

Minutes of the Hudson Cable Utility Committee (“CUC”) Meeting Thursday September 30, 2010

1. CALL TO ORDER Chairman O’Keefe called the meeting to order at 7:03 pm.

2. ATTENDANCE: Present Michael O’Keefe, Leo Bernard, Rupert Cote, , Selectman Roger Coutu, Stewart Kroner, School Board Member Lee Lavoie, and Harry Schibanoff. Jim McIntosh the Cable Facilitator (“CF”) also attended.

3. PUBLIC INPUT:

None.

4. APPROVAL OF THE MINUTES:

The minutes of the August 17, 2010 meeting were reviewed by the CUC. There were no changes or corrections. Motion was made by Mr. Cote to accept the minutes and seconded by Mr. Kroner. The minutes were accepted unanimously.

5. OLD BUSINESS:

None

6. NEW BUSINESS:

A. HCTV Data Backup System Purchase

Mr. O’Keefe reported HCTV does not have a backup system for its files. Backups are an important part of any system and at a minimum; he recommended that we purchase a “Western Digital ShareSpace” system. This system was recommended by the Town’s IT Director. He said a better system would be offsite, but for now SpareSpace unit would be satisfactory. Several questions were asked by Committee members about the unit. Mr. O’Keefe has not obtained a formal quote on the price of the unit, but showed a document with a retail price of \$989.99.

Motion was then made by Mr. Lavoie:

MOTION: That Michael O’Keefe be authorized an amount not to exceed \$1,100 to purchase and ship a “WD ShareSpace” System.

The Motion was seconded by Mr. Cote and passed unanimously.

B. HCTV Website

Mr. Lavoie asked if the HCTV website could be expanded or made to look more attractive. Mr. O’Keefe explained that the website is generated by the Tightrope System and is not sure if changes can be made to the site. He said he would look into it.

C. FY2012 Budget Presentation

Mr. O’Keefe distributed copies of the draft FY2012 budget. He explained the assumptions. The revenue stream was determined by multiplying the last Comcast franchise fee amount by four to annualize the revenue. Mr. Coutu thought that the revenue figure of \$213,476 may be troublesome for the Board of Selectmen (“BOS”) to accept since the mandate from them was for level field budgeting. He also thought for

the FY2012 budget the CUC should seriously consider a new location in its own building instead of continuing to lease. He also opined that various budget items should have backup to show the breakdown of the line item rather than a singular amount. Mr. Schibanoff was of the opinion that a lower revenue figure of \$200,000 to \$205,000 should be used to be in line with the level funding mandate. Mr. Bernard said he recently attended a meeting where there was a group opinion that franchise fees may trend downward in the future with the use of the Internet as a conduit for movies and television.

Mr. O'Keefe said the construction of an AC would require a warrant article and he cited the past history of warrant articles of the previous Cable Committee. Even though the funds for a building are from the franchise fees, the voters generally do not understand this concept.

Mr. MacIntosh discussed the types of programming that are currently being produced at the Access Center ("AC"). It was suggested that a record of this programming be kept and reported to the BOS. Mr. Cote suggested that we monitor programming and have a discussion at our CUC meetings of programming feedback and try to help promote programming on HCTV.

Other items discussed included the capital reserve account, the small equipment account and other professional services (fees to the CF). It was suggested that the audio equipment in Town Hall be updated.

The revenue figure was debated by the CUC and Mr. Cote made the following motion:

MOTION: The FY2012 Budget show an anticipated revenue of \$213,476 as presented by Mr. O'Keefe.

The motion was seconded by Mr. Kroner. The motion failed on a vote of 4 against and 3 in favor.

Mr. Coutu then made the following motion:

MOTION: That the FY2012 budget show an anticipated revenue of \$200,000.

The motion was seconded by Mr. Schibanoff. Further discussion of the issue it was suggested that the motion be amended to the same amount as the FY2011 budget.

ADMENDED MOTION: That the FY2012 budget show an anticipated revenue of \$199,892.

Mr. Schibanoff agreed to this amendment since he seconded the first motion.

It was decided to use the FY 2011 revenue amount to show a level funding budget. Mr. Lavoie thought it would be in our best interest to control the budget amounts rather than have them changed by the BOS or Budget Committee.

The motion passed with six in favor and one opposed.

7. OTHER BUSINESS/ REMARKS:

A. Other Business: None

B. Remarks

Mr. Schibanoff suggested that a quarterly or semiannual report of AC usage be prepared for the BOS in light of their recent deliberations concerning the AC lease renewal.

Mr. Rupert challenged the CUC to find one new production program for the next meeting. He intends to have two productions presented at the next meeting.

Mr. Lavoie thanked HCTV for its recent coverage of the Benson Park Grand Opening and commented that it was a good event.

Mr. Kroner suggested that we try to find a commentator for the Alvirne football games that are televised.

Mr. Coutu said that he intends to develop future programming where he may interview candidates for public office.

Mr. Bernard said that he had filmed an away football game, a volleyball game and hopes to continue to do more in the future.

Mr. O'Keefe said that Comcast would be putting in the third required drop at Alvirne on October 1, 2010. He said he would be there along with Mr. MacIntosh. Mr. Lavoie said he would also attend. He also thanked those who helped with the Benson Park Grand Opening.

8. ADJOURNMENT:

Mr. Cote moved to adjourn the meeting, seconded by Mr. Lavoie. The meeting adjourned at 8:47 P.M.

Submitted by Harry A. Schibanoff, Clerk
October 4, 2010



TOWN OF HUDSON
CABLE UTILITY COMMITTEE



12 SCHOOL STREET HUDSON, NEW HAMPSHIRE 03051 603/886-6024 FAX 603/598-6481

PUBLIC NOTICE
CABLE UTILITY COMMITTEE

September 30, 2010 - 7:00 p.m.
HCTV Access Center
98 Old Derry Rd., Unit B3
Hudson, NH 03051

AGENDA

- 1. Call to Order**
- 2. Attendance**
- 3. Public Input**
- 4. Approval of Minutes**
 - A. August 17, 2010 Cable Utility Committee Meeting Minutes
- 5. Old Business**
- 7. New Business**
 - C. HCTV Data Backup System Purchase
 - D. HCTV Website
 - E. FY2012 Budget Preparation
- 8. Other Business/Remarks by Committee Members**
- 9. Adjournment**