



# TOWN OF HUDSON

## Sewer Utility Committee



Bernie Manor, Chairman

Roger Coutu, Selectmen Liaison

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### Approved Hudson Sewer Utility Committee Meeting Minutes

Date of Meeting: October 13, 2011

Attendees:

Bernie Manor, Chairman

Catherine Valley - Absent

Don Gowdy

Leo Bernard

Jeff Rider, Alternate

Craig T. Bailey, Secretary

Roger Coutu - Selectman's Liaison - Absent

Gary Webster – Town Engineer - Absent

The regular monthly meeting of the Town of Hudson Sewer Utility Committee was held Thursday, October 13, 2011, at 6:00 pm, in the main meeting room of the Town of Hudson Town Hall. Bernie Manor presided as Chairman, and called the meeting to order at 6:10pm. Secretarial duties were provided by Craig T. Bailey. The minutes of the previous meeting were read and approved with minor corrections required. A motion was made by Leo Barnard to "Accept the meeting minutes for meeting dated September 8<sup>th</sup> 2011 as corrected." Seconded by Don Gowdy, the motion carried unanimously. Jeff Rider was seated as a voting member.

#### 1. Abatements and Waivers

- A. Abatement request S-UTL-12-07, 112 Belknap Rd.: Jeff Rider moved "To recommend that the Selectmen approve the abatement S-UTL12-07 in the amount of \$162.35." Seconded by Leo Bernard. The discussion indicated that all staff members actually thought the user was hooked up all along. Mr. Wilkins did appear before the committee, and he clarified that he has been the owner all along, and he did realize he was being charged erroneously all this time. Since this is such an odd case, the committee agreed that the policy of a "one-year-lookback" should be suspended in this case. The motion carried unanimously.

- B. Abatement request S-UTL-12-05, 2 Harvest View Cir: Don Gowdy moved "To recommend that the Selectmen approve the abatement S-UTL12-05 in the amount of \$26.19" Seconded by Jeff Rider., the motion carried unanimously without discussion
  
- C. Abatement request S-UTL-12-06, 5 Pelham Rd., : Leo Bernard moved "To recommend that the Selectmen approve the abatement S-UTL12-06 in the amount of \$38.10." Seconded by Don Gowdy, the motion carried unanimously without discussion

## **2. Reports**

- A. The Treasurers' report dated 08/01/2011 was reviewed by the committee.
- B. The Expenditure report dated 10/03/2011 was reviewed by the committee.
- C. The Revenue report dated 10/03/2011 was reviewed by the committee.

## **3. Old Business**

- A. Balance of capacity - unchanged at 48,090 GPD.
  
- B. Adelaide Street Acceptance, Map 175, Lots 155-003, 004, 005, and Map 153 Lots 003 & 004: The committee discussed the latest memo from Jess Forrence regarding the size of the risers, which will preclude the project from acceptance. The committee is concerned that inspection services may be being paid for out of town funds, instead being funded by the developer. A question was raised about the current fees levied at the time of sewer connection and acceptance. The other issue on the acceptance, regarding additional attachments which were requested during the August 2011 meeting have not been presented. The acceptance discussion will be tabled until the issues have been resolved.
  
- C. Budget review: Nashua has provided their requested budgetary items. Members of the committee met with the City of Nashua, along with Donna Staffiers-Sommers and Gary Webster. The Nashua costs are not expected to increase, and may even decrease. The budget being presented on 10/18/2011 to the Selectman represents a minor increase of approximately 3%, and the majority appears to be large and small equipment purchases.

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**4. New Business**

- A. BOS Selectmen will be reviewing the budget on 10/18/2011
- B. NHDES letter regarding Ottarnic Pond: NHDES has approved the recently submitted Operations and Maintenance manual.

**5. Closing**

- A. Jeff Rider mentioned the concept of incremental rate increases, instead of an “all-of-a-sudden” large rate increase. The next meeting is scheduled for Thursday, November 10, 2011 at 6:00 pm. After closing comments by committee members, the meeting was adjourned at 7:42 pm.

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Craig T. Bailey, PE  
Secretary