

Minutes of the Hudson Cable Utility Committee (“CUC”) Meeting Tuesday February 15, 2011

1. CALL TO ORDER: Chairman O’Keefe called the meeting to order at 7:03 pm.

2. ATTENDANCE:

Present: Michael O’Keefe, Leo Bernard, Michael Blau, Selectman Roger Coutu, Kristofor Georgeou, Stewart Kroner, School Board Representative Lee Lavoie and Harry Schibanoff. Rupert Cote was excused. Jim McIntosh the Cable Facilitator (“CF”) was out of town.

3. PUBLIC INPUT:

None.

4. APPROVAL OF THE MINUTES:

The minutes of the January 24, 2011 meeting were reviewed by the CUC. There were no changes or corrections. Motion was made by Mr. Kroner to accept the minutes and seconded by Mr. Coutu. The minutes were accepted with six votes and two abstentions by Mr. Lavoie and Mr. Bernard. Mr. Lavoie was not at the meeting and Mr. Bernard was unable to read the minutes on his computer.

5. OLD BUSINESS:

A. Community Development Meeting Room Renovations

Mr. O’Keefe reported that the renovations to the Community Development Meeting Room have essentially been completed. The new microphones that were approved at our last meeting for \$4,000 were purchased and installed at a cost of \$2,500. One more microphone will be installed after improvements are made to the speaker’s platform.

6. NEW BUSINESS:

A. Public Service Announcements During Meetings

The Board of Selectmen (“BOS”) voted at their last meeting to have Public Service (“PS”) announcements shown on HCTV when all town meetings are in recess. These would be of a short duration and may either be produced by the department(s) or taken from the public domain. Mr. O’Keefe recently attended a meeting of the Police, Fire and Community Development departments to co-ordinate this effort. HCTV will assist in developing the ads if requested by these departments. However, the ability to broadcast these PS Announcements will require a new switcher in the BOS control room. The current switcher only has four inputs and a minimum of five switches will be necessary to run the announcements.

Mr. O’Keefe suggested that a new switcher with eight video mixer inputs, six inputs and two computer inputs, be purchased. After discussion, Mr. Bernard made the following motion:

MOTION: That the Chairman be authorized to purchase an Edirol by Roland LVS-800 Video Mix/Live Switcher at a cost not to exceed \$3,600.

Mr. Kroner seconded the motion. Mr. Blau expressed his opinion that we would have to be careful not to broadcast sensitive PS issues and to avoid any politically charged announcements. Mr. O’Keefe assured him that this would not occur. Mr. Bernard asked if the other control room in Town Hall would need a new mixer and Mr. O’Keefe said it was not necessary at this time. The motion carried by a vote of seven to one, Mr. Lavoie in opposition.

B. HCTV Bulletin Board Policies and Procedures Review

Mr. O’Keefe pointed out that the Policy and Procedures Manual of the CUC for HCTV states that Bulletin Board (“BB”) announcements are limited by policy to a one month duration. However, several BB announcements are ongoing and running for longer periods. He asked if it was necessary to enforce the current policy, make groups apply on the proper form and limit the showing of the announcements to one month. If a longer period were necessary, it would be reviewed on a case by case basis.

Mr. O’Keefe asked if Town Departments needed permission since they provide their own announcements. Mr. Schibanoff expressed the opinion if they are shown on Channel 22, they would not to apply. He also stated that the form should be on the Town website and could be filed electronically. Mr. O’Keefe concurred. He also said that we could just ask the departments to monitor their own ads and to comply with the policy.

7. OTHER BUSINESS/ REMARKS:

A. Other Business: None

B. Remarks

Mr. Lavoie expressed his thanks for being on the CUC as the School Representative. If he is re-elected to the School Board he hopes to remain on the CUC. He thinks the CUC did a lot of good programming and its members were dedicated to helping the community. Several members of the CUC said they hoped that he would return and look forward to working with him in the future.

Mr. Lavoie also took the opportunity to announce that Mal’s Pals will be holding a fundraiser on February 26th at Hills Garrison School to raise funds for the gazebo at Benson Park. The event will be a cardboard sled race.

Mr. Georgeou showed an ad that he developed for HCTV explaining how to submit programming. He placed in several town and school buildings through out the Town.

Mr. O’Keefe thanked the committee members who assisted in the School Deliberative Session on Saturday. He also briefly discussed the financial report from Comcast documenting the franchise fees earned by the Town. He said the franchise fees received are consistent with the anticipated revenue.

8. NON-PUBLIC SESSION:

Mr. Bernard moved that:

MOTION: That under the provisions of RSA 91-A-3 II paragraph (d) Consideration of the acquisition, sale, or lease of real or personal property which, if discussed in public,

would likely benefit a party or parties whose interests are adverse to those of the general community.

The motion was seconded by Mr. Lavoie and a roll call vote was done by the Recorder/Clerk. The Motion passed unanimously.

Mr. Lavoie made the following Motion:

MOTION: To leave the non-public session.

Motion was seconded by Mr. Bernard and passed unanimously.

The meeting resumed at 8:49 PM and Mr. Lavoie made the following Motion.

MOTION: To seal the minutes of the non-public session for a period of one year.

Mr. Bernard seconded the motion and it passed unanimously.

9. ADJOURNMENT:

Mr. Kroner moved to adjourn the meeting, seconded by Mr. Bernard. The meeting adjourned at 8:50 P.M.

Submitted by Harry A. Schibanoff, Recorder/Clerk
February 17, 2011