



TOWN OF HUDSON

Water Utility Committee

Leo Bernard, Chairman

Ben Nadeau, Selectmen Liaison



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Meeting minutes of September 21, 2011

I. CALL TO ORDER

The meeting was opened by Chairman Leo Bernard at 5:01 PM in the Board of Selectman's conference room at Hudson Town Hall.

II. ATTENDANCE

Committee Members present:

Chairman Leo Bernard
Member Bernie Manor (Alternate)
Member David Jelley
Recorder David Shaw

Staff present:

Water Utility Clerk Valerie Marquez
Town Engineer Gary Webster

Absent:

Selectman liaison Ben Nadeau
Member Catherine Valley

Excused:

Vice -Chairman Jeff Rider

The chairman seated Bernie Manor as a voting member in place of Catherine Valley.

III. PUBLIC INPUT – No input from the public was received

IV CONSENT ITEMS

A. Acceptance of Minutes

- 1.) Minutes of Water Utility Committee from August 17, 2011

B. Financial Status

- 1.) Treasure's Report and cash flow, June and July 2011
- 2.) Expenditure report, August 2011
- 3.) Check register for August 2011

C. Operations Report (PWW)

- 1.) July 2011

Motion made by Bernie Manor to remove consent item A1 for discussion.

Motion made by David Shaw to remove consent item B2 for discussion.

Motion by David Jelley to accept remaining consent items (B1, B3, and C1)

Seconded by Bernie Manor. Motion passed unanimously (4-0).

Consent item discussion –

Item A1 (Minutes of Water Utility Committee from August 17, 2011):

Bernie Manor clarified Steve Malizia's position as town administrator, not town manager as listed in the minutes. *Dave Shaw to update minutes from August 17, 2011 and resubmit.*

Item B2 (Expenditure report, August 2011):

David Shaw requested clarification on account # 03-4332-5592-202-000 (page 2, 3rd item down) Water – Operations/Maintenance, small equipment Maintenance. The account states a budget of \$45,000 but shows a YTD expenditure of -\$15,771.32, bringing the available balance to \$60,771.31 (which is about \$15K over the NET budget amount). *Valerie Marquez to investigate charge.*

V. OLD BUSINESS None.

VI. NEW BUSINESS

A.) Abatement # W-UTL-10-25: for TGO Holding, LLC in the amount of \$32,835.00.

Valerie Marquez explained the overcharge was due the meter being installed backwards.

This abatement was scheduled for last month, but Valerie wanted PWW to verify and correct the meter installation error. Motion by David Shaw to recommend the Board of Selectmen (BOS) approve abatement W-UTL-10-25 in the amount of \$32,835.00

Motion seconded by David Jelley. Motion passed unanimously (4-0).

VII. OTHER BUSINESS None.

VIII. REMARKS BY COMMITTEE MEMBERS

Chairman Leo Bernard: None

Recorder David Shaw: None

Member David Jelley: None

Member Bernie Manor: None

IX. REMARKS BY SELECTMAN & STAFF

Valerie Marquez updated the committee on water shut-offs, stating there were only 22 customers on the shut-off list, with 10 shut-offs performed and 10 promises to pay.

Gary Webster updated the committee as follows:

PWW letter – Gary commented on the recent letter sent to PWW. Hydrant painting is paid for by developers and not the town, so it is not in the PWW budget. The goal was recently reduced to 150 due to the number of hydrants painted this year.

CIP- Gary has 21 water items on the CIP list to be discussed at next month's WUC meeting.

Dame well – Currently being acid-cleaned and should be back on-line next week. Wells are cleaned every 5 years and the Ducharme well saw a substantial increase in flow capacity after it was cleaned.

New water – Smith Farm water site being investigated as possible new water source. The EPA has indicated an abundance of water, although Gary believes this would be a ledge well, with arsenic possibly present.

X. NEXT MEETING October 19th, 2011 in the BOS meeting room @ 5PM

XI. MEETING ADJOURNMENT

Motion by Bernie Manor for adjournment.

Motion seconded by David Shaw. Motion passed unanimously (4-0).

Meeting adjourned at 5:22 PM.