



TOWN OF HUDSON

Cable Utility Committee



Michael O'Keefe, Chairman

Roger Coutu, Selectmen Liaison

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Minutes of the Hudson Cable Utility Committee (“CUC”) Meeting Thursday, March 24, 2011

1. CALL TO ORDER: Chairman O'Keefe called the meeting to order at 7:05 pm.

2. ATTENDANCE:

Present: Michael O'Keefe, Leo Bernard, Selectman Roger Coutu, Rupert Cote, Kristofor Georgeou, Stewart Kroner, and Harry Schibanoff. Michael Blau and School Board Representative Lee Lavoie were excused. Jim McIntosh the Cable Facilitator (“CF”) also attended.

3. PUBLIC INPUT:

None.

4. APPROVAL OF THE MINUTES:

The minutes of the February 15, 2011 meeting were reviewed by the CUC. There were no changes or corrections. Motion was made by Mr. Bernard to accept the minutes and seconded by Mr. Kroner. The minutes were adopted unanimously.

5. OLD BUSINESS:

None.

6. NEW BUSINESS:

A. Remote production video camera replacements.

The cameras now in use are approximately 10 years old and showing wear. One has a broken viewer, the equipment is obsolete, and parts are not always available. Mr. O'Keefe handed out a comparison showing the differences between the proposed new equipment and the old Panasonic cameras. Several members asked questions about the features of the new Canon XF100. This camera is smaller but is technically more advanced. It is fairly new to the marketplace but has received good reviews. The CUC has sufficient funds in the budget to purchase this item. After discussion, Mr. Cote made the following motion:

MOTION: That the Chairman be authorized to purchase three (3) Canon XF100 HD Professional Camcorder at a cost not to exceed \$9,100.

Mr. Kroner seconded the motion. Mr. Kroner asked about a new view finder but Mr. O’Keefe said we would consider that at a later date. The motion carried by a unanimous vote.

Mr. Coutu asked about new tripods for these new cameras. The old tripods would fit these cameras but they are in need of repair. After a brief discussion, it was moved by Mr. Coutu:

MOTION: That the Chairman be authorized to purchase two (2) tripods at a cost not to exceed \$2,000.

The motion was seconded by Mr. Bernard. There was no further discussion and the motion passed unanimously.

B. Switcher upgrade in Community Development control room.

Last month a new switcher was purchased and installed for the Board of Selectmen (“BOS”) room. This will allow the insertion of promotional videos during breaks in meetings as discussed last month. In order to standardize HCTV’s equipment, Mr. O’Keefe suggested a purchase of a second switcher for the Community Development Room. After brief discussion, it was moved that by Mr. Cote:

MOTION: That the Chairman be authorized to purchase an Edirol by Roland LVS-800 Video Mix/Live Switcher at a cost not to exceed \$4,000.

The motion was seconded by Mr. Bernard and passed unanimously.

Mr. Coutu commented on the background noise in the BOS room when the camera behind the front table is used. He said the cause was the lighting. Mr. McIntosh explained that it was due to the type of florescent bulbs used in the lighting. It can be mitigated by changing the bulbs. He has tried to do this in the past, but the janitor objected. Mr. Coutu said he would speak with the town administrator to resolve this problem and have the proper bulbs installed.

7. OTHER BUSINESS/ REMARKS:

A. Other Business: None

B. Remarks

Mr. Bernard reported on his activities in recording Alvirne hockey games. He was able to tape two games, one being held in the Verizon Center in Manchester. He also reminded the committee that the van is due for inspection.

Mr. Schibanoff told the group that the Benson Park committee is planning to create a promo for use on HCTV. He said a subcommittee has been formed and they will be seeking Mr. McIntosh’s guidance. Mr. Coutu suggested that the promo be sent to other towns after it is produced.

Mr. Georgeou said that a few people have joined the new HCTV Facebook group. He also mentioned that Mr. O’Keefe and he demonstrated the studio to a group of Cub

Scouts last week. He also expressed an interest in doing a SWOT analysis of the committee and Mr. O'Keefe said we could do that at a future workshop meeting.

Mr. Coutu said he would like to organize a fund raising event with HCTV to benefit the Tomkin's Fund. He explained how this approach would work and said it was successful in nearby Massachusetts towns. Mr. Coutu hoped he would remain the BOS liaison to the CUC. He also suggested that we consider the hiring of older people to be camera operators. They may be a longer term employees compared to the high school students. He is also thinking of starting a weekly/bimonthly talk show on HCTV and has plans to implement this program soon.

Mr. Cote asked if the committee would be participated in the upcoming Chamber of Commerce Expo as it did last year. After a brief discussion, it was decided not to pursue the Expo this year. Mr. Cote also hoped to expand the summer program with the Recreation Department teaching youngsters the use of audio and video equipment. Mr. Cote said that the Recreation Committee is developing a promo as part of a grant application for the new playground at Benson Park. The promo is needed immediately and he asked for the assistance of Mr. McIntosh. Mr. McIntosh agreed to help in anyway he can. Finally, Mr. Cote was pleased with the growth and awareness of HCTV in Hudson and said we need to continue this momentum.

Mr. O'Keefe further commented on the recent Cub Scout program. He also said he is planning on taping the upcoming Cabaret show at Alvirne. Mr. O'Keefe said that the School Department would soon be purchasing the necessary equipment to allow live broadcasting from the Hills Memorial building. Finally, he is working with the IT Department to develop online PDF forms for HCTV that can be filled out and filed online.

8. NON-PUBLIC SESSION:

Mr. Bernard moved that:

MOTION: That under the provisions of RSA 91-A-3 II paragraph (d) Consideration of the acquisition, sale, or lease of real or personal property which, if discussed in public, would likely benefit a party or parties whose interests are adverse to those of the general community.

The motion was seconded by Mr. Cote and a roll call vote was done by the Recorder/Clerk. The Motion passed unanimously.

Mr. Cote made the following Motion:

MOTION: To leave the non-public session.

Motion was seconded by Mr. Kroner and passed unanimously.

The meeting resumed at 8:47 PM and Mr. Bernard made the following Motion.

MOTION: To seal the minutes of the non-public session for a period of one year.

Mr. Kroner seconded the motion and it passed unanimously.

9. ADJOURNMENT:

Mr. Bernard moved to adjourn the meeting, seconded by Mr. Cote. The motion passed unanimously. The meeting adjourned at 8:49 P.M.

Submitted by Harry A. Schibanoff, Recorder/Clerk
March 28, 2011