



TOWN OF HUDSON

Water Utility Committee

Leo Bernard, Chairman

Ben Nadeau, Selectmen Liaison



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Hudson Water Utility Committee (WUC) meeting minutes of May 18, 2011

I. CALL TO ORDER

The meeting was opened by Chairman Leo Bernard at 5:05 PM in the Board of Selectman's conference room at Hudson Town Hall.

II. ATTENDANCE

The roll was called by recorder David Shaw:

Committee Members present:

Chairman Leo Bernard
Vice -Chairman Jeff Rider
Recorder David Shaw
Member David Jelley
Member Catherine Valley

Staff present:

Water Utility Clerk Valerie Marquez
Town Engineer Gary Webster

Absent:

Selectman liaison Ben Nadeau

III. PUBLIC INPUT – No input from the public was received

IV CONSENT ITEMS -update

A. Acceptance of Minutes

1.) Minutes of Water Utility Committee from April 20, 2011

B. Financial Status

1.) Treasure's Report and cash flow, February 2011
2.) Expenditure report, March 2011
3.) Check register for March and April

C. Operations Report (PWW)

1.) March 2011

A motion was made by Jeff Rider to move all consent items to next month's meeting, due to members not having sufficient time to review the consent items. The motion was seconded by David Jelley. Motion passed unanimously (5-0).

V. OLD BUSINESS

None

VI. NEW BUSINESS

- 1.) Disconnection Approval (Robert Alford, 22 Greely Street) – The committee reviewed a written request from WUC clerk Valerie Marquez to disconnect water service at 22 Greely Street. The request highlighted a history of delinquent account activity and repeated efforts by the WUC clerk to set up payment schedules, accompanied by a local physicians statement that Jesse James Alford (age 6) has an history of autism and receives water therapy as part of his services. The request also contained a copy of the NH code of Administrative rules which states that a doctor's note is sufficient to retain water service only if the customer also negotiates a payment arrangement schedule pursuant to Puc 1203.07(b).

After much discussion on available options, the committee determined that the water service retention terms were not met and that the physicians note was vague in terms of an actual water requirement.

Jeff Rider made a motion to recommend the BOS authorize water service disconnection at 22 Greely Street due to insufficient information of the medical necessity and failure to set-up a payment schedule. The motion was seconded by David Jelley. Motion passed unanimously (5-0).

- 2.) Water line extension for Oak Ridge Condo – Town engineer Gary Webster provided the WUC committee with a summary of the proposed water line extension (including maps of Belknap Road development site), for the 100-unit development as well as a written agreement stating that K&M will install the following:

- 12" main from Woodland Heights booster to intersection of Belknap Road & Brody Lane.
- 8" main from the above intersection traveling along both Brody Lane and Tiffany Circle.
- 12" main stub of off Brody Lane 8" line for future development.

All fees and inspection costs are to be paid by K&M Developers.

The town owns Wood land Heights station, but it will be maintained by K & M developers or their assignee.

Jeff Rider requested clarification on the town reimbursement to K&M, which is TBD by the BOS.

Jeff Rider made a motion to recommend BOS approval of the Water line extension for Oak Ridge. The motion was seconded by David Shaw. Motion passed unanimously (5-0).

- 3.) 9 Industrial Drive (Map 161, lot 040) – The committee reviewed an inter-office memorandum from Town Planner John Cashell to Town Engineer Gary Webster outlining the sewer allotments for the proposed Zachery Thompkins Memorial field. The property will be owned by the town, but leased to the Hudson-Litchfield Youth football and Cheer (www.HLYFC.com). Gary Webster stated that schools pay for sewer fees on the other fields in town and clarified that these fields also have individual wells for sprinklers in response to an inquiry by Chairman Leo Bernard. This memo was presented as informational only and required no action by the committee.

VII. OTHER BUSINESS (Informational only – No WUC action required)

- A. Route 102 water line extension – The committee reviewed an interoffice memorandum from Town Planner John Cashell to Town Engineer Gary Webster outlining the proposal to extend the 12” water main on Rt. 102 to the Londonderry line. The developer (Mesiti Development Corp.) is looking for a \$101,300 contribution from the town to defray the cost of the extension (Pennichuck (PWW) has agreed to a \$70,000 contribution). This water line extension would be beneficial to future commercial properties in the Rt. 102 corridor. This memo was presented as informational only and required no action by the committee.
- B. 2011 Consumer Confidence Report – The committee reviewed the Pennichuck 2011 consumer confidence report. The report was presented as informational only and required no action by the committee.
- C. Ice Cream Social – Chairman Bernard invited all WUC members to the Ice Cream Social to be held on Wednesday June 1st at 6:00PM. RSVP required by Friday May 27th.
- D. WUC town code – Chairman Bernard updated the committee on the amendment to chapter 142 of the town code, which currently reads as follows:

The Board of Selectmen shall appoint Committee members, as follows:

- A. *The Water Utility Committee shall consist of five members, who shall reside in the Town. [Amended 11-23-2004 by Ord. No. 04-05]*
- (1) Four members shall reside in dwelling units served by the water utility.*
(2) One member may reside in a dwelling unit not served by the water utility.
- B. *Terms of office shall be for three years and until their successors are appointed. The first Committee membership shall have two positions appointed for three years, two positions appointed for two years and one position appointed for one year in order to ensure that appointments are always staggered.*
- C. *Committee members may be reappointed as approved by the Board of Selectmen. Terms shall begin in January of each year unless*

This was followed by discussion on maintaining a town water-user majority on the committee.

VIII. REMARKS BY COMMITTEE MEMBERS

- Chairman Leo Bernard: Requested member RSVP for Ice Cream Social.
- Vice -Chairman Jeff Rider: None
- Recorder David Shaw: None
- Member David Jelley: None
- Member Catherine Valley: Requested new water source search update. Gary Webster provided a brief summary, including explanation of 5-day well recovery test and the 250-350 GPM flow criteria needed for a well to be cost effective. Four locations are currently being reviewed, but further testing is on hold until 2012 budget is determined.

IX. REMARKS BY SELECTMAN & STAFF

Town Engineer Gary Webster:

- Wason Road pump station – The Wason Road pump station recently developed an oil leak, causing oil to leak onto the fire pump. The repair time is estimated at 3 months. The Hudson Fire department (HFD) has been notified of this situation.
- Woodlands Heights pumping station – The Woodland Heights pump station lost power on Monday (5/16/11), which resulted in the fire pump running for a continuous 27 hours and providing 130 PSI directly to residential service. The cause of the pump error was a computer glitch.
- Weinstein well – The casing repair on the Weinstein well is currently estimated at \$50,000. However, if the well were to fail after installing a new liner, it would be very expensive to repair. Therefore, a new well (about 25 feet from the existing well) is being proposed for \$120,000. The new well would be installed in the summer, but not connected until the fall, when typical water usage is reduced.
- Rt. 102 extension – A meter pit (which determines water supplied to other lines / towns) will have to be built (near or at the White Hen Pantry) to serve the Robinson road, West Road areas. The Hudson WUC would collect fees for water usage, but PWW would own the proposed pumping station, since PWW needs water resources for a large well in Londonderry. Although this extension would be beneficial to Hudson commercial interests near the Londonderry line, the town of Hudson has already invested \$43,000 into installing a 16" water main along the Rt. 102 corridor.
- Summer Interns – Interns will be returning to complete water maps and provide hydrant coordinates to the Hudson Fire Department (HFD)

Water Utility Clerk Valerie Marquez provided the committee with the water shut-off update; 89 accounts were still scheduled for shut-off, down from 108. In particular, Suburban Auto Parts on Derry Road, which although closed is still using water on a monthly basis. Staffing issues will push a majority of shut-offs out to next week.

X. NEXT MEETING June 15th, 2011 in the BOS meeting room @ 5PM

XI. MEETING ADJOURNMENT

Motion by David Jelley for adjournment. Seconded by Jeff Rider.
Motion passed unanimously (5-0). Meeting adjourned at 6:19 PM

Leo C. Bernard, Chairman Water Utility Committee