years and the residential areas are done every three years. The pump stations are maintained twice a week.

In regards to the Inflow Infiltration or I/I, sewer flow readings taken at night are reviewed. Minimal I/I showed up this year because we didn't have very much snow. Some of the areas that typically have higher occurrence are the Alvirne Drive neighborhood, where there is clay soil and a high water table, and the area behind the Industrial Drive park. Some of this can be remedied by relining the pipes or grouting them. Gary will also be addressing the problem when we request additional capacity from the City of Nashua and possibly expand our sewer district. Jess then mentioned that all of the older Town sewer lines were TV'd in 1996 by Eastern Pipe Service and are being replaced via high priority to low. Over half are completed and the Sewer Division has been coordinating this work with the Town paving schedule. The Utility is also in good shape with our equipment with most being under 7 years old. Unfortunately, the camera control cabinet that operates the TV-ing system is going and will need to be replaced soon. It's become too costly to continue to repair and the parts are becoming obsolete. Gary will request that the Selectmen encumber the funds from FY 2012 sewer line item 5564-625- *Sewer construction I/I study* -to pay for this.

Before leaving at 5:30pm, the Committee thanked Jess for the information he provided and expressed appreciation for attending our meeting.

The Committee then welcomed back newly appointed Bill Abbott to the Committee.

The minutes from the meeting held on May 10, 2012 were reviewed. Jeff tabled the minutes as there were only two members present today that were at the May meeting.

## **1. Abatements**

There were no abatement requests

## **2. Reports**

- a. The Treasurers' report dated April 30, 2012 was reviewed by the Committee. Bill Abbott noticed a discrepancy in the cash flow amounts from year to year. Donna will look into this.
- b. The Expenditure report dated May 31, 2012 was reviewed by the Committee.
- c. The Revenue report dated May 31, 2012 was reviewed by the Committee with minor discussion.

## **3. Old Business**

- a. Balance of capacity - unchanged at 48,090 GPD.

#### **4. New Business**

- a. Encumbrances were discussed earlier with agenda item 6B. Gary will prepare the request.

#### **5. Closing**

- a. Gary informed the Committee that he was to meet with an official from Tyngsboro in regards to sewer capacity but the meeting was postponed. He also mentioned that he visited Alvirne High School and was impressed with the CAD and GIS programs offered to the students.
- b. The next meeting is scheduled for Thursday, July 12, 2012 at 5:00 pm. After closing comments by Committee members, a motion to adjourn was made by Jeff Rider and seconded by Don Gowdy. The meeting was adjourned at 5:55 pm.

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Donna Staffier-Sommers  
Sewer Utility Administrative Aide