



# TOWN OF HUDSON

## Sewer Utility Committee



Bernie Manor, Chairman      Roger Coutu, Selectmen Liaison

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### Draft Hudson Sewer Utility Committee Meeting Minutes

Date of Meeting: January 12, 2012

Attendees:

Bernie Manor, Chairman  
Jeff Rider  
Don Gowdy  
Leo Bernard  
Catherine Valley - absent  
Roger Coutu - Selectman's Liaison- absent  
Gary Webster – Town Engineer  
Donna Staffier-Sommers – Administrative Aide

The regular monthly meeting of the Town of Hudson Sewer Utility Committee was held Thursday, January 12, 2012, at 5:00 pm, in the Board of Selectmen meeting room at Hudson Town Hall. Bernie Manor presided as Chairman. Bernie opened the floor for nominations of officers. Jeff Rider moved to reinstate Bernie Manor as the Sewer Utility Committee Chairman, seconded by Don Gowdy. The motion carried unanimously. Bernie Manor nominated Jeff Rider as Vice Chairman, seconded by Don Gowdy. The motion carried unanimously. A motion was made by Jeff Rider to nominate Leo Bernard as Secretary, seconded by Bernie Manor. The motion carried with three yays and one nay (Leo Bernard). Secretarial duties were provided by Donna Staffier-Sommers. The minutes of the previous meeting were read and approved with no corrections required. A motion was made by Jeff Rider to “Accept the meeting minutes for meeting dated December 8, 2012 as presented.” Seconded by Leo Bernard, the motion carried unanimously.

#### 1. Abatements and Waivers

A. There were no abatement requests.

#### 2. Reports

A. The Treasurers' report dated November 2011 was reviewed by the committee. The checking account balance as of November 30, 2011 was over one million dollars. Jeff Rider asked if any of these monies are ever invested. Donna is to check with the Finance Director Kathy Carpentier. *Spoke to Kathy on 1/13/12. The monies are not currently being invested because of the low interest rates. In better years, the monies have been invested in a “sweep” i.e. overnight account to gain*

*interest. Today's interest rates don't provide any benefit over leaving it where it is. Kathy also anticipated a large expenditure in December/January when Sewer Utility would pay the past six months expense of sewer interfund transactions (over \$400,000) along with a large Nashua quarterly flow bill due to come in. dlss*

- B. The Expenditure report dated 12/31/2011 was reviewed by the Committee. Donna gave a brief explanation of the sewer reserve funds and how they are funded. This will be covered in more detail at the next meeting.
- C. The Revenue report dated 12/31/2011 was reviewed by the committee.

### **3. Old Business**

- A. Balance of capacity - unchanged at 48,090 GPD.
- B. Catherine Valley's resignation was tabled at the December 13, 2011 Board of Selectman's meeting. Roger Coutu was to speak with Catherine and ask if she would reconsider. Catherine, a long time dedicated member who is having some health problems, would like to stay on but is unable to attend the meetings at this time. Roger is to check with her again in a few weeks.
- C. The Board of Selectmen approved the Committee's request to have Donna provide secretarial support to the Committee. The motion passed 3-2 with the nays concerned that this action would open the door for other Committees to request staff support at an expense to the tax payers when this duty is normally covered by a Committee member. The Selectmen are also requiring that the Sewer Utility Committee meeting now be videotaped. This will begin at the February 9, 2012 meeting.

### **4. New Business**

- A. The Committee reviewed some wastewater flow data formats with the intent of looking for inflow/ infiltration during the high water season, typically spring. There are some neighborhoods in high water table areas that do not have drainage. Jeff and Gary spoke of the possibility of placing under drains or storm drains to help alleviate the spike of infiltration during the wet weather months. Town workers could do the installation. Gary has been working on this and will speak with Jess Forrence, Highway Supervisor. The cost could be covered by a joint effort with the Highway Department.

## 5. Informational

- A. Congratulations were made to Jeff Rider for his recent appointment as a Committee member.
- B. The member roster was reviewed. This will be forwarded to the Selectman's office with updates and corrections.

## 6. Closing

- A. Gary mentioned he received a letter from Vectron, a business located at 267 Lowell Rd., stating that they will be moving out of Hudson in December 2012. Vectron is permitted for 44,000 gpd. sewer flow.
- B. Gary also informed the Committee that the interns, Morgan and Dan, who have been locating and identifying sewer lines in Town, are 90% complete and are also working on water and drainage lines. They have been doing a great job! Gary will bring in a mapping of this information.
- C. The next meeting is scheduled for Thursday, February 09, 2012 at 5:00 pm. The meeting was adjourned at 6:45 pm.

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Donna Staffier-Sommers  
Sewer Utility Administrative Aide