

Minutes of the Hudson Cable Utility Committee (“CUC”) Meeting Tuesday October 19, 2010

1. CALL TO ORDER Chairman O’Keefe called the meeting to order at 7:05 pm.

2. ATTENDANCE: Present Michael O’Keefe, Leo Bernard, Stewart Kroner, Michael Blau, School Board Member Lee Lavoie, and Harry Schibanoff. Rupert Cote and Selectman Roger Coutu were excused. Jim McIntosh the Cable Facilitator (“CF”) also attended.

3. PUBLIC INPUT:

None.

4. APPROVAL OF THE MINUTES:

The minutes of the September 30, 2010 meeting were reviewed by the CUC. There were no changes or corrections. Motion was made by Mr. Lavoie to accept the minutes and seconded by Mr. Kroner. The minutes were accepted by a majority vote, Mr. Blau abstained.

5. OLD BUSINESS:

A. FY2012 Budget Proposal

Mr. O’Keefe presented a revised budget for FY2012. The amount of the budget was \$199,892, the same amount as the FY2011 budget. Mr. O’Keefe explained that he had increased the budgeted amount of the small equipment account and reduced the capital reserve account. This budget will be presented to the Board of Selectmen (“BOS”) on Saturday October 23, 2010. There were questions concerning maintenance fees. Mr. O’Keefe said that we only have maintenance fees for our software and not the hardware because repairs of hardware do occur on a regular basis and most repairs can be done by the CF.

B. Hills Memorial Library Meeting Space

Mr. O’Keefe explained that the Hills Memorial Library has been converted by the School Board into a meeting room. The room is set up with one camera and ten microphones for televising. Last night the first meeting was filmed by HCTV, however it could not be live since there is no “drop” in the meeting room. He said that there may be a future drop to the SAU building, but he was not sure of its timing. There are no plans to connect to Town Hall at this time.

Mr. O’Keefe and other expressed concerned that the progress of HCTV would appear to be going backwards with the use of one immobile camera. There are additional complications due to the “mixer” that was purchased by the School Department which is manual instead of automatic. This requires the camera operator to manually control the audio output which limits their ability to maneuver the camera.

Mr. O’Keefe said that other committees have expressed an interest in using the meeting room, but he hopes to inform them of the shortfalls of doing so. The committee members expressed concern about the quality of our productions from this site.

6. NEW BUSINESS:

A. HCTV Status Report

Mr. O'Keefe discussed the need to demonstrate the use of the Access Center and HCTV in general. He had a print out from the Tightrope System that listed all the productions shown during the past year. He is planning on developing a report to the BOS. The report would show the number and types of productions which would include government meetings, HCTV or community productions and other media shown.

7. OTHER BUSINESS/ REMARKS:

A. Other Business: None

B. Remarks

Mr. Schibanoff inquired about the audio system to be used in the renovated Community Development Room. Mr. O'Keefe stated that a structure similar to the BOS room might be used. He also asked about the status of the Franchise Agreement. It was generally agreed that we needed to start this process. Mr. O'Keefe explained the background behind this agreement and discussed its requirements.

Mr. Lavoie said that his production group is planning on creating a Christmas in Hudson program that can be played continuously on Christmas Day.

Mr. Bernard said that he has continued to film volleyball games. He also informed the group of an open house for Nashua Community Television's new access center.

Mr. Blau, the newest committee member told us his background and expectations. Mr. O'Keefe gave him some background information about the CUC.

Mr. O'Keefe said that Comcast is still working on the third required drop at Alvirne High School. He and the CF are trying to have it located in the Alvirne gym, which has delayed its installation.

8. ADJOURNMENT:

Mr. Lavoie moved to adjourn the meeting, seconded by Mr. Bernard. The meeting adjourned at 8:24 P.M.

Submitted by Harry A. Schibanoff, Clerk
October 21, 2010



TOWN OF HUDSON
CABLE UTILITY COMMITTEE



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PUBLIC NOTICE
CABLE UTILITY COMMITTEE

October 19, 2010 - 7:00 p.m.
HCTV Access Center
98 Old Derry Rd., Unit B3
Hudson, NH 03051

AGENDA

1. **Call to Order**
2. **Attendance**
3. **Public Input**
4. **Approval of Minutes**
 - A. September 30, 2010 Cable Utility Committee Meeting Minutes
5. **Old Business**
 - C. FY2012 Budget Proposal
 - D. Hills Memorial Library Meeting Space
8. **New Business**
 - C. HCTV Status Report
9. **Other Business/Remarks by Committee Members**
10. **Adjournment**