

## Approved Hudson Sewer Utility Committee Meeting Minutes

Date of Meeting: October 14, 2010

### Attendees:

William Abbott, Chair  
Bernie Manor, Vice Chairman - Absent  
Catherine Valley  
Don Gowdy  
Howard Dilworth, Jr., Alternate  
Craig T. Bailey, Secretary  
Roger Coutu - Selectman's Liaison - Absent  
Gary Webster – Town Engineer



The regular monthly meeting of the Town of Hudson Sewer Utility Committee was held Thursday, October 14, 2010, at 5:36 pm, in the main meeting room of the Town of Hudson Town Hall. William "Bill" Abbott presided as Chairman. Howard Dilworth was seated as a voting member to cover Bernie's place. Secretarial duties were provided by Craig T. Bailey. The minutes of the previous meeting were read and approved with no corrections required. A motion was made by Howard Dilworth to "Accept the meeting minutes for meeting dated September 9<sup>th</sup>, 2010 as corrected." Seconded by Don Gowdy, the motion carried unanimously.

### 1. Abatements and Waivers

- A. Abatement request S-UTL-11-01: 147 Derry Road; Don Gowdy moved "To recommend that the Selectmen approve the abatement S-UTL-11-01." Seconded by Catherine Valley, the motion carried without discussion.

### 2. Reports

- A. The Treasurers' report dated 08/31/2010 was reviewed by the committee. A few questions were asked about a handful of checks written to individual people. Why is it not possible for the check register to not show either a "memo" field, or more importantly the account number the expense was debited against. Catherine Valley moved "That Donna investigate who the individual people are and what these particular expenses were for." Seconded by Howard Dilworth, the motion carried unanimously.
- B. The Expenditure Report dated 10/07/2010 was reviewed by the committee. Howard brought up an NH Department of Revenue service administrative rule, re: how account numbers are assigned to the accounting. Howard had us refer to a handout, which specifically refers to the NH DRA administrative rule Rev1700. For example, our account number 02-4326-XXXX-XXX refers to "Sewage collection and Disposal." This system provides for some standardization from one municipality to another, because the NH DRA expects all towns to number there expenditure accounts relating to the collection and disposal of sewage to have a number "4326".
- C. The Revenue report dated 10/07/2010 was reviewed by the committee.

### 3. Old Business

- A. Balance of capacity - unchanged at 58,058 GPD. Some discussion was had regarding the industrial users and the un-recorded allocation. Gary is 95% complete with the investigation.

#### 4. New Business

- A. FY 2012 Budget review. The budget proposed is a “balanced budget.”
  - a. Account 5561: A motion was made by Craig T. Bailey that “Line item 02-4326-233-00 be reduced to zero.” Seconded by Don Gowdy, the discussion included the intent. The motion carried unanimously.
  - b. A Motion was made by Craig T. Bailey that “Line item 02-4326-237-000 be reduced to zero.” Seconded by Catherine Valley, the motion carried unanimously with no discussion.
  - c. Account 5562: A motion was made by Howard Dilworth:” To amend line 02-4326-5562-404-000 “trucks” by striking the amount \$28,750 and inserting in its place \$0.00, a reduction of \$28,750.” Seconded by Craig Bailey, the discussion that pursued was around the fact that the Selectmen simply assumed that the Sewer Utility wanted to pay for new trucks. The Selectmen have yet to propose any funds to pay for the replacement of the vac-con truck. The intent of the motion is to get the Selectmen to understand that the Sewer Utility would like the Town to plan for a future vac-con truck. The motion carried with one vote in the negative by Bill Abbott.
  - d. Account 5564: A motion was made by Howard Dilworth “To amend line item 5564-625 “Infiltration and Inflow Study,” by striking the amount \$25,000 and inserting in its place \$15,000, a reduction of \$10,000.” Seconded by Catherine Valley, Howard made the motion after consulting with the town engineer to see if he felt this was a comfortable number to work with. The motion carried unanimously.
- B. November Sewer Utility Committee meeting: The date is scheduled for November 11<sup>th</sup>, which is a holiday. The Committee agreed that November 9<sup>th</sup> will work.

#### 5. Informational

- A. FY 2012 Budget schedule. The budget will be reviewed by the Select Board on 10/19 at 7pm. The Budget Committee will review the budget for the Sewer Utility on 12/6 at 7pm.
- B. New EPA Rule – Dental Offices. The EPA has made a new rule that dental fillings contain mercury.

#### 6. Closing

- A. A motion was made by Craig Bailey that “The standard Sewer Utility Committee meeting be rescheduled to 6pm, on the second Thursday of the month.” Seconded by Catherine Valley, after some discussion, the motion carried unanimously.
- B. The next meeting is scheduled for Tuesday, November 9th, 2010 at 6:00 pm. After closing comments by committee members, the meeting was adjourned at 7:17 pm.

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Craig T. Bailey, PE  
Secretary